

**Cuyahoga County Division of Children and Family Services
(CCDCFS)
Policy Statement**

Policy Chapter: Building Management
Policy Number: 10.01.04
Policy Name: Visitor Parking in the Priemer Lot

Original Effective Date: 04/24/2000
Revision Date(s): 07/01/2019, 07/01/2016, 06/01/2013, 03/23/2006
Current Revision Date: 07/01/2022
Approved By: Cynthia G. Weiskittel

PURPOSE: To ensure that individuals and employees visiting the Jane Edna Hunter Building (JEH) have access to safe, convenient parking.

SCOPE: This policy applies to all employees assigned to park in the Priemer Lot and all visitors to Jane Edna Hunter.

POLICY

During Monday through Friday from 8:00 a.m. to 4:30 p.m., twenty (20) parking spaces are reserved for visitor parking. CCDCFS Employees assigned to park in the Priemer Lot are prohibited from parking in these designated spaces. Employees assigned to the Perkins Lot are prohibited from parking in the Priemer Lot.

PROCEDURES

- I. Certain parking spaces are reserved for CCDCFS deployed employees and visitors.
 - A. The visitor's parking spaces are located along the front west side of the fence with signs posted "Visitor Parking Only".
 - B. If visitor spaces are filled, visitors may park elsewhere in the Priemer Lot until full capacity is reached. Visitors may park at metered spaces, Non-CCDCFS parking lots and streets where parking is permitted etc.