

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: OH-502 - Cleveland/Cuyahoga County CoC

1A-2. Collaborative Applicant Name: Cuyahoga County

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Cuyahoga County

1B. Continuum of Care (CoC) Engagement

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	No
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	No	No	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMS/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	No	Yes
Disability Service Organizations	Yes	No	Yes
Disability Advocates	No	No	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	No	Yes
Non-CoC Funded Victim Service Providers	Yes	No	Yes
Domestic Violence Advocates	Yes	No	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	Yes
LGBT Service Organizations	Yes	No	Yes
Agencies that serve survivors of human trafficking	Yes	No	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	No	No	No
Substance Abuse Advocates	No	No	No
Other:(limit 50 characters)			
Legal Services Corporation	Yes	Yes	No
Private Foundations and United Way	Yes	Yes	Yes
Jobs and Family Services and Child Welfare	Yes	Yes	Yes

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1. As the CoC develops targeted strategies, the Office of Homeless Services (OHS), the lead agency for the CoC convenes engaged stakeholders, and reaches out to stakeholders who are not yet involved but need to be, to address the issue and begin a dialogue about the issue. OHS staff contact agency representatives by email and phone to extend an invitation to participate. Prior to embarking on a strategic initiative discussion, the proposal is presented to the OHS Advisory Board and CoC members at a regularly scheduled, or Special, Board meeting. Issue specific data is provided to provide a frame for considering and discussing information, with a proposed approach and time line to develop a plan. Board and members are invited to participate. The Agenda listing the discussion and the Minutes of the meeting are posted on the OHS website. An additional email is issued soliciting participants and input. (2) OHS staff convenes interested stakeholders and provides meeting agendas and materials to inform the discussion. Email is used as the primary form of contact.

OHS staff also contacts stakeholders not likely to participate in organized meetings by attending their meetings or asking for face to face meetings. (3.) Feedback from public meetings and focus groups informs proposed Standards and policies, and drives process improvements. An example involves expanding the CoC Voting membership to include representatives of the Youth Advisory Board, and increasing the number of persons with lived experience. (4.) Materials are shared through emails and posted on the OHS website. In FY2018 Cuyahoga County updated protocols regarding electronic PDF files to be in compliance with the latest web content accessibility (ADA) guidelines. County IT assures that OHS materials comply prior to posting. At meetings, power points are frequently used to simplify data and concepts.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
- 2. how the CoC communicates the invitation process to solicit new members;**
- 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
- 4. how often the CoC solicits new members; and**
- 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**

(limit 2,000 characters)

(1) CoC membership is open to any individual or organization in the CoC at any time. Information about meetings is posted on the OHS Website so interested persons can be aware of the meetings, locations, topics and background information. (2) Formal invitations to be a Voting Board member are issued to local stakeholder agencies and Homeless Advocacy groups through email notifications and by attending stakeholder meetings and inviting participation. But informally, OHS staff continuously promotes the CoC and works to include new stakeholders. In the past 12 months, the CoC Lead agency, OHS, has participated in the "Stepping Up Initiative", an involving the Police, Courts, Jail, Probation, and the Mental Health system to improve outcomes for mentally ill, homeless persons involved with the Justice system. The CoC invited representatives of these other systems to join the CoC dialogue related to prevention and diversion of justice involved persons from ES. In addition, OHS staff respond to emailed and phone inquiries from interested individuals/agencies by providing printed information via email and adding the caller's name to the CoC email list. (3) Membership materials are shared through emails and posted on the OHS website. In Fy2018, Cuyahoga County updated protocols regarding electronic PDF files to comply with the latest web content accessibility (ADA) guidelines. County IT reviews OHS materials prior to posting. (4) Annually, the CoC Governance Committee issues formal notification to the current membership, all stakeholder agencies, and advocacy groups, via email and posted to the OHS web site, which Voting Board seats are open, and solicits nominations. 5. Specific efforts are made to reach out to persons with lived experienced. Fliers are distributed at Day time Drop In and Shelter sites, at the PSH single site buildings, and by attending Shelter Resident and Homeless Congress meetings.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**

(limit 2,000 characters)

1) 5/16/19 - OHS staff presented and the Board approved, a proposed process for inviting New Projects for the FY2019 NOFA to the OHS Advisory Board, CoC Membership meeting. At that meeting, the Board established a "NOFA Strategy Work Group" to develop specific recommendations related to prioritizing criteria for NEW Projects, and an Open RFP Process. An invitation to participate in the NOFA Strategy Work Group was emailed to full CoC membership on 5/22/19. The first meeting was held 6/05/19.

7/23/19: New Project RFP emailed to full CoC membership list and posted to web site.

7/31/19: Scheduled opportunity for questions about the RFP for any interested persons. Notified of pre-submission discussion in RFP email and within RFP document. Emailed to full CoC membership list.

2. The description of the process to review and determine whether project will be accepted was included in RFP document. New and Renewal Projects are scored based on success in meeting system performance measures and in compliance with HUD and CoC policies. Process is that the Review Committee will review, score, and make recommendations to the full OHS Advisory Board. The Advisory Board will vote publicly at a Special Board meeting on 9/12/19.

3. 7/23/19 was the date that the RFP was released via email and posted to the OHS website.

4. All information related to the NOFA RFP Process is sent via email to the full CoC email list and posted to the County OHS website. In Fy2018, Cuyahoga County updated web site protocols regarding electronic PDF files to assure that posted content complies with the latest web content accessibility (ADA) guidelines. County IT reviews all OHS materials prior to posting.

5. The RFP stated: "Any eligible organization may apply for new project funding. Eligible organizations include: nonprofit organizations, Public Housing Agencies (PHAs), or units of local government." All organizations fitting this criterion were welcome to apply.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	No
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
- 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
- 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**

(limit 2,000 characters)

(1) There are 3 ESG Entitlement jurisdictions within the CoC geographic area. The Office of Homeless Services, (OHS) CoC lead agency, conducts a combined RFP process to award ESG funds to shelters and RRH providers for 2 of the 3 jurisdictions: the City of Cleveland, and Cuyahoga County as the "Urban County". The 3rd jurisdiction, the City of Lakewood, receives a small entitlement award which it manages in alignment with CoC objectives. (2) OHS, the CoC Lead Agency conducts an annual ESG RFP process based on an outcome-based evaluation and scoring of Applicants' program performance. Data values come from each agency's APR. ESG recipients are required by City Ordinance to include persons with lived experience on their governing Boards. OHS verifies compliance with this and HUD requirements for Equal Access and other CoC /HUD shelter standards. OHS reports projects' specific performance measures and overall scores to Cleveland and Cuyahoga County with funding recommendations.

3)The Cuyahoga County Department of Development and the City of Cleveland's Department of Development, request OHS to review, edit, and update the jurisdictions' Con Plans annually. This process assures alignment between ConPlan data and strategies, the HEARTH Act and local practice. The CoC Board has an ESG Subcommittee which is co-chaired by the City of Cleveland representative. The Committee meets quarterly and reviews ESG funded activities' outcomes, particularly Rapid Re-Housing timely utilization, reductions in shelter Length of Stay, and returns to shelter.

OHS is also the HMIS System Administrator. With the implementation of SAGE, the CoC's role in supporting the ESG Reporting requirements has changed. The CoC provided a high degree of technical support to the City of Cleveland during the transition to SAGE. The OHS also provided technical assistance to the recipient and subrecipient agencies.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1. The CoC complies with CPD-17-01 regarding accommodating the unique needs of households fleeing domestic or dating violence, stalking, sexual assault, or trafficking. Agencies managing CoC funded PSH and PH Housing Subsidies must formally through Board action, adopt an “Emergency Transfer Plan” that meets VAWA Act requirements and applies to agency owned units as well as privately owned units. Landlords must include VAWA language in leases on CoC subsidized scattered site units. Compliance with the VAWA Act Lease requirements is documented in the client files maintained by the CoC funded agency. 1a) Although the CoC CE is a “single site” at which housing and services are accessed, the CoC has developed protocols sensitive to trauma that survivors may be experiencing. CE staff works with survivor advocates to do CE Intakes by phone or at a safe location suggested by the survivor. Many survivors refuse shelter placements for reasons related to their experiences, so the CoC has developed a specific protocol for referrals to RRH and PSH that relies on Survivor Community Services providers for coordination. CE staff have been trained by Survivor service providers to increase awareness and understanding of triggers.

2. DV clients are offered immediate shelter including referral to the single DV shelter (DVCAC) which maintains its own Intake process. If it is full, CE identifies a safe ES placement, or alternative safe housing. CE staff develop a temporary safety plan with the HH and offer information and warm links to legal and other community-based survivor service providers. The DVCAC is a sub recipient of CoC funds and operates as a low barrier, rapid exit shelter in alignment with the CoC’s goals to shorten the length of time that persons are homeless. RRH services include housing location assistance centered on client choice. 1,802

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**

(limit 2,000 characters)

1. Previously, the Office of Homeless Services (OHS), the Lead CoC agency has coordinated with the Domestic Violence And Child Advocacy Center (DVCAC) to provide training to all CoC funded Project staff on Trauma Informed Care (TIC) and best practices. In 2019, the CoC required CES, RRH, and PSH project staff to participate in cross trainings provided by Equality Ohio, the Renee Jones Empowerment Center and the May Dugan Trauma Center specific to survivors of sexual assault and human trafficking. In 2018 and 2019, OHS sponsored required trainings on LGBTQ Support and Awareness for all project staff. In 2020, OHS will implement a monthly CoC project training schedule using the Ohio Domestic Violence Network training resources, as well as the partners referenced above.

2. FrontLine Service (FLS) the CES CoC funded provider, includes Trauma Informed Care (TIC), DV, LGBTQ, and Sexual Trafficking awareness training in their new hire orientation. FLS engages the Domestic Violence and Child Advocacy Center Agency (DVCAC) to conduct TIC and victim centered services trainings annually; in addition, awareness and resource training by staff of the Children Who Witness Violence Program , the Family Justice Center, and Legal Aid is provided. This ensures that CES staff have the knowledge base to link survivors at Intake with needed services. When someone seeking shelter identifies as a survivor of DV or that they are fleeing DV, CE offers the following assistance: immediately pursuing a) legal interventions of a restraining order or TPO, b) connecting the client with the Victim Service provider(s) in the community who can assist; c) connecting to DVCAC for shelter placement; d) developing a Safety Plan related to shelter placement or diversion if the DV Shelter is full; e) providing

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.

(limit 2,000 characters)

The Domestic Violence and Child Advocacy Center (DVCAC) is the only dedicated DV shelter located within the CoC. DVCAC uses Osnum, an HMIS comparable data base to collect and share data with the CoC. DVCAC’s shelter can serve about 45 persons a night which translates into approx.. 9 singles and 5 families at a PIT. The CoC is knowledgeable of the need for survivor shelter, services, and housing less from Osnum data and more from responding to women and families presenting at Coordinated Entry, which is where persons fleeing DV turn when DVCAC is full. The CoC is knowledgeable of the need for survivor shelter, services, and housing less from Osnum data and more from

responding to women and families presenting at Coordinated Entry, which is where persons fleeing DV turn when DVCAC is full. From persons presenting at CE, the demand for DV shelter in the CoC is at least 6 times DVCAC’s capacity and annual unduplicated number served. Because the numbers served per Osnum, are so few, the CoC is now working with other local Survivor services partners who lead the Consortium against Human Trafficking, specifically, Equality Ohio, the Renee Jones Empowerment Center, Project Star, DVCAC, and the May Dugan Trauma Center; the objective is to link survivors of human trafficking with CoC permanent housing resources. The CoC CES is implementing survivor centered accommodations to include referrals in HMIS to track service/housing referrals and outcomes. Combined with PH/RRH referrals from the DVCAC, the CoC will be better able to develop aggregated, de-duplicated information to assess survivor housing needs.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Cuyahoga Metropolitan Housing Authority	13.00%	Yes-Both	Yes-Both
Emerald Development and Economic Network, Inc.	0.00%	Yes-HCV	Yes-HCV

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

- 1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**
- 2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

1. The 2 PHAs in that the CoC works very closely with have had Homeless Preferences for many years. 1(a) The CoC has worked with CMHA to increase preference points for applicants to Public Housing, on the HCVP Wait List, and for targeted Project Based subsidy programs to households whose homeless status is verified by Coordinated Entry. Per the attached documentation, CoC referred Applicants receive additional preference points so that literally homeless households move up the list to access PH more quickly. 1(b) Emerald Development and Economic Network, Inc. (EDEN) has a PHA status but is also the primary direct recipient and sub recipient of CoC funds for PSH and RRH. EDEN is committed to the HUD Prioritization Guidelines and is a key partner in the CoC strategy to End Chronic Homelessness. EDEN is the co-developer, Owner, and Property Manager of over 600 PSH/CH units in the CoC, and

manages over 1,200 scattered site PSH units. (946) 2. N/A

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

The CoC Lead Agency (OHS) and the Cuyahoga Metropolitan Housing Authority (CMHA) were one of 8 communities nationally invited by the HUD SNAPS and Public and Indian Housing Under Secretaries to participate in an initiative to implement a local “Move -On” Strategy. The PHA, Emerald Development and Economic Network, Inc. and Cleveland Housing Partners are the 3 primary affordable housing providers engaged in the initiative. In Phase 1, of the Implementation Strategy, the objective is to enable CoC subsidized tenants to move on to HCVP and Public Housing subsidies, creating capacity for the CoC to serve additional homeless households with PSH resources. The PHA has committed to referrals for the Move On resources directly from the CoC CES. 745

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

1) Representatives of the LGBTQ Center of Cleveland (The Center) and Equality Ohio regularly attend CoC Bi-monthly meetings, and participate on the Ending Youth Homelessness Leadership Team and Work Groups. 2) The CoC lead agency has forwarded all HUD materials concerning Equal Access in CPD Programs to all CoC members and encouraged members to join in webinars sponsored by HUD, NAEH, and the Coalition on Housing and Homelessness in OHIO (COHHIO) to achieve compliance. On 11/16/17 the OHS Advisory Board adopted CFR Part 5.100-5.106 “Equal access in accordance with community planning and development programs” as a CoC standard. In the past 18 months, the CoC convened a series of public meetings co-sponsored with the LGBT Center of Cleveland, Equity Ohio, and homeless advocates, and attended by CoC CES and shelter and permanent housing staff, to share information about CES and shelter practices and how to improve Coordinated Entry and shelter programs to be more welcoming to all persons. The need to also provide shelter residents an opportunity to expand their knowledge and understanding of LGBTQ awareness was confirmed. Throughout the winter and spring of 2019, LGBTQ Awareness Trainings were held. All CoC staff, at every level of the organization were encouraged to attend. Pre and Post tests

were given. The CoC supports signage identifying that the provider agencies are “Safe and Welcoming” places, and the identification of specific staff at each site for an LGBTQ person to go to if feeling unsafe.

Agencies responding to the Emergency Solutions Grant RFP were required to include documentation of their compliance with the Equal Access rule by attaching agency policies to the RFP response. 1,497

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	No
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	No

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
Co-Chair of Stepping Up Initiative	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

(1) Cuyahoga County CoC operates a single site Coordinated Entry System (CES) which covers the entire CoC geographic area. Located in the near downtown area, CES is easily accessible by public transportation. Information about CE is spread through 211 - First Call For Help to anyone seeking emergency housing assistance. CE is a well-known referral resource for Police, social service agencies, churches, and system providers; it is a low barrier service. CE is open 60 hours/week, M/F. After hours & weekends, CE access is "on call" through a 211 "patch"; immediate shelter placement is provided if needed.

(2)The CoC has determined that unsheltered CH; transition age youth, and survivors of human trafficking are the least likely subpopulations to seek assistance. The CoC has developed specific targeted approaches to connect with these groups: (i) a Peer Youth Outreach Team coupled with PATH/Youth-centered trained staff; CH and Veteran Outreach teams maintain a "By Name List" and visit people weekly or more often to offer services; trauma experienced by Survivors of DV and human trafficking is easily triggered by being in public places so CE is connecting with Survivor Service providers to conduct CE assessments over the phone or in other locations.

(3)Assessment is conducted face to face with HHs seeking shelter. Diversion trained staff conduct mediations to re-unify housing situations that have been temporarily disrupted. If the household cannot be safely diverted, immediate shelter is provided through a Family Overflow Site until space is available. Access to CoC resources is available regardless of behavioral health, income, sexual preference, gender identity, or family composition. CE uses CPD-16-11 to prioritize resources for the highest need households from shelter entry to PSH. The CE establishes By-Name –Lists to document, track, and prioritize Veterans, families, Youth, and Chronic Homeless persons for CoC housing resources. (4) Attached

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

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Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

(1)The Cuyahoga County CoC Review and Ranking process considers each project application’s success in addressing those individuals and families with the highest service needs coupled with the longest experience of homelessness in a “housing first” housing assistance model. The CoC prioritizes Projects that serve persons who have a documented high utilization of crisis services, including health, behavioral health, and justice system facilities and services, and who, based on a CoC vulnerability assessment, will require significant support to maintain housing. Youth and survivors of domestic violence are also considered by the Review and Ranking Committee as meeting a higher vulnerability index.

(2)The CoC Review and Ranking “tool” generates a Project Score based on HUD outcome performance measures related to income, stability, and exits to permanent housing. Consumer Satisfaction survey responses are also quantified. Projects are provided additional ‘values’ according to the following: (a) degree of vulnerability/disability/CH of target population; (b) number of units targeting CH population provided; (c) number of Youth or Families (including DV); the relative value of the objective score. This new calculation generates a value that provides a “Rank Order” for the Projects

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>

3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 11%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1)The CoC Advisory Board formed a “ FY2019 NOFA Strategy Work Group” at the 5/16/19 Board meeting. Written guidelines were submitted to the CoCBoard on 7/18/19. All Renewal Projects were reviewed to confirm their alignment with (i) housing first objectives, (ii) participate in the CES prioritization process for CoC housing resources, (iii) comply with HUD Equal Access and VAWA guidance; maintain good standing with HUD Monitoring and Audit reviews; (iv) move closer to reducing shelter LOS and are meeting PH outcomes standards; and collaborate positively with CoC partners. A recommendation for Reallocation would be made if a Project was low performing or if a higher need activity was identified. (2) & (3) The written guidelines were submitted to the OHS Board and approved on 7/18/19. The Minutes and Recommendations were posted on the OHS website. The NOFA Work group had 3 public meetings. 4) No Under performing projects were identified. The Group confirmed the high need for additional PSH/Dedicated Plus resources for Families and Youth and discussed which project(s) could be reallocated to create more PSH Dedicated Plus Resources. (5) The project which is recommended for reallocation is not “low performing”. The NOFA Work Group identified the need to increase the PSH/Dedicated Plus resources and recommended reallocating a RRH project that is currently funded. This recommendation was presented to the OHS Board for Approval on 9/12/19.

Since FY2013, the CoC has completely shifted CoC Projects to align with the Hearth Act. In 2013 there were 40 projects funded through the NOFA. By 2015, the CoC had reallocated 8 SSO projects; 11 TH projects, and 1 of the Safe Haven projects. Funding was reallocated to create 1- SSO/Coordinated Entry, 2 PSH for CH projects; and 6 PH/RRH projects. This CoC is at a disadvantage in the calculation of 20% of the ARD as the benchmark, because prior to 2015 it had already reallocated 78% of all NOFA funds to PH/PSH. (1,979)

DV Bonus

Instructions

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

Applicants must click “Save” after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

Need Housing or Services	2,600.00
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the CoC is Currently Serving	1,268.00
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1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
(limit 500 characters)

1.The CoC contacted non- CoC Victim Service (VS) providers for the # of survivors served in a 12 month period who identified housing as a need. Of the 12,501 contacts by DV survivors over the period, 21% or 2,601 persons, identified housing as a primary need.

2.The data sources were: 211/First Call For Help, Analysis System called "REFER"; Jewish Family Services Association (JFSA) - phone contacts; the Family Justice Center, "Advocate Information System"; and DV Center, Osnum

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
Emerald Developme...	783631088

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	783631088
Applicant Name:	Emerald Development & Economic Network, Inc.
Rate of Housing Placement of DV Survivors--Percentage:	100.00%
Rate of Housing Retention of DV Survivors--Percentage:	90.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

1. Based on EDEN's RRH Project management, the expectation is that all RRH referrals will be successful in locating safe and affordable housing.
 2. The Estimated Retention rate is based on current APR data and "Tenmast" EDEN's software system. Placement and retention rates will be tracked monthly, as well as: length of time (LOT) from referral to RRH to unit move in; LOT the household receives RRH; referrals to a permanent subsidy; and returns to homelessness after exiting RRH.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

The goal for housing placement from referral to move-in, is 30 days. DV survivors meeting HUD's Homeless definitions will be referred to the project by the DV shelter, Coordinated Entry, and non-CoC DV Survivor services providers and application sub-recipients. Project sub-recipient providers are encouraged to make referrals as early as possible in the service engagement process. If the client is in a CoC Shelter, the referral will be made within 7 days. The Project will follow a "Housing First" approach meaning that there will be no barriers imposed by the Project to limit housing access. After verifying eligibility, a Housing Locator (HL) will be assigned within 48 hours. The HL will meet with the client to determine housing search challenges (criminal history, money owed to utility companies, past evictions, income) and client housing preferences (DV safety concerns, proximity to church, family work, affordability). The HL and/or Survivor Service Providers will provide transportation to look at units if needed. Once the client chooses a unit, the HL will conduct an HQS inspection, determine rent reasonableness, and coordinate the move in process with the Survivor Services partners, including making sure that furniture and utilities are in place.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
 - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
 - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
- 2. measured its ability to ensure the safety of DV survivors the project served.**

(limit 2,000 characters)

1.a) The Project includes 4 sub-recipient agencies that are the key DV survivor service providers in Cuyahoga County. These agencies receive VAWA, VOCA, and DOJ funding to serve DV survivors. Two of the subs currently provide on-going training to Police and Court personnel in Cuyahoga County and nationally. These agencies will cross train staff at EDEN and Coordinated Intake to improve Trauma Informed and survivor awareness responsiveness and assure that all protocols meet best practices for survivor safety.

b) The Project is for RRH not TH. The subrecipient Service agencies' spaces are already physically configured to meet survivor safety and confidentiality needs as well as to reduce re-traumatizing clients. Based on Project partners' recommendations, CES will reconfigure space at CE.

c)N/A - the PH/RRH Project proposal is to serve survivors no longer living with the perpetrator.;

d) the RRH Housing Locators will work with the Service providers and the clients to make sure that housing meets the clients' safety concerns and Safety Plan;

e) this does not apply to this project;

f) This RRH application uses a scattered site model that maximizes client choice in choosing a safe housing location. All RRH location information is secure and confidential.

2. A safety assessment based on Jaqueline Campbell's Danger Assessment (2001) will done with each client at project entry to measure client safety factors, and will de re-done at every follow up interaction with the client, to evaluate changes. An initial Safety Plan will be developed at entry and revised based on the Danger Assessment and client experience.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
 - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**

- (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
- (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
- (d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

. EDEN is a non-profit housing agency that owns and manages housing for severely mentally ill persons, and manages CoC PSH and RRH resources for all homeless populations. Over 2,200 rental subsidies administered by EDEN are scattered site. Supportive and stabilization services are delivered through partnerships with community-based service providers. The sub-recipient agencies for the DV Bonus Project will be the community-based services providers for the persons offered RRH assistance. The 4 sub-recipient provider agencies, have extensive experience in providing Survivor safety, legal, counselling, shelter, crisis intervention, court navigation, assistance with TPO’s, and advocacy for decades. Two of the agencies are nationally recognized trainers on best practices for trauma-informed (TI), victim-centered approaches to meeting clients’ needs. 2) These providers will be supporting the clients through the housing referral, location, and stabilization period. They will continue to be engaged with the clients after the RRH assistance has ended to continue recovery and stabilization. (a) Client choice is currently a priority for all EDEN RRH and PSH scattered site projects. For the DV Bonus project, Housing Locators (HL) will also receive TI and victim -centered training. Also, subrecipient providers who are experts in TI and victim centered approaches will be engaged with the clients through the housing referral and location process. (b) The Applicant and Sub-recipients adhere to the Housing First Model that supports a low barrier approach to housing access. Staff are trained on a strength-based approach and to recognize a client’s reaction or behavior within the context of their lived experience. TI training includes sensitizing staff to the power differentials experienced by clients and to mitigate those whenever possible. (c) All Project participants will be provided training on the effects of trauma on the brain, on decision making as well as on child development. Staff will utilize this knowledge to incorporate education on trauma into the case management process to empower clients. (d) Focusing on clients’ strengths is recognized as critical when working with DV survivors as they often feel powerless, hopeless, and blame themselves for the violence they encountered. Staff utilize motivational interviewing and the empowerment model to assist the client in completing needs assessments and case plans. Clients are encouraged to lead the process to identify their goals and the barriers they perceive to achieving them. (e) DVCAC, a sub-recipient on the grant, will provide training/education for all partner staff on cultural responsiveness, equal access and cultural competency. DVCAC is recognized by HHS as the

Culturally Specific Issue Resource Center on DV and Latina Communities, and has experience training on the needs of African American DV survivors as well. Sub-recipient partners have cultural competency providing services to survivors who identify as LGBTQ, have Limited English Proficiency, and the deaf and hard of hearing as well. (f) Identifying key support networks and strategies is essential to survivors continued self-sufficiency. Through motivational interviewing, clients are encouraged to think of individuals, groups and communities in which they feel connected. Staff assist in validation and expanding opportunities for community engagement. Housing location will support participants to find units close to their church, family or groups they attend. (g) Childcare and parenting are critical to achieving stabilization and self-sufficiency. Needs assessments will include children’s needs so staff can assist clients to identify and access health, education, and psychological resources and appropriate referrals for their children. Clients will be assisted to get Child Care vouchers and transportation as needed. Parenting resources are offered consistent with the HF model.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

The Project Applicant has identified 4 very strong community -based DV Survivor Services providers as subrecipients. The 4 agencies each have capacity to address all the listed bullets. An area not listed but that is a primary focus of services is Safety Planning.

•Domestic Violence and Child Advocacy Center (DVCAC) and Jewish Family Services association (JFSA) have written agreements with Legal Aid to assist survivors with Child Custody issues, TRO’s, and more frequently, citizenship status, and other legal issues that can delay survivors attaining and maintaining housing.

•The Family Justice Center is not a cash sub-recipient, but is a partner to the Project implementation. FJC has staff expertise to intervene and resolve Criminal history barriers to housing.

•Bad credit and eviction history will be addressed through the EDEN Housing Locators services with the client in finding landlords who are willing to rent the participants. EDEN is in the process of developing a “Landlord Risk Mitigation” fund that will be used to engage more landlords in the CoC RRH programs.

- The DV RRH Bonus Project is low barrier and does not require participants to have income to be referred for RRH. However, JFSA, DVCAC, and FrontLine Service (FLS) case management services specifically address income sustainability as key to housing retention and continued client stability and well-being. The sub-recipient partners will determine benefit eligibility and connect clients to mainstream employment and career advancement resources.
- All 4 sub-recipient providers are CARF accredited clinical services providers, or able to refer at no cost to the client, to a clinical provider for behavioral health services for themselves and family members.
- The County's Department of Jobs and Family Services (JFS) has a prioritized eligibility process for DV survivors seeking Child care vouchers. All partner subrecipients are aware of this protocol and will use it to assist clients.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

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2A-1. HMIS Vendor Identification. WellSky/Mediware/Bowman

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	1,408	45	1,084	79.53%
Safe Haven (SH) beds	40	0	40	100.00%
Transitional Housing (TH) beds	88	0	88	100.00%
Rapid Re-Housing (RRH) beds	860	0	860	100.00%
Permanent Supportive Housing (PSH) beds	5,270	0	4,721	89.58%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)**

1.To increase the ES Bed coverage the CoC will (i) confirm that the discrepancy between the total ES bed count and the # in HMIS is accurate; (ii) based on a verified Bed count, will identify which agencies in the CoC are responsible for those Beds; and (iii) contact each agency to invite it to participate in HMIS. The minimum number of beds that need to be included to meet the 85% threshold is 78. (2) (i) Confirm that the HIC is accurate: At the time of the PIT Count, Office of Homeless Services staff will contact each ES provider to confirm the number of beds each agency "counts".

(2)(ii) Agencies that are not reporting into HMIS will be identified as well as an accurate count for all ES Beds in the CoC . Beds will be associated with specific agencies. (2)(iii) The CoC will convene all CoC partners for a community presentation and discussion on HMIS: Why it is important; how the System provides de-identified data; how the data helps the community reach the goal of ending homelessness; details of how to participate and that there is no "start-up cost to the provider, the CoC provides user Licenses at no cost; and identify providers' reasons for not participating. (2)(iv) Following the CoC overview, CoC HMIS and Director level staff will ask for face to face meetings with non-participating providers. Specific barriers to participation raised will be attempted to be addressed. 1,400

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy) 04/29/2019

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

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2B-1. PIT Count Date. 01/22/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/29/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

1)The Office of Homeless Services (OHS) is the Lead Agency for the CoC and the designated HMIS System Administrator. The CoC sheltered PIT count is based on data provided by CoC and non-CoC shelter provider agencies. Prior to the night of the count, OHS staff review the PIT count process internally to identify areas in need of improvement and then follow CoC HMIS protocols for contacting Providers to refresh their staff on PIT Count objectives and the instructions. For agencies entering data into HMIS already, the CoC Sys Admin confirms data quality. In 2019 the Sys Admin focused especially on improving the reported data from the local “Rescue Mission” shelter which refuses to use

HMIS. This provider states that they have capacity to shelter 50 single men and 75 women with children, but there is no way for the CoC to verify either the capacity or the utilization. The provider does not participate in Coordinated Entry as a sole referral source, so CES referrals cannot be used to confirm client census. 2) Without a way to verify the numbers in HMIS or a comparable system, it is impossible to judge the effectiveness of our effort to improve the accuracy of the non-CoC count. The PIT did show a reduction in Single Adults and Families, which may reflect an improvement in the reporting.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1.The Office of Homeless Services is the lead agency for the CoC and the designated System Administrator for HMIS. OHS coordinates the unsheltered count through partnerships with Street Outreach providers, Hot Meal Sites, and Drop In Centers to get as complete a count as possible. The protocol has always been to convene Outreach staffs, make a list of all known sites/camps, divide up the areas to be covered, and then to communicate as the count is taking place. Over the past year, there has been an increased focus on identifying Young Adults and very shelter resistant persons to engage them into housing. This focused effort was amplified during the PIT. (2) Except for Veterans and Youth Headed families, for whom the unsheltered count was zero, Unsheltered numbers went up 26 % for single adults, and 39% for Single Young Adults. These names are being added to the CES By Name List for continued outreach and engagement and placement in housing. The CoC is achieving results in identifying unsheltered populations and in linking persons with shelter but losing points in HDX by showing increases in the unsheltered PIT counts, increases in “newly homeless”, and an increase in Chronic Homeless.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. Ending Youth Homelessness by 2020 is a CoC goal. With the Youth Advisory Board (YAB) of A Place 4 Me (AP4M), the Sisters of Charity Foundation, Public Child Welfare Agency (PCWA) and other CoC and non-CoC funded provider partners, the CoC has implemented a Leadership Team that meets quarterly, and 2 Working groups that meet bi-weekly. The Working Groups are “Outreach” and “Managers”. Both groups work the Young Adult (YA) By Name List (BNL) generated with Coordinated Entry in their weekly meetings, identifying newly homeless sheltered and unsheltered YA, tracking housing plans and outcomes, identifying barriers to system navigation. The EYH Team developed a plan to improve the 2019 Young Adult PIT Count by increasing Outreach Coordination. 2. Outreach efforts by youth advocates, CoC Young Adult Outreach workers, SSVF Outreach, PATH, and RHY funded Outreach, focused on listing camps and locations that YA were known to frequent, and then assigning locations to each team on the night of the count. The Sheltered Count was confirmed through HMIS. 3. During 2019, foundation funds provided 2 peer Young Adult Navigators who have been key in increasing system awareness of unstably housed youth and linking youth with CoC resources.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

In 2019 the Office of Homeless Service (OHS) the Lead CoC agency continued to coordinate CoC Work Groups dedicated to Ending Chronic Homelessness, Family and Youth Homelessness, and Veteran Homelessness. Through the Coordinated Entry System (CES) each sub population is tracked through a By Name List which is worked weekly or bi-weekly by the responsible provider partners to identify households, engage with sheltered and unsheltered persons, and exit persons to PH as quickly as possible. This sets the frame for accurate PIT counts for subpopulations.

1.CH: Outreach teams have been meeting on a bi-weekly basis, organized by the Northeast Ohio Coalition for the Homeless (NEOCH) and developed a By

Name List of Unsheltered persons. Each meeting, workers share updates on the names on the list, and add names and camp locations to the list. At the PIT count, this detailed information resulted in an increase in the CH count of individuals.

2. Specific efforts to improve PIT Count accuracy for sheltered families with children included direct contact with the non-CoC family shelter provider that refuses to use HMIS, to discuss the importance of having accurate data and offering again to provide the HMIS Software and training to the agency at no charge.

3. The Ending Veteran Homelessness Work Group meets bi-weekly to track all unsheltered and newly homeless veterans. For the PIT Count, these numbers are verified through HMIS, Outreach, and the VA. In 2019 the Veteran PIT count continued to decline – which accurately reflects the success of the total EVH efforts.

3A. Continuum of Care (CoC) System Performance

Instructions

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	4,954
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1. “Newly homeless” is determined by entry and exit information in HMIS. The CoC uses a single site Coordinated Entry System (CES) that captures this data for all persons seeking shelter. The CES APR tallies the risk factors for becoming homeless. Low/No Income Households are at the greatest risk of becoming homeless (90%). The second highest risk factor is having, or having a family member who has, behavioral / chronic health issues (60+%). Experiencing domestic violence and sexual assault correlates highly with housing instability (50%). Young Adults who have had involvement with the Child Welfare System, the Juvenile and/or Adult Justice system, and/or identify as LGBTQ are at significantly higher risk of experiencing homelessness. Being

a Parenting Youth increases the risk of homelessness. (2) The CoC CES staff are the frontline in assessing risk of homelessness and in employing strategies to divert households who can be safely redirected. All persons seeking shelter meet face to face with an assessment/diversion specialist. Same day family mediation is scheduled if appropriate. Young Adults and DV survivors are provided a more specific assessment to identify immediate referral links to system resources to prevent shelter entry; these may include Child Welfare housing resources for youth aged out of foster care, or legal assistance for persons fleeing DV. (3) The Office of Homeless Services (OHS) is the Lead Agency for the CoC and responsible for overseeing strategies to reduce newly homeless entries. OHS implemented CES for all populations in FY2014. OHS receives daily CES reports on Newly homeless, the # of Diversions, # of shelter placements, # of HH in "overflow" shelter. In addition, RRH referral/exit data for all populations is tracked bi-monthly. The goals are to increase diversions, shorten shelter LOS and reduce returns

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	105
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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1) The Office of Homeless Services(OHS) (CoC lead) requires all HUD funded projects to implement a "housing first", low barrier approach defined in CoC contract language and written MOU's. The CoC RRH program administrator, EDEN, Inc. implements a low barrier, housing first approach with RRH and PSH resources. MOU's between CoC providers lay out the time frame for a referral to RRH, and specific shelter staff responsibilities to prepare the clients to move quickly into PH. EDEN holds weekly meetings with Shelter staff to track client referrals and barriers to a rapid exit. EDEN reports at every OHS/CoC Advisory Board meeting on RRH outcome stats, including length of time from referral to placement. (2) Cuyahoga County has adopted CPD-16-11 for allocating PSH resources. An HMIS chronicity tool established a Chronic Homeless (CH) By Name List (BNL); a vulnerability index score is added to CH status, to determine highest need. Outreach workers, shelter case managers, and CH/PSH housing providers have a weekly "PSH Prioritization Meeting" to (i) identify the highest need person(s) and (ii) match available PSH units with the person(s). CH persons who are sleeping on the street are prioritized for immediate placement. CH/high barrier families are identified through a Progressive Engagement

model and tracked on a Family Prioritization BNL. Family case managers meet monthly. Length of time, vulnerability, and a Progressive Engagement model are combined to identify the families with the highest barriers to housing stability. A BNL for Young Adults tracks all homeless Youth, chronicity, and utilizes a progressive engagement model of RRH to PSH if needed. (3) The CoC strategy is led by the OHS and implemented through Contracts with FrontLine Service (FLS) to manage CES and EDEN, Inc. to manage the PSH and PH/RRH Project resources.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	39%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	99%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
 - 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
 - 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
 - 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**
- (limit 2,000 characters)**

The CoC is committed to implementing standards that enable HHs to rapidly exit to PH. Specific strategies to shorten the length of stay in temporary housing projects are being implemented for Youth, Families, Veterans, and Single Adults. The shared protocols are to (i) use a By Name List (BNL) to know who needs housing and progress; (ii) require shelter interventions to focus on safe housing exit, as quickly as possible. Exit plans can include reunification with stable family/friends; other self-resolution options; or RRH assistance. (2) The overall strategy is coordinated by the Program Director of the Office of Homeless Services (OHS) and implemented by the RRH Contracted provider,

EDEN, Inc. On a weekly basis EDEN's RRH Coordinator convenes shelter staff and RRH Housing Locators to track the referral/housing search/inspection and move out process, and to problem solve any barriers. The Shelters, CES, and EDEN sign required CoC MOUs specifying roles/responsibilities/timeline for the rapid exit process. (3) The CoC is committed to persons remaining stably housed. The Housing First Initiative (HF) follows fidelity to the Housing First model. Support services are available but not required for tenancy. Property management staff at the HF properties work with on-site Support Service case workers to address and resolve lease violations and avoid evictions. The Scattered Site PSH case management model builds relationships with landlords and community resource partners and uses a Critical Time Intervention model when issues arise. (4) Two agencies coordinate PSH retention strategies: FrontLine Service (FLS) is the Supportive Services Coordinator at all HFI single sites and for many Scattered Site PSH units. FLS has over 25 years of experience engaging with homeless, SMD/AOD persons. EDEN, Inc. is the owner/property manager for over 650 units in 10 separate Single Site projects and manages the CoC PSH Rent Subsidies for over 1,500 scattered site units.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	13%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	21%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

(1)Reducing the rates of return to shelter is a primary goal of the CoC . For each sub population (YA, Fms., Veterans, CH) , the CoC is analyzing HMIS “Return to Shelter” data quarterly to gain understanding of: i) reason for return, (eviction, DV, unable to stay with family, etc.); ii) length of time before returning; iii) if return is a result of Eviction, the type of housing (PSH/RRH, other) evicted from; iv) discharge from shelter, as a base for developing interventions to prevent housing loss. For Families returning to shelter from RRH, loss of income to sustain the rent is the primary cause. Most returns to shelter for single adults is also income related. CES data with the “By Name Lists” the providers are even able to identify individual returnees. (2) Examples of specific strategic responses include: for YA, to implement access to Clinical

Family mediation to YAs while in shelter and to maintain that connection with the YA and family after s/he leaves shelter to promote stability. For all populations, the CoC has implemented “Housing Stability Specialists” who attempt to contact Leavers at 3, 6, and 9 months to assess stability and offer additional assistance if needed. RRH subsidies may be extended for all subpopulations through the Progressive Engagement model to prevent shelter returns while income sustainability efforts continue. (3) FrontLine Service implements the Coordinated Entry System and the BNL for Families, Young Adults, CH, and Veterans (FLS is also an SSVF Grantee). FLS generates the “Returns to Shelter” Data Analysis that sparks the discussion of interventions to improve the outcomes. The data is reviewed at quarterly CoC leadership meetings focused on ending homelessness for Youth, Families, Veterans and CH populations.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	12%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	31%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

(1)The CoC strategy is to establish real partnerships with Ohio Means Jobs (OMJ) and the non-profit, employment and training providers awarded contracts through the County’s Department of Job and Family Services (JFS) RFP processes. A Letter of Intent to sign an MOU with OMJ and JFS spelling out protocols to link persons experiencing a homeless crisis with career services, is in process. (2) Through the MOU with OMJ and JFS, specific protocols that acknowledge the barriers that persons lacking a permanent address experience in accessing mainstream employment resources will be identified. Transportation, clothing, job coaching, and job retention strategies will be addressed. Co-locating OMJ/JFS/ employment providers at Coordinated Entry or at specific CoC shelter sites that serve over 50 single adults at a PIT, is an example of strategic effort to increase basic access. (3) In 2019 JFS signed an MOU with the CoC, FrontLine Service (FLS) and Enterprise Community

Partners to implement a process involving dedicated JFS staff as a Liaison to a dedicated Shelter representative who would then coordinate Benefit Status requests for all newly homeless families. This will be the first step in connecting families to JFS contracted mainstream employment organizations. (4) The OHS, Program Director is responsible for coordinating the CoC strategy to increase jobs and income for all populations.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

(1)The CoC Lead Agency's strategy to increase non-employment cash income is to make it clear to CoC funded providers that linking clients with non-cash income is a service priority. This expectation is emphasized through the Renewal Evaluation Scoring Standard that to receive the full 15 points, 70% or more of clients should have non-cash benefits. The CoC assures that providers are kept aware of State and Local Policies and Application Process to link clients with benefits, by forwarding all Public Information announcements and Trainings to the full CoC membership. (2) The State of Ohio supports an on-line Benefit Assessment tool called the "Benefit Bank". CoC provider agency staff are required to access the Benefit Bank on behalf of clients to determine all possible resources that the client may be eligible to apply for. In addition, providers serving disabled homeless persons have had access to an expedited disability Benefit Determination process called "SOARS". SOARS enables a designated provider to submit a Disability Determination request and receive a response within 6 months or less instead of the normal 12 – 18 months. (3) The Office of Homeless Services, the lead agency for the CoC is the responsible entity for improving CoC performance on this measure.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
 - 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
- (limit 2,000 characters)**

(1)In 2018 the CoC hired the Seattle Jobs Initiative (SJI) to review CoC system efforts and suggest ways to increase access and engagement with Job and Family Services (JFS) and Ohio Means Jobs (OMJ). Their report laid the groundwork for subsequent dialogue and positive actions with both entities. JFS: (i) regularly hosts Job Fairs that welcome CoC provider/client participation;

(ii) established a dedicated shelter liaison in JFS Benefits to increase timely exchange of benefit eligibility information; (iii) scored bidders on a 2019/2020 JFS Employment contract on their proposed approach to target serving homeless and high barrier populations; and (iv) signed a Letter of Intent to Enter into an MOU with the CoC to co-locate staff at CES in order to increase access to career and employment resources by persons experiencing a housing crisis. OMJ: (i) "Ending Youth and Family Homelessness" Leadership met with OMJ's Director in early Spring to begin the work of identifying and resolving barriers to YA and Families participating in OMJ resources (ii) OMJ's Director keynoted a Young Adult Employment Work Shop organized and led by the Youth Advisory Board of A Place 4 Me; (iii) the new Director of OMJ signed a LOI with the CoC to increase access to OMJ resources. (2) FrontLine Service (FLS) is the Supportive Services Coordinator at the 11 PSH/CH sites. FLS has received SAMHSA funds to develop and implement a Supported Employment Program for PSH residents. FLS is committed to maintain the Supported Employment model after the SAMHSA grant ends.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures Data—HDX Submission Date 05/30/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

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3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and

3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

The CoC has implemented a single site CES that refers families that are not able to be diverted to ES. All family shelters are low barrier and are aligned with a housing first focused service model. Coordinated Entry, the shelter providing agencies and EDEN the CoC RRH program contracted agency, have signed joint MOU’s that define partner expectations to rapidly exit families from shelter. If, after 7 days, the family is not able to be diverted from shelter, or to self-resolve, the MOU states that the ES providers should refer the family to EDEN for RRH regardless of income or lack of income, behavioral health issues, previous housing history, or other factors. EDEN assigns a Housing Locator to meet with the client within 3 days of referral to begin the housing search. The family is told that the housing search and location process should be completed within 30 days. Housing Locators are certified HQS inspectors to expedite unit approval and RFLA submission. As soon as the unit passes inspection, the family can take possession of the unit. The RRH program provides a standard subsidy of security deposit and 6 months of rent. (2) EDEN, the CoC contracted RRH provider, subcontracts for RRH case management (CM) services with other CoC family service providers with a ratio of 1/20. EDEN convenes the RRH CM bi-weekly to track housing stability progress for every family in RRH, focusing on the HHs entering their 3rd and 4th month of subsidy. The CoC operates a Progressive Engagement model of support. If the family has not secured a dependable income source for maintaining the rent, additional financial assistance and/or case management services are offered. The goal is to not have the family re-enter shelter. (3) The RRH program is managed by EDEN, Inc. but involves Coordinated Entry (FrontLine Service) and all the Family Shelter partners, Family Promise; Salvation Army Family Shelter; West Side Catholic Center; and the Domestic Violence and Child Advocacy Center.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
- (limit 3,000 characters)

)In 2016 Cuyahoga County was 1 of 3 CoC’s chosen by A Way Home America (AWHA) and the Rapid Results Institute (RRI) to participate in a 100 Day Challenge to End Youth Homelessness . The Coc developed a strategy to (a) identify all homeless youth, especially unsheltered youth; (b) use Coordinated Entry to develop a By Name List (BNL); (c) link all youth with “system navigators” to access benefits and reduce discharges from foster care; (d) link youth with permanent housing; and (e) embed continuity of effort within partner Systems and practices. This strategy has been expanded and built on over the past 20 months. In partnership with the Sisters of Charity Foundation and “A Place 4 Me” (AP4M), a Youth led initiative of the YWCA, the CoC has established an Ending Youth Homelessness Leadership Group that works the strategy through three levels of staff activity and responsibility. The CoC is using existing resources to set aside specific beds for youth at the Single Adult shelters and increasing training opportunities for shelter staff on Youth Centered interventions, LGBTQ Awareness, and Youth development. Increased local funding has enabled ESs serving youth to increase staffing for services and safety. Private funders have awarded grants for a clinical Family Counselor for youth in ES to support permanent family reunifications, and Housing Locator staff for the RRH provider to identify landlords willing to rent to young people. The CoC, joined the Public Housing Authority and the Local Public Child Welfare Agency and requested 100 FUP Vouchers in response to the recent HUD FUP NOFA to expand FUP for Youth. The CoC submitted applications for the YHDP 2 times trying to expand resources for planning and implementation. (2) The CoC is committed to expanding housing and resources targeted to all homeless youth as described in Part (1). Identifying and engaging unsheltered youth and linking them to housing resources is a challenge. Through the CES, youth seeking shelter are identified and their names added to a “By Name List”. The BNL is discussed at the bi-weekly “Outreach and Exit Coordination” Team meetings attended by CoC Outreach teams and community youth activists. Youth who are unwilling to come to CE are discussed and can be added to the list. Unsheltered youth are then able to access RRH or PSH housing if needed. Efforts to engage unsheltered youth into shelter are ongoing. All the housing and service resources available to sheltered youth are available to unsheltered youth equally.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

(1 &2) The Cuyahoga County CoC strategy to End Youth Homeless (EYH) is data informed and driven. Since September 2016 the EYH partners have used a By Name List (BNL), populated from Coordinated Entry HMIS Data and a specific Youth Assessment form to track the following measures on a monthly basis: Total Active Youth (inflow); Total Shelter Exits; Total Returns. Each of

these categories is further detailed: Inflow-Total SHELTERED Youth/ Total UNSHELTERED Youth; Total Active in the month; Of this number, the #NEW to Shelter. Shelter EXIT information is analyzed by: Destinations to (a) Family/Friends; (b) Voucher; (c) RRH; (d) Group Home; (e) School/Training; (f) Whereabouts Unknown; (g) Public Housing. "Returns to Shelter" are given a Total number and then detailed by Exit Type, e.g. "Returned From –(a) Family/friends; (b) RRH; (c) Rental; (d) Voucher; (e) Whereabouts Unknown. Other data points highlighted are: Length of time between Exit and Return from 2 weeks to 1 year; number of days in shelter before exit; and equity data. The EYH Initiative participates in the AWAHA National Data Dashboard which includes equity analyses in housing resource allocation. (3) The EYH Leadership Team believes that the measures being tracked are appropriate to determine the effectiveness of CoC EYH strategies. Review of the BNL and the data reports drives the discussions at the bi weekly meetings of the "Outreach and Exit Coordination Team" the "Managers Team", and the monthly EYH Leadership Team. The data provides accurate and appropriate measures to evaluate the strategic housing system interventions that the CoC is implementing...following are key findings of the data measures: (i) some youth are coming into shelter, but not staying for housing and services; (ii) youth who remain in shelter, are not leaving! ALOS for youth is over 60 days; very few youth are being referred to RRH!; (iii) rate of return from family exit is not great ! Good news: CES is identifying more unsheltered youth. The EYH 3 Team approach is intended to guide planning, review, develop Standard Operating Procedures for the process, provide feedback on strategies, and enable the partners to identify and implement practice change to improve outcomes. Cuyahoga County has applied to USICH to be a test site for the EYH Benchmark Tool. The CoC has data collection protocols in place to focus on the Benchmarks and the partnership structure to examine and adjust practices.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**
- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

(1)The CoC has a formal partnership with the Cleveland Metropolitan School District (CMSD) which is the McKinney- Vento Basic Education Grant recipient, LEA. Project Act (PA) is the CSMD Office that coordinates transportation for children in shelter to their school of choice within Cuyahoga County and assists students in the CSMD who are identified or self-report being homeless. Marcia Zashin, ED of Project Act, is a voting member of the CoC Advisory Board. The CoC has a signed MOU with Project Act.

(2) Dr. Zashin participates in the Ending Youth (EYH)and Family Homelessness Leadership Teams. PA staff attend the Outreach and Managers

meetings which are the Work groups of EYH where Youth are added to the BNL and progress to housing is tracked. PA identifies unaccompanied homeless in and contacts CES to determine eligibility for CoC resources and to connect with youth serving providers engaged in EYH. Coordinated Entry (CE) works closely with PA staff to assure that families seeking shelter are immediately informed of how to contact Project Act to access resources for transportation, school supplies, and clothing among other things. CES notifies PA of new families referred to shelter. All shelters in the CoC are required to notify PA within 24 hours of the arrival of a new family. Shelters are required to make sure that families enroll their children in school and attend school, while the family is in shelter.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

The CoC has a single site Coordinated Entry (CE) System. If a family cannot be diverted, it will receive a referral for immediate shelter to a Family Shelter, or the Family Overflow Shelter. No family seeking shelter is refused shelter if they are literally homeless. CE coordinates with Project Act, (PA) the LEA entity. At CE Intake, families are provided written and verbal information about Project Act and the transportation, school supplies, clothing, and other resources it provides free to homeless families. Families are directed to enroll with PA in person; (i) at enrollment, A Release of Information is signed which enables CE and PA to share information re: family placement and transportation arrangements as needed. PA staff will outreach to the family at the shelter location, particularly if the family is placed in the Overflow Shelter. (ii) PA is 3 blocks west and one block north of CE’s location. (iii) CoC funded Shelter providers are required to connect families with Project Act within 24 hours of the family entering shelter and to assure that children are enrolled and attending school during the family’s shelter stay. These requirements are listed in the Shelter Standards that providers agree to follow in the Contract executed between the agency and the CoC Lead Agency, the Office of Homeless Services.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	No	No
Early Head Start	No	No
Child Care and Development Fund	No	No

Federal Home Visiting Program	No	No
Healthy Start	Yes	No
Public Pre-K	Yes	No
Birth to 3 years	Yes	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>

6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;

4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and

5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)

(1) The Office of Homeless Services (OHS), CoC Lead Agency, is part of County Government, as is the Department of Jobs and Family Services (JFS). JFS administers all mainstream programs. The County HHS Senior Leadership Team meets bi-weekly, providing a face to face opportunity for the director of JFS to update the CoC on issues and news. This access enables the CoC to quickly alert providers of program eligibility changes and processes. (2) JFS disseminates Benefit information electronically about quarterly Community Forums and opportunities to learn about the Benefit application process, JFS protocols, and answer questions. These email blasts are shared with the CoC Membership list and they are encouraged to attend. Additionally, JFS is a voting member of the CoC Board, regularly attending bi-monthly meetings and sharing information. (3) CoC providers participate in the “Coordinated Health Access Project (CHAP)” which is an initiative organized through the FQHC’s and private insurers to enroll high barrier and at risk health populations into health insurance coverage. The health insurance providers schedule regular times to be at the shelters to enroll project participants. (4) The CoC has supported TA to PSH/CH providers to understand Medicaid reimbursement requirements. Accessing Medicaid benefits is critical not only for the wellbeing of the project participant but also for the capacity building of the provider agency. The CoC participates in the accreditation process when asked by the provider to qualify to become an eligible Medicaid billing entity. (5) The Lead Agency, the OHS is responsible for overseeing the CoC strategy to increase participation in mainstream benefit enrollment. In 2020, OHS will recommend to the CoC Board to establish a Working Group that will include project participants, health insurance providers, Contract agencies, JFS, and other stake holders, to develop specific strategic actions to increase CoC performance for this outcome.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	27
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	27
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

1. describe the CoC’s street outreach efforts, including the methods it

uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
(limit 2,000 characters)

(1) and (2): CoC and non-CoC Outreach Teams coordinate with each other to provide outreach services to 100% of the CoC geographic area. The following teams have operated in Cuyahoga County for over 20 years: the Louis Stokes VA Medical Center Homeless Outreach Team; Care Alliance, the FQHC that provides “Health Care for the Homeless” conducts Medical and Well-being Outreach; and FrontLine Service has been funded by the PATH Program for many years. More recent Outreach efforts include Supportive Services for Veterans Families (SSVF) Grant recipients which are the Volunteers of America and FrontLine Service. Bellefaire, is a recipient of a RHYA funded Outreach Grant. Bellefaire targets unaccompanied youth. In addition, the Northeast Ohio Coalition for the Homeless (NEOCH) organizes seasonal volunteer outreach teams. (3) Outreach staff are available 7 days a week, on the street, or on call, with a focus on early mornings and evenings when people who are most reluctant to seek services are at their camps or hideouts. (4) NEOCH has developed a “by Name List” of unsheltered persons and convenes Outreach staff bi-weekly to track persons/locations/needs and housing placement. The list is updated with newly identified persons and camp locations. Strategies to engage with folks are shared. Daily communication is coordinated by phone/text as needed when partner assistance is needed. This frequent inter – staff contact helps direct resources and supports successful engagement efforts. Outreach Team members attend the weekly CH/PSH Prioritization meetings to link unsheltered, CH folks immediately with CH/PSH unit placement. A FrontLine Service operated “MOBILE-Crisis HotLine” is a resource link for police, EMT’s, concerned citizens, and elected officials who can contact Mobile Crisis, describe a location where they encountered someone who was homeless, and request outreach services.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	1,116	860	-256

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY

2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	FY2019 CoC Compet...	09/23/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	Moving On Multifa...	09/24/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administrativ...	09/24/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/23/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/23/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/23/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/03/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/24/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/23/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	State or Local Wo...	09/23/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/23/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No	3B-1e.2. Local Ea...	09/24/2019
Other	No		

Other	No		
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Attachment Details

Document Description: FY2019 CoC Competition Report

Attachment Details

Document Description: Moving On Multifamily Preference

Attachment Details

Document Description: PHA Administrative Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Projects Accepted Notification

Attachment Details

Document Description: Projects Rejected or Reduced Notification

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Public Announcement

Attachment Details

Document Description:

Attachment Details

Document Description: Local Education or Training Organization Agreement

Attachment Details

Document Description: State or Local Workforce Agreement

Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Attachment Details

Document Description: 3B-1e.2. Local Early Childhood Services Provider Agreement

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/14/2019
1B. Engagement	09/21/2019
1C. Coordination	09/21/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/20/2019
1F. DV Bonus	09/24/2019
2A. HMIS Implementation	09/20/2019
2B. PIT Count	09/20/2019
3A. System Performance	09/21/2019
3B. Performance and Strategic Planning	09/25/2019
4A. Mainstream Benefits and Additional Policies	09/16/2019
4B. Attachments	Please Complete

FY2019 CoC Application	Page 57	09/26/2019
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Submission Summary

No Input Required

2019 HDX Competition Report

PIT Count Data for OH-502 - Cleveland/Cuyahoga County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	1697	1727	1808	1618
Emergency Shelter Total	1114	1,415	1,597	1409
Safe Haven Total	20	20	38	40
Transitional Housing Total	489	195	95	63
Total Sheltered Count	1623	1630	1730	1512
Total Unsheltered Count	74	97	78	106

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	193	120	172	226
Sheltered Count of Chronically Homeless Persons	156	84	127	226
Unsheltered Count of Chronically Homeless Persons	37	36	45	0

2019 HDX Competition Report

PIT Count Data for OH-502 - Cleveland/Cuyahoga County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	111	111	123	111
Sheltered Count of Homeless Households with Children	111	111	123	111
Unsheltered Count of Homeless Households with Children	0	0	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	388	202	172	159	135
Sheltered Count of Homeless Veterans	349	190	162	158	135
Unsheltered Count of Homeless Veterans	39	12	10	1	0

2019 HDX Competition Report
HIC Data for OH-502 - Cleveland/Cuyahoga County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	1408	45	1084	79.53%
Safe Haven (SH) Beds	40	0	40	100.00%
Transitional Housing (TH) Beds	88	0	88	100.00%
Rapid Re-Housing (RRH) Beds	860	0	860	100.00%
Permanent Supportive Housing (PSH) Beds	5270	0	4721	89.58%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	7,666	45	6793	89.14%

2019 HDX Competition Report
HIC Data for OH-502 - Cleveland/Cuyahoga County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	1770	1786	1912	1450

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	191	176	238	189

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	803	816	1116	860

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for OH-502 - Cleveland/Cuyahoga County CoC

For each measure enter results in each table from the System Performance Measures report generated out of your CoCs HMIS System. There are seven performance measures. Each measure may have one or more “metrics” used to measure the system performance. Click through each tab above to enter FY2017 data for each measure and associated metrics.

RESUBMITTING FY2018 DATA: If you provided revised FY2018 data, the original FY2018 submissions will be displayed for reference on each of the following screens, but will not be retained for analysis or review by HUD.

ERRORS AND WARNINGS: If data are uploaded that creates selected fatal errors, the HDX will prevent the CoC from submitting the System Performance Measures report. The CoC will need to review and correct the original HMIS data and generate a new HMIS report for submission.

Some validation checks will result in warnings that require explanation, but will not prevent submission. Users should enter a note of explanation for each validation warning received. To enter a note of explanation, move the cursor over the data entry field and click on the note box. Enter a note of explanation and “save” before closing.

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	6188	6188	6233	86	86	90	4	34	34	43	9
1.2 Persons in ES, SH, and TH	6578	6578	6507	101	101	105	4	50	50	48	-2

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	6284	6284	5812	163	163	245	82	57	57	96	39
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	6784	6784	5998	180	180	261	81	75	75	100	25

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2017	FY 2018	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	116	79	18	3	4%	10	4	5%	9	4	5%	11	14%
Exit was from ES	1275	1476	327	230	16%	95	115	8%	120	144	10%	489	33%
Exit was from TH	644	441	126	95	22%	36	36	8%	49	32	7%	163	37%
Exit was from SH	2	2	0	2	100%	1	0	0%	0	0	0%	2	100%
Exit was from PH	588	4053	43	481	12%	31	283	7%	35	291	7%	1055	26%
TOTAL Returns to Homelessness	2625	6051	514	811	13%	173	438	7%	213	471	8%	1720	28%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	1727	1808	81
Emergency Shelter Total	1415	1597	182
Safe Haven Total	20	38	18
Transitional Housing Total	195	95	-100
Total Sheltered Count	1630	1730	100
Unsheltered Count	97	78	-19

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	6903	6903	7111	208
Emergency Shelter Total	6396	6396	6785	389
Safe Haven Total	23	23	89	66
Transitional Housing Total	1125	1125	458	-667

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	627	2256	2152	-104
Number of adults with increased earned income	36	65	39	-26
Percentage of adults who increased earned income	6%	3%	2%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	627	2256	2152	-104
Number of adults with increased non-employment cash income	238	320	366	46
Percentage of adults who increased non-employment cash income	38%	14%	17%	3%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	627	2256	2152	-104
Number of adults with increased total income	261	373	381	8
Percentage of adults who increased total income	42%	17%	18%	1%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	955	1037	431	-606
Number of adults who exited with increased earned income	197	197	53	-144
Percentage of adults who increased earned income	21%	19%	12%	-7%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	955	1037	431	-606
Number of adults who exited with increased non-employment cash income	97	147	132	-15
Percentage of adults who increased non-employment cash income	10%	14%	31%	17%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	955	1037	431	-606
Number of adults who exited with increased total income	283	334	171	-163
Percentage of adults who increased total income	30%	32%	40%	8%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	6186	6186	6588	402
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	2264	2264	2196	-68
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	3922	3922	4392	470

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	7297	7297	7947	650
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	2934	2934	2993	59
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	4363	4363	4954	591

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	773	773	681	-92
Of persons above, those who exited to temporary & some institutional destinations	208	208	338	130
Of the persons above, those who exited to permanent housing destinations	142	142	125	-17
% Successful exits	45%	45%	68%	23%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	6131	6131	5897	-234
Of the persons above, those who exited to permanent housing destinations	2372	2372	2293	-79
% Successful exits	39%	39%	39%	0%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	4134	4134	4320	186
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	4094	4094	4262	168
% Successful exits/retention	99%	99%	99%	0%

2019 HDX Competition Report FY2018 - SysPM Data Quality

OH-502 - Cleveland/Cuyahoga County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	1184	1030	1342	1417	614	514	221	113	4358	4662	4004	4723	684	803	816	1116				
2. Number of HMIS Beds	762	786	1062	1151	589	489	196	88	3808	4182	3494	4170	684	803	816	1116				
3. HMIS Participation Rate from HIC (%)	64.36	76.31	79.14	81.23	95.93	95.14	88.69	77.88	87.38	89.70	87.26	88.29	100.00	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	5718	5598	6525	6441	1653	1400	427	369	4583	4497	4313	4660	2486	2920	2763	2512	622	643	856	791
5. Total Leavers (HMIS)	4771	4664	5567	5500	1139	994	329	268	290	511	368	539	1465	1987	1796	1541	285	403	781	681
6. Destination of Don't Know, Refused, or Missing (HMIS)	1027	734	510	394	111	130	1	1	10	7	9	9	11	10	18	0	125	157	228	179
7. Destination Error Rate (%)	21.53	15.74	9.16	7.16	9.75	13.08	0.30	0.37	3.45	1.37	2.45	1.67	0.75	0.50	1.00	0.00	43.86	38.96	29.19	26.28

2019 HDX Competition Report

Submission and Count Dates for OH-502 - Cleveland/Cuyahoga County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/22/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/29/2019	Yes
2019 HIC Count Submittal Date	4/29/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes



9/23/19

To whom:

Attached please find evidence that the Cuyahoga Metropolitan Housing Authority (CMHA) is in the process of amending its Admin Plan to permit a Moving On Preference for those no longer needing intensive supportive services.

The Cuyahoga County CoC in partnership with CMHA, is one of eight CoC's selected by the HUD Offices of SNAPS and Indian and Public Housing to participate in a Moving On Initiative.

Amending the Admin Plan to permit the preference was the first item to complete to set the stage for developing the detailed processes for referrals etc.

The proposed amendments will be approved at the October CMHA Board meeting.

*Ruth Gullett, Program Director
Office of Homeless Services*

Good morning,

You are invited to a meeting on **Tuesday, August 27, 2018 at 2:00 pm at CMHA** to discuss and provide feedback to proposed changes to the 2019 PHA Plan and associated documents, including the Public Housing program's Admissions and Continued Occupancy Policy (ACOP) and Housing Choice Voucher program's Admin Plan. The current 2019 PHA Plan and tables summarizing the proposed changes to these documents can be found through a link on the main page of our website www.cmha.net. This meeting will provide an opportunity to discuss the proposed changes before the Public Hearing, which will be held on **Thursday, September 19, 2018 at 10 a.m. in the CMHA Board Room**. If you cannot make this meeting, please feel free to contact me with any questions or comments – any written comments will be accepted up to and at the Public Hearing. If there are any other organizations that you are aware of that would like to participate in this conversation, please let me know. Thank you.

Dorivette Nolan | Director of Policy, Planning & Housing Mobility
Cuyahoga Metropolitan Housing Authority
8120 Kinsman Road Cleveland, OH 44104
P: 216-271-3090 | noland@cmha.net

Proposed Changes to 2019 HCVP Administrative Plan

No.	Chapter	Section	Current Language	Proposed Language
1	Ch 2	C (pg 24)	Use only for proper application of the Noncitizen Rule 24 CFR part 5, subpart E.	Remove Language
2	Ch 3	C (pg 32)	New	If CMHA determines that an existing waiting list contains an adequate pool of applicants for use of available program funding, CMHA may stop accepting new applications and close the waiting list.
3	Ch 4	D (pg 39)	New	Moving On (PSH) CMHA will allocate up to 10% of program vouchers per year to serve households eligible for this limited preference. This preference is referral based and is intended for formerly homeless individuals/families who have successfully participated in a Permanent Supportive Housing (PSH) program, and have been determined ready to move into housing <u>without attached supportive services</u> . Issuing these households tenant-based vouchers will create vacancies in PSH programs thereby allowing additional homeless families in need of services to be housed. Referrals will be taken from the Cuyahoga County Continuum of Care.
4	Ch 4	Throughout	General Project Based Waiting List and General Tenant Based Waiting List	Remove Project -Based lists now site-based
5	Ch 4	G (pg 41)	VAWA- 40 points on the General Tenant-Based Waiting List.	Relocating CMHA Public Housing or Project-Based resident displaced by domestic violence, dating violence, sexual assault or stalking- 40 points on the Tenant-Based Waiting List.
6	Ch 4	G (p 42)	New	Elderly (62 years +) Waiting List Preference - This preference applies to project-based applicants who are adults 62 years of age and older. Eligible applicants will be assigned 10 points on each project based-site based waiting list to which an applicant applies.
7	Ch 4	G (p 43)	New	Disabled Waiting List Preference - This preference applies to a project-based applicant who is an individual with a disability. Eligible applicants will be assigned 10 points on each project based-site based waiting list to which an applicant applies.

Proposed Changes to 2019 HCVP Administrative Plan

No.	Chapter	Section	Current Language	Proposed Language
8	Ch 4	G (p43)	New	Project-Based Owner Referral - This preference applies to otherwise eligible applicants referred from the project owner to the project specific waiting list. Eligible applicants will be assigned 15 points on the project based-site based waiting list.
9	Ch 5	B (pg 46)	Bedrooms will be assigned to all other family members on the basis of two members of the same sex per bedroom, unless their ages are five years or more apart, or there are other extenuating circumstances. CMHA will consider factors such as family characteristics including sex, age, or relationship in determining the voucher bedroom size. Consideration will also be given for medical reasons and the presence of a live-in-aide.	All other adult household members (persons 18 or older) will be allocated a separate bedroom. Bedrooms will be assigned to family members under 18 years of age on the bases of two members of the same sex per bedroom, unless their ages are five years or more apart. A family consisting of a pregnant woman (with no other person) is treated as a two-person family.
10	Ch 6	E (pg 56)	HUD regulations require CMHA to terminate assistance if the entire family is absent from the unit for a period of more than 180 consecutive days.	HUD regulations require CMHA to terminate the HAP Contract if the entire family is absent from the unit for a period of more than 180 consecutive days.



August 27, 2019

RE: Proposed Changes to 2019 HCVP Administrative Plan

To Whom:

Thank you for the opportunity to provide feedback and discuss proposed changes to the 2019 PHA Plan.

I am interested in supporting the new language in Chapter 4, D (Page 39) allowing CMHA to implement a **Moving On Strategy** in partnership with the Cuyahoga County Office of Homeless Services, Emerald Development and Economic Network, Inc., FrontLine Service and Enterprise Community Partners.

In March 2019, Jemine Byron, Deputy Assistance Secretary for Special Needs Assistance and Dominique Blom, General Deputy Assistant Secretary for Public and Indian Housing contacted our community to invite CMHA and local partners to engage in this initiative. We are one of only 8 communities nationally offered this opportunity which includes access to technical assistance and additional housing resources.

The goal of **Moving On** is to enable individuals and/or families who are able and want to move on from permanent supportive housing (PSH) to do so by providing them with a sustainable, affordable housing option through the Public Housing Program, Housing Choice Voucher program, and other affordable housing options as well as the services and resources they need to prepare to transition out of the permanent supportive housing program.

Per the draft language on Page 39, Chapter 4, Section D of the Plan, please consider the following edits, in red to what was posted on the CMHA website.

“CMHA will allocate up to 10% of program vouchers per year to serve households eligible for this limited preference.

This preference is referral based and is intended for formerly homeless individuals /families who have successfully participated in a Permanent Supportive Housing (PSH) program, and have demonstrated by a continuous period of tenancy in good standing, that they are able to maintain their housing stability and meet all standards related to Lease compliance.

Transitioning (Moving On) these households from a Continuum of Care (CoC) funded subsidy to a HCVP subsidy will create capacity in the CoC funded subsidy programs to serve higher barrier households."

Referrals will be taken from the Cuyahoga County Continuum of Care authorized referral process.

In addition, I wondered if, implementing the **Moving On** Strategy would necessitate amendments to the Waiting List protocols for the specific Housing Subsidy Programs which PSH participants would be accessing.

I look forward to working with CMHA and the other partners to develop and then implement this critically needed component of the Community's efforts to reduce and end homelessness.

I can be reached at rgillett@cuyahogacounty.us for additional discussion and clarification.

Thank you!



Ruth Gillett, Program Director
Cleveland/Cuyahoga County Office of Homeless Services

Cc: Elaine Gimmel, CEO EDEN, Inc.; Mark McDermott, Director, Ohio Office of Enterprise Community Partners; Susan Neth, CEO FrontLine Service.

OH-502 Cuyahoga County

1C-4 PHA Admin Plan Homeless Preference

Attached are the Homeless Preference documentation for:

- Cuyahoga Metropolitan Housing Authority
 - Housing Choice Voucher Admin Plan Excerpt
 - Public Housing – ACOP excerpt

- Emerald Development and Economic Network, Inc.
 - Housing Choice Voucher Admin Plan
 - Public Housing – not applicable, agency does not own any PH

CUYAHOGA METROPOLITAN HOUSING AUTHORITY
ADMINISTRATIVE PLAN
FOR THE
HOUSING CHOICE VOUCHER PROGRAM
2019

Approved by the Board of Commissioners October 2018

Effective January 1, 2019

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families living in a specified unit type:

- A family displaced because of demolition or disposition of a Public or Indian Housing project;
- A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;
- For housing covered by the Low Income Housing Preservation and Resident Homeownership Act of 1990;
- A family residing in a project covered by a project-based HAP contract at or near the end of the HAP contract term or the owner opts-out or pre-pays;

Applicants, who are admitted under Special Admissions, rather than from the waiting list, are identified by codes in the automated system and are not maintained on separate lists.

D. OTHER ADMISSIONS

Relocating Residents of Agency Owned Subsidized Properties: When HUD does not award special funding for residents of Agency owned subsidized properties relocating because of renovation, demolition or disposition, or in the event of a Rental Assistance Demonstration (RAD) program conversion, relocating residents may be offered Housing Choice Vouchers. When this occurs, the waiting list will be opened in accordance with the requirements enumerated in Chapter 3. With respect to residents relocating in connection with a RAD Conversion, the offer or issuance of Housing Choice Vouchers shall also be done in accordance with the provisions of PIH Notice 2012-32, REV-2 and PIH Notice 2016-17, as such requirements may be amended.

Relocating CMHA Public Housing residents displaced by domestic violence, dating violence, sexual assault or stalking: When a public housing resident is verified to be a victim entitled to VAWA protections, the resident may opt to receive a voucher rather than an emergency transfer to a different Public Housing Estate. In cases where the perpetrator of the abuse is considered particularly dangerous, and/or the victim has not identified any Public Housing Estate where they feel safe, the Voucher Program will permit the family to apply to the tenant based waiting list to move to another location which may be safer for the family, if there are vouchers available.

Relocating CMHA Project-Based residents displaced by domestic violence, dating violence, sexual assault or stalking: When a Project-Based resident who has not resided in the unit for one year is verified to be a victim entitled to VAWA protections, the resident may opt to receive a voucher. The Voucher Program will permit the family to apply to the tenant based waiting list to move to another location which may be safer for the family, if there are vouchers available.

Victims of Governmentally Declared Natural Disasters: CMHA may open its waiting list for victims of governmentally declared natural disasters. CMHA will announce the opening of the waiting list for victims of governmentally declared natural disasters in accordance with the requirements enumerated in Chapter 3. With proper documentation, families who are victims of a

governmentally declared natural disaster are eligible to be added to the waiting list. Governmentally declared natural disasters include, but are not limited to floods, tornadoes, hurricanes, earthquakes and tsunamis. Proper documentation includes, but is not limited to written statements from disaster relief agencies such as Federal, State or local Emergency Management Agencies, the Red Cross and other Federal, State or local agencies either within or outside the jurisdiction where the governmentally declared natural disaster occurred.

Veterans Affairs Supportive Housing (VASH): VASH combines Housing Choice Voucher rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). Referrals for VASH applicants are made by the VA. In addition to Tenant-Based vouchers, Project-Based vouchers are offered.

Money Follows the Person/Ohio Home Choice (MFP/OHC): Money Follows the Person (MFP) is a national initiative known as Ohio Home Choice (OHC) in the State of Ohio. This program helps remove barriers so that states can provide more home-based long-term care for families instead of institutional care such as nursing homes. CMHA will make up to 25 vouchers available for tenant-based assistance for the MFP/OHC Program. Referrals for MFP/OHC are made by the Ohio Department of Jobs and Family Services which administers the MFP/OHC program in the State of Ohio.

When a family is referred to CMHA through the MFP/OHC program, it will receive a voucher if it meets all of the eligibility requirements enumerated in this Plan, and a voucher is available for the MFP/OHC program.

When a family is referred to CMHA through the MFP/OHC program, CMHA will search its voucher waiting list to determine whether the referred family is on that list. If the referred family's name is already on the CMHA waiting list, its name will be removed when it receives a voucher through the MFP/OHC program, and the family will be counted against the 25 vouchers.

Family Unification Program (FUP): The Family Unification Program (FUP) is a program under which tenant based Housing Choice Vouchers are provided to families for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child or children in out-of-home care, or the delay in the discharge of the child or children to the family from out-of-home care and youth at least 18 years old and not more than 24 years old who left foster care at age 16 or older and are homeless and lack adequate housing.

CMHA administers the FUP in partnership with local social services providers who are responsible for referring FUP families and youths to the CMHA for determination of eligibility for rental assistance. Once the referral is made, HCV places the FUP applicant on its waiting list, determines whether the family or youth meets HCV program eligibility requirements, and conducts all other processes relating to voucher issuance and administration.

Displaced Moderate Rehabilitation Admissions: A family may be admitted to the Voucher Program if it is a family in the Moderate Rehabilitation Program and it has been determined by

by HUD or the federal poverty level. HUD refers to these families as "Extremely Low-Income families (ELI)". CMHA will admit families who qualify under the ELI limit to meet the income targeting requirement, regardless of waiting list ranking.

CMHA will assess monthly whether the number of persons admitted in accordance with this Plan will result in CMHA achieving the required 75% targeting of persons in the ELI range. To the extent that CMHA is not on track with that goal, it will skip to the next ELI family on the waiting list in rank order. CMHA's income-targeting requirement does not apply to low income families continuously assisted as provided for under the 1937 Housing Act.

CMHA is also exempted from this requirement where CMHA is providing assistance to low income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage pre-payment or opt-out.

If the family's verified annual income, at final eligibility determination, does not fall under the ELI limit and the family was selected for income targeting purposes before families with higher rank on the waiting list, the family will be returned to its original position on the waiting list.

F. TARGETED FUNDING [24 CFR 982.203]

Targeted Funding is program funding for special category families qualified for programs. Once the entire list has been exhausted, outside referrals may be accepted.

Applicants who are admitted under targeted funding are identified by codes in the automated system. CMHA has the following "Targeted" Programs:

- VASH
- Mainstream
- Family Unification Program (FUP): Once a family leaves the program, their FUP voucher returns to the pool of FUP vouchers.
- Non-elderly disabled
- Money Follows the Person (MFP)

G. ORDER OF SELECTION [24 CFR 982.207(e)]

CMHA's method for selecting applicants leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the Administrative Plan.

A point system will allocate preference points as described below to prioritize families from the waiting lists:

- **HUD Directed Special Admissions** - 40 points on the General Tenant-Based and General Project-Based Waiting Lists.

- **Relocating Residents of Agency Owned Subsidized Properties (including RAD Relocation)** – 40 points on the General Tenant-Based and General Project-Based Waiting Lists.
- **Victims of Governmentally Declared Natural Disasters** - 40 points on the General Tenant-Based and General Project-Based Waiting Lists.
- **Project-Based in-place families** - 40 points on the Project-Based Waiting List. These preference points are only applicable to the site at which the applicant currently resides.
- **Money Follows the Person/Ohio Home Choice** - 40 Points on the General Tenant-Based waiting list.
- **Veterans Administration Supportive Housing (VASH)** – 40 points on the General Tenant-Based and Project Based Waiting Lists.
- **VAWA**-40 points on the General Tenant-Based Waiting List.
- **Displaced Moderate Rehabilitation Program** (participating families who must relocate because the family has a disabled member and there are no accessible Mod Rehab units of the appropriate size or type, or the owner has opted out of the program, or if there has been a HUD takeover, or if the contract with the owner is cancelled) - 30 points on the General Tenant-Based waiting list.
- **Family Unification Program (FUP)** – 15 points on the General Tenant-Based waiting list.
- **Cuyahoga County Residency Preference**-Applicant families who reside in Cuyahoga County will be assigned 10 preference points on the waiting list. This preference includes applicants who are working or who have been notified that they have been hired to work in Cuyahoga County.

The residency preference is required to accommodate families in Cuyahoga County in need of safe decent and affordable housing as evidenced by the 2010 American Community Survey – One Year Estimates, which states that the percentage of families and people whose income in the past 12 months is below the poverty level is 14.5% for all families.

The residency preference will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, religion, disability or age of any member of the applicant family. The preference will not be based on how long an applicant has resided or worked in Cuyahoga County.

Acceptable documentation of Cuyahoga County residency or employment must be provided at the time of the full application.

This preference is only applicable to waiting lists established in 2011 or after. Any prior waiting list will be completely exhausted in accordance with the waiting list policy as outlined in the 2010 Administrative Plan prior to the Cuyahoga County Residency

Preference being implemented.

- **Intergenerational Housing (Griot Village) Project-Based Site-Based Waiting List Preference-** This preference applies to project-based applicants who are adults 55 years of age and older with legal custody of one or more minor children, who are applying to reside in a property designated to serve intergenerational households in need of supportive services, including Fairfax Intergenerational Housing (Griot Village). Eligible applicants will be assigned 10 preference points on the project-based site-based waiting list to which they apply.
- **Chronically Homeless Permanent Supportive Housing Project-Based Site-Based Waiting List Preference-** This preference applies to chronically homeless applicants who are applying to reside in a property designated to serve chronically homeless households in need of supportive services. A chronically homeless applicant is an unaccompanied individual with a disabling condition, or an adult member of a homeless family who has either been continuously homeless for one year or more, or has had at least four episodes of homelessness in the past three years. Eligible applicants will be assigned 10 preference points on the Chronically Homeless Permanent Supportive Housing Project-Based Site-Based waiting list. Eligible applicants must have documentation of chronic homelessness from Cuyahoga Central Intake or its designated vendor to receive 10 preference points on the Chronically Homeless Permanent Supportive Housing for Project-Based Site-Based Waiting List.
- **Chronically Homeless Permanent Supportive Housing for Near Elderly and Elderly Project-Based Site-Based Waiting List Preference-** This preference applies to chronically homeless project-based applicants who meet the HUD definition of near elderly or elderly, and who are applying to reside in a property designated to serve chronically homeless households in need of supportive services. A chronically homeless applicant is an unaccompanied individual with a disabling condition, or an adult member of a homeless family who has either been continuously homeless for one year or more, or has had at least four episodes of homelessness in the past three years. Eligible applicants will be assigned 15 preference points on the Chronically Homeless Permanent Supportive Housing for Near Elderly and Elderly Project-Based Site-Based Waiting List.
- **Near Elderly/Elderly (55 years+) Waiting List Preference-** This preference applies to project-based applicants who are adults 55 years of age and older. Eligible applicants will be assigned 10 preference points on the general project-based waiting list to which they apply.
- **Homeless Permanent Supportive Housing Project-Based Site-Based Waiting List Preference-** This preference applies to homeless applicants who are applying to reside in a property designated to serve homeless households in need of supportive services. Eligible applicants must have documentation of homelessness from Cuyahoga Central Intake or a recognized homeless provider to receive 10 preference points on the Homeless Permanent Supportive Housing Project-Based Site-Based Waiting List. A homeless applicant is: 1.) An individual or family who lacks a fixed, regular and adequate nighttime residence; 2.) An individual or family who will imminently lose their primary nighttime residence; 3.) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition,

but who meet the other criteria as identified in the Final Rule (“Homeless Emergency Assistance and Rapid Transition to Housing: Defining ‘Homeless’”, Federal Register dated December 5, 2011, final rule, RIN 2506-AC26); and 4.) Any individual or family who (i) Is fleeing or is attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or family member, including a child, that has either taken place within the individual’s or family’s primary nighttime residence; (ii) Has no other residence; and (iii) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing. Eligible applicants will be assigned 10 preference points on the Homeless Permanent Supportive Housing Project-Based Site-Based waiting list.

Targeted funding applicants will be identified and verified as funding becomes available.

All applicants on the tenant-based and project-based waiting lists who do not qualify for the above preferences will be organized in the random order assigned by the computer for tenant-based or date and time of application for project-based.

H. WITHDRAWAL FROM THE WAITING LIST [24 CFR 982.204(c)]

The Waiting List may be updated as deemed necessary by the HCVP Director or designee at the supervisor level or above, by a mailing to all applicants to ensure that the waiting list is current and accurate.

The mailing will ask for confirmation of continued interest.

Any mailings to the applicant which require a response will state that failure to respond, in writing, within 30 days will result in the applicant's name being withdrawn from the waiting list. If the family contacts the office in writing, within 30 days of the removal, and upon review and approval of staff at a level of supervisor or up, the family may be reinstated to the waiting list.

An extension to respond will be granted, if requested and needed as a reasonable accommodation for a person with a disability. If the applicant did not respond to CMHA’s request for information or updates because of a family member's disability, CMHA will reinstate the applicant to the family's former position on the waiting list.

If a letter is returned by the Post Office without a forwarding address, the applicant will be removed without further notice, and the envelope and letter will be maintained in the file.

If a letter is returned with a forwarding address, it will be re-mailed to the address indicated. If an applicant is withdrawn from the waiting list for failure to respond in writing, they will not be entitled to reinstatement unless staff at the supervisor level or above reviews and approves such reinstatement.

Once admitted to the HCVP tenant-based Assistance Program, the applicant’s name is removed

Cuyahoga Metropolitan Housing Authority

ADMISSIONS AND CONTINUED OCCUPANCY POLICY

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2. A family may designate an elderly or disabled family member as head of household solely to qualify the family as an elderly household.

D. Spouse of Head of Household

1. Spouse means the husband or wife of the head.
2. For proper application of the Non-citizens Rule, the definition of spouse is: the marriage partner whom, in order to dissolve the relationship, would have to be divorced. The term "spouse" does not apply to boyfriends, girlfriends, significant others, or co-heads.

§2.09 Implementing Preferences In Tenant Selection

A. CMHA has implemented preferences for admissions and resident selection to the public housing program. Preferences are used to establish the order of placement on the waiting list. A preference constitutes a priority for selection, as long as the applicant meets or exceeds CMHA's resident screening criteria for eligibility of admission.

1. Preferences are applied to the initial application at the time of submission and subject to verification at that time prior to placement.
2. Only the highest eligible preference will be applied since preferences are not accumulative.

B. There are ten (10) preference categories that are either ranked as "high priority" or "standard":

1. **High Priority preferences** – these seven (7) preference categories will give qualifying families priority on the waiting list over any other applicants:
 - a. Successful completion of a substance abuse treatment or supportive housing program housed within or in partnership with CMHA, and continued drug and alcohol free status by head of household, within one year of application;
 - b. Victims of governmentally declared natural disasters;
 - c. Involuntary displacement;
 - d. Individuals aging out of Foster Care, through age 21 at time of application;
 - e. Participation in the County's Partnering for Success Intervention Model for Family Unification;
 - f. Transfers from other CMHA managed housing programs;
 - g. Homeless Families with Children

2. **Standard preferences** -- these three (3) preference categories will give qualifying families priority on the waiting list below those applicants with a high priority preference but ahead of those applicants with no preference:
 - a. Homelessness, with a referral letter from a recognized entity serving the homeless population;
 - b. Working families (working at least 20 hours per week), including those unable to work because of age or disability; and
 - c. Veterans and veteran's families.
 3. **Non-preference** -- if the applicant does not qualify for any of the preference categories, the applicant will be considered a "Non-preference" family.
- C. **Individuals aging out of Foster Care, through age 21 at time of application:** Applies to youth who have turned 18, are no longer a ward of the state, and are or could become homeless as a result of aging out of the foster care system, and have not yet reached the age of 22 as of the date of their application.
- D. **Successful completion of a substance abuse treatment or supportive housing program housed within or in partnership with CMHA:** Applies to an applicant who can document the successful completion of a substance abuse treatment and/or supportive housing program that is housed within CMHA or that is in partnership with CMHA, and has maintained a drug and alcohol free status, within one year of application.
- E. **Victims of governmentally declared Natural Disasters:** Natural disasters include, but are not limited to floods, tornadoes, hurricanes, earthquakes and tsunamis. Proper documentation includes, but is not limited to written statements from disaster relief agencies such as Federal, State or local Emergency Management Agencies, the Red Cross and other Federal, State or local agencies either within or outside the jurisdiction where the natural disaster occurred.
- F. **Participation in the County's Partnering for Success Intervention Model for Family Unification:** a collaboration where CMHA will make public housing units available for those who are enrolled in Cuyahoga County's Partnering for Success program that will enable them to reunite or keep their children.
- G. **Involuntary Displacement:** Applies to an applicant who has been involuntarily displaced, and who is not living in standard, permanent replacement housing, or an applicant who will be involuntarily displaced within six months of application. Displacement must result from one or more of the following:
1. Government action, for an activity carried on by a governmental body in connection with code enforcement or a public improvement or development program.

EMERALD DEVELOPMENT & ECONOMIC NETWORK (EDEN) INC.

ADMINISTRATIVE PLAN

FOR THE

**MAINSTREAM HOUSING OPPORTUNITIES FOR PERSONS WITH
DISABILITIES HOUSING CHOICE VOUCHER PROGRAM**

2019

Chapter 4

APPLICATIONS, WAITING LIST AND TENANT SELECTION

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PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by EDEN and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

EDEN must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, EDEN may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. EDEN must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award EDEN funding for a specified category of families on the waiting list. EDEN must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, EDEN may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA/EDEN Policy

EDEN administers the following types of targeted funding:

Not Applicable

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

EDEN must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that EDEN will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

EDEN is permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits EDEN to establish other local preferences, at its discretion. Any local preferences established must be consistent with EDEN plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA/EDEN Policy

EDEN will use the following local preferences:

1. EDEN will offer a preference to any family whose head, spouse, or co-head has a disability and meets HUD's definition of literally homeless and under extremely low income levels (20pts).
2. EDEN will offer a preference to any family whose head, spouse, or co-head has a disability and under extremely low income levels (10pts).
3. EDEN will offer a preference to any family whose head, spouse, or co-head has a disability and under very low income levels (5pts).
4. EDEN will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have been seeking an emergency transfer under VAWA from other covered housing programs operated by EDEN.

EDEN will work with the following partnering service agencies:

N/A

The applicant must certify that the abuser will not reside with the applicant unless EDEN gives prior written approval.

EDEN will first assist families that have been terminated from the HCV program due to insufficient funding and then assist families that qualify for the VAWA preference.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA/EDEN Policy

EDEN will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Welcome to Coordinated Intake



Program Description:

Coordinated Intake is the gateway to homeless services in Cuyahoga County. Our goals are to prevent homelessness, reduce length of stay in shelter, and reduce returns to homelessness. Today you can expect to complete a 30-40 minute intake with a Coordinated Intake Specialist. Thank you for your patience while we ensure that every person and family's needs are met.

If you need to use the restroom, please ask security or an available staff member and they will escort you. While you are waiting, please complete this triage form for your Intake Specialist. Thank you!

Coordinated Intake places transgender person's in emergency shelter based on gender identity and/or preference, always taking your health and safety concerns into consideration. If at any time you are uncomfortable with the emergency shelter placement, please notify a shelter supervisor, client rights officer, or a Coordinated Intake Specialist and another placement will be arranged.

Triage Screening

Demographic Questions:

Today's Date: _____

Name: _____ Date of Birth: _____

Gender: Male Social Security #: _____

Female

Transgender — presents as female

Transgender — presents as male

Phone Number: _____

Race (check all that apply):

Black or African American

White

Native American or Alaska Native

Asian

Hawaiian or Pacific Islander

Other Race

Unknown

Refuse

Ethnicity: Hispanic or Latino

Non-Hispanic or non-Latino

Are you a United States citizen? Yes No

If No, what is your status? _____

Did you ever serve in the military? Yes No

If yes, did you serve active duty? Yes No

Housing assistance is available to veterans who served active duty; please ask your Intake Specialist about it.

Who referred you to Coordinated Intake? Write person's name / organization: _____

Marital Status: Single

Married

Divorced

Separated

Unmarried couple

Widowed

Other: _____

Residency Questions:

Where did you stay last night? (for example: ...with a friend, family member, at the shelter, in a car, on the streets, etc.)

_____ How long have you stayed there for? _____

What's the address/intersection there? Street: _____ City: _____ Zip: _____

(...this form continues on the back of the page)

Where was your last permanent address? Street: _____ City: _____ Zip: _____

When did you start living at your last permanent address? _____

Income & Insurance Questions:

Do you have any income? Yes No If Yes, what is the source? _____
(i.e. employment, SSI/SSDI, TANF, VA pension) How much is it per month? _____

Do you have Food Stamps (SNAP/EBT)? Yes No If Yes, how much do you receive per month? _____

Do you have health insurance? Yes No If Yes, what kind is it? _____

Household Questions:

Please list ALL household members entering shelter with you today.

Name	Relationship To You	DOB	Age	Sex	Social Security Number:	Race	Ethnicity (Hispanic, Non-Hispanic)	Monthly Income & Source	Child's Grade

Disability Questions:

Please mark if you experience any of the following disabilities:

- Mental Health
- Physical Health
- Learning / developmental disability
- Chronic Health Condition
- Drug or Alcohol
- Other: _____

Legal Questions:

Note: Coordinated Intake staff are prohibited from reporting anyone to authorities

Do you have any current legal issues? (i.e. probation, parole, or warrant that you are aware of)

Please describe: _____

Were you ever convicted of a sexual offense? Yes No

Were you ever convicted of arson? Yes No

(Optional...) Write below any question you want your Intake Specialist to answer for you:

Thank you!!



Test

Client: _____
Event: _____
Actual Date: _____
Duration (hh:mm): _____
Submit Approval To: _____
Location: _____
Staff: _____
Attached Document: _____

Test Information:

Client Information

Date of Birth Type

- Full DOB Reported
- Partial DOB Reported
- Client doesn't know
- Client refused to provide

Social Security Type

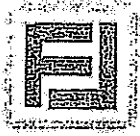
- Full SSN Reported
- Partial SSN Reported
- Client doesn't know or does not have SSN
- Client refused to provide

Household Type

Type

- Single Female
- Single Male
- Female Single Parent
- Male Single Parent
- Two Parent Family
- Foster Parent
- Couple With No Children
- Grandparent and Child
- Non-Custodial Caregiver

Other



Disabilities

Disability Information

<u>Disability</u>	<u>Other</u>	<u>Accommodation</u>	<u>Disability std code</u>
Not on File...			

(If yes) are you currently receiving services or treatment for the condition?

- Yes
 No

Domestic Violence

Have you ever been a victim of domestic violence?

- Yes
 No

(If yes) How long ago was the most recent experience?

- Within the past three months
 Three to six months ago
 From six to twelve months ago
 More than a year ago
 Don't know-

If yes for domestic violence victim/survivor, are you currently fleeing?

- Yes
 No
 Client doesn't know
 Client refused
 Data not collected

Describe the circumstances that led you to come here today:

What do you need right now?

Housing Arrangements

Address History

Date	Street Address 1	Street Address 2	City	State	Zip Code	County	Phone	Mailing Address	Residence
Not on File...									

Where did you stay last night?

- Emergency shelter including hotel or motel paid for with emergency shelter voucher
- Foster care or foster care group home
- Hospital or other residential non-psychiatric medical facility
- Hotel or motel paid for without emergency shelter voucher
- Jail, prison or juvenile detention facility
- Long Term Care Facility or nursing home
- Owned by client, no ongoing housing subsidy
- Owned by client with an ongoing subsidy
- Permanent housing for formerly homeless
- Place not meant for habitation
- Psychiatric hospital or other psych facility
- Rental by client, no ongoing subsidy
- Rental by client, with an ongoing subsidy
- Rental by client, with VASH subsidy
- Rental by client, with GPD TIP subsidy
- Residential project or halfway house with no homeless criteria
- Safe Haven
- Staying with friends perm/temp
- Staying with family perm/temp
- Substance abuse treatment facility or detox center
- Transitional housing
- Client refused

How long were you staying at the place you stayed last night?

- One day or less
- Two days to a week
- More than one week, but less than a month
- One to three months
- More than 3 months, but less than one year
- One year or longer
- Don't know

If the client stayed in an institutional situation (jail, foster care, nursing home, hospital, substance abuse treatment facility) last night, was the client there for less than 90 days?

- Yes

No

If yes, on the night before the institutional situation, did the client stay on the streets, in emergency shelter, or Safe Haven?

Yes

No

If the client stayed in transitional housing or permanent housing last night, was the client there for less than 7 nights?

Yes

No

If yes, length of time in the prior living situation:

One night or less

Two to six nights

On the night before the transitional housing or permanent housing, did the client stay on the streets, emergency shelter or safe haven?

Yes

No

Client doesn't know

Client refused

Data not collected

Approximate date started sleeping in the streets, shelter, or safe haven?

Number of times the client has been on the streets, in emergency shelter, or safe haven in the past three years including today?

One time

Two times

Three times

Four or more times

Client doesn't know

Client refused

Data not collected

Total number of months homeless on the street, in emergency shelter, or safe haven in the past three years?

1 day - 1 month

2

3

4

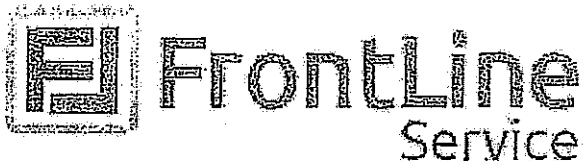
5

6

7

8

9



10
 11
 12
 More than 12 months
 Client doesn't know
 Client refused
 Data not collected

Zip code of last address client resided for 90 days or more:

Do you have any documented proof (shelter letters) that states the length of time client has been homeless?

Yes
 No

Income from any source?

Yes
 No
 Client doesn't know
 Client refused to provide

Income History

Income	Start Date	End Date	Amount	Period	Employer	Personal?
Not on File...						

Is the client's income less than or equal to the 30% AMI income guidelines based on information reported above?

Yes
 No

Is the client connected with SOAR (national program to increase access to the disability income benefit programs administration by SSA)?

Data not collected
 Yes
 No
 Client doesn't know
 Client refused

Non-Cash Benefits

Non-Cash benefits from any source? (including FS and insurance)

Yes
 No
 Don't know
 Refused to provide

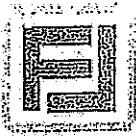
TANF child care services



FrontLine Service

FrontLine Service
FLS_HMIS Part A - v5

<input type="checkbox"/> Yes <input type="checkbox"/> No
Other TANF-funded services
<input type="checkbox"/> Yes <input type="checkbox"/> No
TANF transportation services
<input type="checkbox"/> Yes <input type="checkbox"/> No
Private Pay Health Insurance
<input type="checkbox"/> Yes <input type="checkbox"/> No
MEDICARE
<input type="checkbox"/> Yes <input type="checkbox"/> No
MEDICAID
<input type="checkbox"/> Yes <input type="checkbox"/> No
Employer - Provided Health Insurance
<input type="checkbox"/> Yes <input type="checkbox"/> No
State Health Insurance for Adults
<input type="checkbox"/> Yes <input type="checkbox"/> No
State Children's Health Insurance Program
<input type="checkbox"/> Yes <input type="checkbox"/> No
Health Insurance obtained through COBRA
<input type="checkbox"/> Yes <input type="checkbox"/> No
Veteran's Administration (VA) Medical Services
<input type="checkbox"/> Yes <input type="checkbox"/> No
Indian Health Services Program



Yes
 No

Other

Yes
 No

If other, please list:

Supports

Has anyone been helping you recently?

Yes
 No

If yes, please provide information below

Contact name: Relationship: Phone #:

Can you stay with them temporarily?

Yes
 No

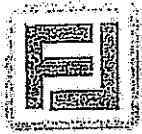
Stay with them until we find a permanent place for you?

NA/Unable to Assess Reason:

Yes
 No

What would it take to stay with this person/family?

Emergency contact info (name, phone, relationship to client, address)



FrontLine Service

FrontLine Service
FLS_HMIS Part A - v5

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Do you have a case manager at another agency?

Yes
 No

If yes, list name, agency and phone number:

Do you have an open case with DCFS?

Yes
 No

If yes, list worker name and phone number:

Client cell phone number:

Last grade completed by client:

Less than grade 5
 Grades 5-6
 Grades 7-8
 Grade 9-11
 Grade 12 / High School Diploma
 School program does not have grade levels
 GED



FrontLine Service

FrontLine Service
FLS_HMIS Part B - v2



- Yes
- No

If yes, when are you expecting?

If yes, are you getting pre-natal care?

NA/Unable to Assess Reason:

- Yes
- No (If no, add linkage to Care Alliance for pre-natal care to the housing plan)

Do you have safety concerns for yourself or your children?

- Yes
- No

If yes, please explain:

If client has safety concerns, offer to call DVC to create a safety plan (Phone number: 216-391-4357)

If yes, do you have an order of protection?

- Yes
- No

If client has TPO or CPO, make a copy to submit with intake. Notify shelter. If DVC called, add external referral in Evolv. In remarks, document outcome of the call. Attach safety plan to intake paperwork.

Have you ever been forced to exchange sex for services, money, shelter, food, etc.?

- Yes
- No

If yes is answered, please refer client to the Trafficking Hotline: 1-855-431-7827

Housing History

Have you ever been evicted by court order (and you were on the lease)?

- Yes
- No



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Number of times evicted through court:

Do you owe any money to CMHA or EDEN?

- Yes
- No

If client owes money to subsidized housing entity, list amount owed and years evicted:

Income

Have you applied for Social Security, or is your SSI case in appeal?

- NA/Unable to Assess Reason:
- Yes
- No

If you are seeking work (or working), is it:

- NA/Unable to Assess Reason:
- Full-time
- Part-time

Do you have child support obligations?

- Yes
- No

If yes, monthly amount?

Amount:

Back payment?

Amount:

AOD (These questions can give you access to additional resources and case management)

When was the last time you used drugs, alcohol, or smoked marijuana? (list substances client used)

How often do you use? (List substances used and frequency of each)



[Empty text box]

What substances would show up on a drug test today?

Do you feel that you would need detox?
 Yes
 No

Detox from what substance(s)?

If client requires detox, provide client the detox resource guide including call list. Notify a supervisor if a client is experiencing severe withdrawal symptoms (diarrhea, vomiting, tremors, etc.) and may require emergency medical attention.

Have you ever received treatment for drugs or alcohol?
 Yes
 No

If yes, when was the last time? (list treatment provider and year)

Are you interested in getting treatment?
 Yes (If yes, add to Housing Plan, refer to AOD outreach program in Evolv if client scores 10 in any section of the Housing Barriers Screen)
 No (If no, but client is actively using, educate client about treatment resources and refer to AOD outreach program in Evolv)

(If substance use is more than occasional, add to demographics)

Mental Health (we ask these questions to screen for additional housing services and for safety)



FrontLine Service

FrontLine Service
FLS_HMIS Part B - v2

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Have you ever talked to a counselor before or seen a psychiatrist?

- Yes
- No

If yes, please explain:

If no, have you ever received treatment for mental health or emotional stress?

- Yes
- No

If yes, please explain:

Do you have a mental health case worker?

- Yes
- No

Case Manager Name/Agency/Phone Number/last time seen or talked to:

If client has MH worker, make contact with MH worker.

Do you know what your diagnosis was (or is)? Add to demographics under Disabilities (Mental Illness)

- Yes
- No

Write in diagnosis and/or additional comments:



FrontLine Service

FrontLine Service
FLS_HMIS Part B - v2



If mental health: how would you describe your symptoms?

Have you ever been prescribed medications for your symptoms?

- Yes
- No

If yes, what meds?

If yes, do you have your medications with you?

- Yes
- No (if no, encourage client to do a walk-in with primary MH provider)

If you're not currently receiving help, would you like to see someone?

- Yes
- No

If yes and client is not linked, make referral to:

Care Alliance: Non-severe (depression, anxiety, personality disorder, PTSD)

PATH: Resistant and severe (BPD, Schizophrenia, Schizoaffective, psychosis)

Intake: Non-resistant and severe (BPD, Schizophrenia, Schizoaffective, Psychosis) Can do 1744 walk-in

Gateway: 2100 client and severe (BPD, Schizophrenia, Schizoaffective, Psychosis) May also be linked to other provider.

Have you ever been hospitalized for how you felt, or for thoughts of suicide?

- Yes
- No

If yes, explain (including month/year of most recent occurrence)



~~Client Name: [redacted] Date: 03/01/1997 Gender: Female E/M: 00000199 Date of Birth: 12/30/1950~~

[Redacted area]

Have you ever tried to hurt or harm yourself?

- Yes
- No

If yes, was it to release stress or was it a suicide attempt? (note month/year of most recent occurrence)

[Redacted area]

Do you feel like hurting yourself now?

- Yes
- No

If currently suicidal: tell the client that you are concerned about him/her and that you would like him/her to talk with a social worker. During normal business hours, contact your supervisor. After hours, contact Mobile Crisis (216-623-6888) and finish the screen later. Note: Risk factors may include trouble sleeping, past suicide attempts, and substance use/ If MCT is called, document in CM note and on housing plan.

Interviewer Observations

The client seems:

- Within normal limits
- Incoherent
- Severely agitated
- Highly disorganized in speech or behavior
- Hearing voices, seeing things, talking to self
- Mentally slow or developmentally delayed
- Poor historian
- Rapid uninterrupted speech
- Paranoid/overly suspicious

Additional staff observations of person's mental health or cognitive state:

[Redacted area]

Health (We ask these questions to better accommodate your shelter stay)

Are you feeling sick? Are you in pain?

[Redacted area]



FrontLine Service

FrontLine Service
FLS_HMIS Part B - v2



- Yes
- No

Please explain:

Will you get sick if you run out of your medication?

NA/Unable to Assess Reason:

- Yes
- No

If yes, do you have this medication with you?

- Yes
- No

Please explain:

If without medications, advise client to do a walk-in with PCP immediately. If no PCP or insurance, then advise to walk-in at CA. If you suspect a medical emergency, notify supervisor immediately or call EMS.

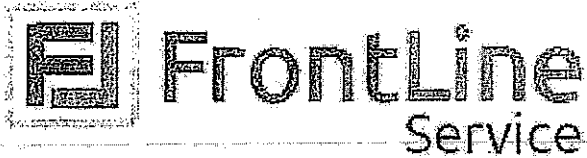
Have you been released from a hospital in the last month or so?

- Yes
- No

If yes, explain:

Do you have any itching, rashes, or bugs?

- Yes (If bugs, notify shelter and educate client about the shelter's bed bug protocol)
- No



Interviewer Observations

Describe client condition:

- Unable to get around (even with a wheelchair or walker)
- Has a trache or IV
- Discharged from ICU within 48 hours
- Without colostomy supplies or unable to change colostomy bag on their own

If any box is checked, notify supervisor, call hospital (preferably the ER social worker) and describe why client is ineligible for shelter placement. Then contact EMS to return person to hospital.

Explain circumstances if client appears ineligible for shelter:

Legal

Are you currently on probation, PRC, or parole?

- Yes
- No

If yes, how long do you have left? Please describe circumstances:

Have you ever been convicted of arson?

- Yes
- No

Have you ever been convicted of any sexual offense?

- Yes
- No

If yes, what tier are you?



~~CONFIDENTIAL - For Internal Use Only - Not to be Released to the Public~~

7. Drugs/Alcohol

- 1. Moderate use-weekly intoxication or in recovery (less than 6 months)
- 5. Regular use to the extent that it causes social, income or housing issues
- 10. Chronically addicted, daily intoxication or currently in detox.

8. Family Status (max 20 pts)

- 1. HOH pregnant
- 2. Has 1-4 children in custody
- 5. Custody of 5+ children
- 5. HOH under 25 yrs.
- 5. HOH 'aged-out' of foster care
- 5. Open DCFS case
- 5. Pregnant 3rd-trimester or high-risk pregnancy
- 10. Domestic violence survivor

9. Legal Issues

- 2. Convicted of a felony, parole or probation
- 5. Multiple felonies, or recently released from prison, or active warrant (non-traffic)
- 10. Convicted of sexual oriented offense, child endangerment, arson, violent felony

10. Other Barriers

- 1. Limited English proficiency
- 2. Undocumented immigrant
- 2. Utility debt over \$1K
- 2. Pays Child Support
- 5. Multiple discharges from shelter
- 5. HOH attending High School

Other Barriers:

Assessor Comment

Domains:

Domain	Score	Score Type	Interpretation	Problem Identified	Strength Identified	Manual?	Remarks
--------	-------	------------	----------------	--------------------	---------------------	---------	---------

Entered With: Agency Placement - 01/01/2015 12:00am

Additional Information

Remarks:

Service Related Encounter Information

Exempt from Billing:

Activity Type:

A Place 4 Me Referral Form

(to be added to the Youth By Name List)

~ to be completed by participant ~

Your Name (please print): _____ Today's Date: _____

Date of Birth: _____ Age: _____ Family Status? (check one): Single Family

Phone #: _____ Secondary Phone #: _____

Email Address: _____

How do you want your shelter CM to contact you? _____

Where will you be staying tonight? (i.e. North Point, family overflow, Norma Herr, 2100, St. Malachi, Seasons of Hope)
(write in): _____

Did Coordinated Intake add you to the waitlist for another shelter / dormitory (in addition to where you'll stay tonight?)

Yes No If yes, for which shelter (i.e. North Point, Y-Haven, Gateway Community, DVCC, etc.)

(write in): _____

Shelter...:	NHWC	2100 Lakeside	North Point	Family Shelter	Family Overflow
Contact...:	Shelter CM	LaQuita Holder	Treveya/Angelo	Shelter CM	Ty'isha Meeks

Gender (check one): Male Female Transgender (presenting as female) Transgender (presenting as male)

Sexual Orientation (check one): Straight Lesbian Gay Bisexual Decline to answer
(we ask this to check your eligibility for additional LGBTQ-specific housing resources)

Are you currently in school? No Yes, in high school Yes, in college Yes, in trade school/apprenticeship

Did you receive a high school diploma? Yes No N/A If not, did you obtain a GED? Yes No

List medical conditions: _____ Pregnant? Yes No

Substance abuse? Yes No Mental Health? Yes No If yes, list diagnosis: _____

Did you ever have involvement in the foster care system? Yes No
If yes, did you "age out" of care? Yes No *(we ask this to check eligibility for additional housing resources)*

Do you have Food Stamps (SNAP/EBT)? Yes No Do you have health insurance? Yes No

Do you have income? Yes No If yes, list source & amount: _____

If you're employed, how often do you work? Full-Time Part-Time N/A

Were you ever convicted of a crime as an adult? Yes No *(this will not affect your eligibility for assistance)*

Were you ever convicted of a crime as a juvenile? Yes No *(this will not affect your eligibility for assistance)*

Were you ever convicted of a sexual offense? Yes No *(this will not affect your eligibility for assistance)*

Are you a survivor of a violent or sexual crime? (i.e. Domestic violence, assault, child abuse, etc.) Yes No

To be completed by FLS staff FLS/Evolv ID #: _____ Housing Barrier Score: _____

Race (check all reported): Black or African American White Hawaiian or Pacific Islander
 Native American or Alaska Native Asian Other: _____

Ethnicity reported: Hispanic or Latino(a) Non-Hispanic or non-Latino(a)

Homeless history: Chronic Non-Chronic

Notes (i.e. history of staying outside, fleeing DV, etc.): _____

Permanent Housing Recommendations (check all that apply):

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Seek to leave shelter on own | <input type="checkbox"/> Family Reunification | <input type="checkbox"/> Sober Housing Project | <input type="checkbox"/> Perm. Supportive Housing |
| <input type="checkbox"/> CMHA / HUD Subsidized | <input type="checkbox"/> Group Home | <input type="checkbox"/> Bellefaire ILP (ages 17-21) | <input type="checkbox"/> Youth Rapid Re-Housing (RRH) |
| <input type="checkbox"/> Aged Out / Priority CMHA
(ages 18-21) | <input type="checkbox"/> Rooming House | <input type="checkbox"/> Job Corps | <input type="checkbox"/> Returning Home Ohio (RHO) |

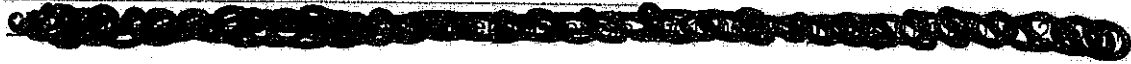
Scan to D'Angela Tanks at dangela.tanks@frontlineservice.org

Or fax to: 216.361.8646



FrontLine Service

FrontLine Service
Northpoint Referral v2



Test

Client: _____

Event: _____

Actual Date: _____

Duration (hh:mm): _____

Location: _____

Title: _____

Staff: _____

Test Information:

Northpoint Transitional Housing - 1550 Superior Ave

Staff please review the following features of the Northpoint Transitional Housing Program for Men, and check as each is reviewed.

Northpoint provides short-term transitional housing to former residents of emergency shelter, and assists them in finding and keeping a job and a permanent home.

- Goal: 1) Find and keep a full-time or part-time job
- 2) Find and keep a permanent home or rooming house
- 3) End your homelessness, once & for all

Eligibility:

- 1) Committed & able to work full-time or part-time
- 2) Committed & able to move into housing within 3-6 months

Accommodations:

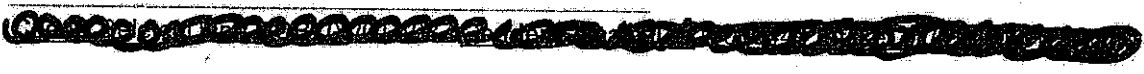
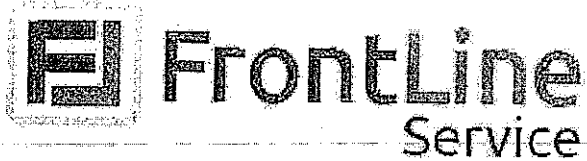
- Semi private rooms, with lockable doors, each with bath
- Open 24 hours a day, 7 days a week
- 3 meals/day
- Free laundry facilities
- Overnight uniformed security

Length of stay:

- Your residency at North Point is based on your month to month commitment to working the program and meeting required Employment and Housing Goals. The average length of stay is between 3-6 months.

Services:

- Case management: goal setting, employment support, follow up in your new home, link with community services
- Employment services: Every resident will participate in an employment support program: creating a job plan, morning meetings, classes, meetings with Case Management
- Savings Plan: Ongoing documentation of saving is required for residents who are employed
- Support services: Referrals are provided to Recovery Services, Child Support Modification, Medical Services, Psychiatric Services, Transportation, Counseling



N.P. Resident Expectations

Please indicate client's agreement by clicking the box next to the following program expectations.

- 1) Make every effort to secure a steady, full-time or part-time job. This includes: signing up for Ohio Means Jobs, attending a required job readiness class at Employment Connections, Towards Employment, or other recognized employment program, participating in the "morning meeting" if you don't yet have a job; working on the job plan you create with your case manager
- 2) Attend regular meetings with your assigned case manager (if employed; one face-to-face meeting per month, or one face-to-face meeting per week if unemployed)
- 3) Make every effort to find housing & move quickly into your new home
- 4) Abide by the NP rules, which are based on dignity & Respect of all residents & staff

Employment Barriers

1. Work history

- Has full time work
- Has part-time or seasonal work
- Unemployed, less than 1 year
- Unemployed, more than one year or has never worked

Work history longevity - What is the longest time you have ever held a job?

- longer than 5 years
- 3-5 years
- 1-3 years
- Held sporadic/spot/temporary jobs
- Less than 6 months

Do you have training/education that will help you get a job? If yes, what kind?

What is keeping you from working right now?

What is your #1 priority right now?


Notification of Project Rejected or Reduced

Ruth A. Gillett

Fri 9/13/2019 10:27 AM

To: Ruth A. Gillett <RGillett@cuyahogacounty.us>

Cc: Shari A. Weir <SWeir@cuyahogacounty.us>

 1 attachments (157 KB)

2019 NOFA Attachments Projects Rejected or reduced V2 09.12.19.docx;

Ruth

Ruth Gillett, Program Director
Office of Homeless Services
310 W. Lakeside Ave., Ste. 195
Phone: (216) 420-6844
Fax: (216) 698- 6604



Cuyahoga County Continuum of Care – OH502

To: Ruth Gillett, Program Director
Cuyahoga County Office of Homeless Services

Notifications Outside e-snaps Projects Rejected or Reduced

Through the FY2019 NOFA process, the following Project was rejected for Renewal:

OH05L5E021803 Cuyahoga County Rapid Re-Housing for Single Adults and Youth

Funding for this project was REALLOCATED in the FY2019 Process. The decision to REALLOCATE the funds was based on the CoC determining that there was a greater need for PSH – Dedicated Plus Project funding for Youth and Families than for RRH, short term subsidies.

COMPLETE: NOFA Request for Applications Posting

Mysa Afaneh

Tue 7/23/2019 10:20 AM

To: Gail E. Gelliath <GGelliath@cuyahogacounty.us>; Dana Green <dgreen@cuyahogacounty.us>; WEBISC WEBISC <WEBISC@cuyahogacounty.us>;

Cc: Ruth A. Gillett <RGillett@cuyahogacounty.us>; Allison J. Gill <AGill@cuyahogacounty.us>; Shari A. Weir <SWeir@cuyahogacounty.us>;

Hi,

The update has been made. It may take a few minutes for the document to display.

<http://ohs.cuyahogacounty.us/en-US/Continuum-of-Care-Documents.aspx>

Mysa Afaneh
Web Designer
Cuyahoga County
2079 East Ninth Street
Cleveland, Ohio 44115
216-443-8107

From: Gail E. Gelliath <GGelliath@cuyahogacounty.us>

Sent: Tuesday, July 23, 2019 10:09 AM

To: Dana Green <dgreen@cuyahogacounty.us>; WEBISC WEBISC <WEBISC@cuyahogacounty.us>

Cc: Ruth A. Gillett <RGillett@cuyahogacounty.us>; Allison J. Gill <AGill@cuyahogacounty.us>; Shari A. Weir <SWeir@cuyahogacounty.us>

Subject: NOFA Request for Applications Posting

Hi,

Please post the attachment on the OHS website under Continuum of Care Documents – Notice of Funding Availability (NOFA).

Thanks

Gail Gelliath
Office of Homeless Services
216-698-6548

Cleveland/Cuyahoga County Continuum of Care – Requests for Applications for Inclusion in the 2019 Collaborative Application for HUD Continuum of Care Funding

Date: July 22, 2019

Invitation to Bid

On behalf of the Cleveland/Cuyahoga County Continuum of Care, the Cuyahoga County Office of Homeless Services (OHS) the collaborative applicant, invites eligible organizations¹ to submit new or renewal applications for CoC funding to be included in the 2019 Collaborative Application to HUD.

The only entities that may submit a **renewal application** are current HUD CoC grantees that have a grant with an end date in calendar year 2020. Additionally, to be eligible for renewal an existing grantee must enter into a contract with HUD for FY 2018 funding prior to December 31, 2019.

Any eligible organization may apply for **new project funding**. Eligible organizations include: nonprofit organizations, Public Housing Agencies (PHAs), or units of local government.

All Renewal applications must be completed using HUD's online application platform, the E-SNAPS system. **Renewal applications must be submitted in E-SNAPS by the following schedule:**

- **Renewal project applications** must be submitted in E-SNAPS no later than **5 pm EDT on August 2nd, 2019.**
- Applications not submitted according to the above schedule may not be considered for funding. OHS may approve an extension for good cause as determined by OHS.

All New applications must be submitted in E-SNAPS no later than **5 pm EDT on August 19th, 2019.**

- Applications not submitted according to this schedule may not be considered for funding.

Information and Resources

All information required for this competition will be posted on the CoC website, found here:

<http://ohs.cuyahogacounty.us> . Information posted on the website includes:

- A link to the NOFA published by HUD and to supporting information provided by HUD.
- The CoC's policies for review and ranking of new and renewal applications
- CoC's policies regarding reallocation – including voluntary and mandatory reallocation.
- Scoring factors for the review of renewal applications
- Scoring factors for new project applications.
- Links to resources available from the Department of Housing and Urban Development in support of the competition.

¹ Eligible organizations include nonprofit organizations and government entities including public housing agencies. Individuals and for-profit entities are ineligible to apply.

Possible application types:

Eligible organizations may submit one or more of the following application types:

- **Renewal application.** Any organization with a CoC funded grant that is expiring in calendar year 2020 may submit a renewal application. The renewal application must be fully consistent with the total funding associated with the project as detailed in the Grant Inventory Worksheet (GIW) provided by HUD. The amount requested for renewal grants may not exceed the total amount shown for the grant on the GIW. Renewal grants may elect to not renew or to renew at a dollar amount below that shown on the GIW. In these instances, the amounts not applied for will be added to the pool of funds made available to potential new projects through reallocation. Current grantees not intending to renew their grants or those willing to reduce the size of their grants should contact OHS as soon as possible so the unapplied for funds can be added to the pool available for reallocation.

All renewal projects that have at least one full year of operational experience will be ranked in the competition according to the scores received in the renewal evaluation process. Projects that do not meet the minimum threshold score for renewal must either submit and obtain approval for a Project Improvement Plan or agree not to renew the grant and to reallocate the funding. Projects that have not been operational for a sufficiently long period to have a full year's worth of operations, will not be subject to renewal evaluation until they have secured this experience. These grants will be ranked without a score in the 2019 competition.

- **New project application.** New project applications may be for any of the eligible new project categories:
 - Permanent Supportive Housing where 100% of the beds are either dedicated to serving chronically homeless or DedicatedPLUS² projects.
 - Rapid Rehousing projects serving individuals and families who are literally homeless (prior living situation was in shelters or unsheltered).
 - HMIS projects
 - SSO for Coordinated Entry

Funding for new projects will come from bonus funding and from any funds that may be available from reallocation.

- **Consolidated Application.** Another new option introduced in 2018 is a consolidated application: a grantee with more than one grant with the same program component (e.g., RRH, PSH, TH) may consolidate those individual grants into a single grant. Up to four grants could be consolidated through this process. To submit a consolidated application, applicants must submit renewal applications for each project and a single new application that will include all the funding from the renewal applications. The totals of the budget line items in the individual renewal grants must match the budget lines for the new project. If all the renewal grants are ranked so that each is funded by HUD, HUD will fund the new project in lieu of the renewal grants. Each of the individual project applications must be given its own

² To understand who qualifies to reside in a 'DedicatedPLUS' project please see this FAQ from HUD: <https://www.hudexchange.info/faqs/3284/what-is-a-dedicatedplus-project/>

unique rank in the project priority list and the fully consolidated application must have a duplicate rank with one of the individual project applications. Consolidated applications are **renewal applications**.

- **Expansion Applications.** Grantees may choose to submit a **new project application** that expands a currently funded CoC grant to serve additional persons, provide additional units, or provide additional services to existing program participants. HMIS may also be expanded. Applicants seeking an expansion grant must submit **three project applications: the renewal project application for the existing grant; a new project application identifying the expansion; and a renewal project application combining the budget lines, units and persons served of the two projects.** If HUD selects the expansion, the project will take the ranked position of the renewal project.

Domestic Violence Bonus Projects

For the second consecutive year, applications may be submitted for a new type of bonus project: a **Domestic Violence Bonus Project** in which all persons served are survivors of domestic violence, dating violence or stalking. The following types of new projects may be submitted for the DV Bonus – please note, all projects applying for the DV bonus are required to follow trauma informed and victim-centered approaches:

- Rapid rehousing exclusively serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless.
- Joint TH-RRH projects exclusively serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless.

Unlike 2018, there is no limit on the number of each of the above project types that can be submitted provided that no grant is for less than \$25,000 and the total funded requested does not exceed the amount available to the CoC for the DV bonus. In order to receive DV bonus funding, the CoC application must demonstrate an unmet need for DV services and how the project will address that gap in services.

Rating and Ranking of Projects

Renewal projects will be ranked in the Collaborative Application according to the rating score provided as part of the renewal evaluation process. New project applications will be reviewed by an independent panel with subject matter expertise but no conflicts of interest with regard to the application. The new projects will be evaluated according to criteria set by HUD in the project rating tool, not yet released by HUD.

Invitation to organizations that have not previously received CoC Program funding: The CoC actively seeks applications from organizations that have not previously received HUD CoC funding. HUD places considerable requirements on grantees and the application process can be challenging. Organizations without CoC grant experience are invited to reach out to the CoC at rgillett@cuyahogacounty.us. Requirements on eligible participants and activities are very stringent and organizations are encouraged to discuss potential projects and the application process.

Presentation and Question and Answer Session

The CoC will conduct an information session regarding this request for applications on Wednesday, July 31st at 9:30 am EDT. Interested parties may access this session by calling this Conference Number: (605) 468-8821 ACCESS CODE: 899368.

Funding Amounts

According to HUD, the Cleveland/Cuyahoga County CoC can apply for bonus funding for new projects up to:

- \$1,388,146 in Bonus funding for new projects is potentially available to the CoC;
- Up to \$2,107,784 may be applied for by projects seeking the DV Bonus;
- Additional new projects may be created using reallocated funding. There may be up to \$722,000 in reallocated funds available to support new projects.
- Tier 1 – the level of funding that is most assured of funding by HUD is \$26,237,680; there is \$1,525,235 in renewal funding that is in Tier 2 and is dependent on the CoC score and project ranking to determine whether the projects in Tier 2 will be funded.

ADDENDUM TO FY2019 REQUEST FOR PROPOSALS

As a result of the Conference Call Q & A that took place at 9:30 AM- 10:00 AM on Wednesday, July 31, 2019, the Office of Homeless Services is issuing an Addendum to the New Application documentation requirement. The current RFP states:

"All New Applications must be submitted in E-SNAPS no later than 5PM EDT on August 19th, 2019."

In addition to filling out the NEW Project Application in E-SNAPS, please provide a one-page Project Summary addressing the following:

Fill in the blanks:

- Applicant Agency
- Contact Name, email, phone
- Name of the project
- Project Type
- Proposed number of people served
- Targeted sub populations
- Grant Amount Requested
- Total Budget – attach Match Documentation

Narrative:

- Describe the project activity briefly
- Describe how the project addresses one of the NOFA Strategy Work Group Identified Gaps.

The One Page Project Summary must be sent outside of E-SNAPS via email to: rgillett@cuyahogacounty.us by 5:00 PM on August 19th, 2019.

FW: COMPLETE: OHS Posting

Gail E. Gelliarth

Mon 7/22/2019 9:59 AM

To: Ruth A. Gillett <RGillett@cuyahogacounty.us>;

Cc: Allison J. Gill <AGill@cuyahogacounty.us>;

Completed

From: Mysa Afaneh

Sent: Monday, July 22, 2019 9:57 AM

To: Gail E. Gelliarth <GGelliarth@cuyahogacounty.us>; Dana Green <dgreen@cuyahogacounty.us>

Cc: WEBISC WEBISC <WEBISC@cuyahogacounty.us>

Subject: COMPLETE: OHS Posting

Hi,

The minutes have been posted.

<http://ohs.cuyahogacounty.us/en-US/Adv-Brd-Mtg-071819.aspx>

Mysa Afaneh

Web Designer

Cuyahoga County

2079 East Ninth Street

Cleveland, Ohio 44115

216-443-8107

From: Gail E. Gelliarth <GGelliarth@cuyahogacounty.us>
Sent: Monday, July 22, 2019 8:04 AM
To: Dana Green <dgreen@cuyahogacounty.us>
Cc: WEBISC WEBISC <WEBISC@cuyahogacounty.us>
Subject: OHS Posting

Hi,

Could you please post the July 18th Advisory Board Minutes and handouts to the website?

Thanks

Gail Gelliarth
Office of Homeless Services
216-698-6548

Cleveland/Cuyahoga County CoC FY 2019 NOFA Competition Project Rating and Ranking Procedure

Purpose

On an annual basis, the Cleveland/Cuyahoga County Continuum of Care is required to rate and rank all new and renewal projects submitted to HUD for funding in an order that reflects the CoC's needs and priorities. Additionally, HUD requires CoCs to review the performance of all funded projects and seek to reallocate funding away from low performing projects or those providing services that are of a lower priority in preventing and ending homelessness.

The Cleveland/Cuyahoga County CoC is seeking to accomplish the following in the ranking and reallocation of projects:

- Incentivize all providers to focus on outcomes and to seek to achieve the performance targets specified by the CoC in order to improve the performance of the CoC as a system.
- Encourage providers to adopt evidence based practices including Housing First to more effectively employ CoC resources.
- Replace projects that are not high performing, cost effective, or following evidence based practices with new projects that follow CoC and HUD priorities.

Policy

All new and renewal projects will be ranked by the CoC. The primary factor controlling the ranking of projects will be the rating scores assigned to renewal and new projects. Scoring is based on project performance, severity of need of population served, grant management, system outcomes, cost-effectiveness and adherence to policy priorities. Grantees are required to participate in HMIS and the Coordinated Entry system, accepting new participants based on priorities established by the CoC.

Projects will be ranked, in part, based on their participation in coordinated entry and admitting participants based specific needs and vulnerabilities including chronic homelessness and victimization, and other barriers to housing such as substance use, criminal backgrounds, no credit, and eviction history.

Except as specified below, projects will be ranked in the NOFA competition by the scores assigned to renewal or new projects.

There are two categories of projects that will not be ranked according to performance scores:

- Projects that are essential to the operation of the CoC. This includes funding for HMIS and Coordinated Entry. These are unique projects focused on CoC operations and that cannot be readily evaluated or compared to other CoC funded projects. Failure to renew this funding would have negative consequences for the CoC and jeopardize future funding opportunities.

- First time renewal of newly funded grants. HUD requires newly funded one-year project grants to be renewed in the competition. In most instances, these projects will not be able to report on a full year of operations in the APR.

The two project types identified above will not be assigned scores. These projects will be ranked by the CoC to assure – to the maximum extent possible – that they will be funded in the competition. Subject to review based on the actual NOFA, these projects will be ranked below other renewal applications but above the new applications.

All other CoC projects will be ranked according to scores

- Renewal projects that qualify for renewal based on the renewal performance evaluation will be ranked above new projects. The scoring criteria for the renewal projects are attached to this document.
- New projects will be ranked according to scores below the renewal projects. The new projects will be rated using the new projects threshold review and the new projects rating tool as provided at: <https://www.hudexchange.info/resource/5292/project-rating-and-ranking-tool/> New projects will be eligible for up to 100 points.

Reallocation Policy

Current CoC grantees may elect to reallocate some or all of the funding associated with their project. These reallocated projects will be scored as new projects and ranked according to score the same as all new and renewal projects. CoC grantees in good standing (no outstanding HUD or CoC monitoring findings and no open audit findings) may voluntarily reallocate their funding and will not have to compete with other organizations for that funding.

The minimum score for automatic renewal of CoC funded projects is 65% of the highest scoring project.

The Project Improvement Plan must specify how the project will improve performance and meet standards in the upcoming year. If the CoC board accepts the Project Improvement Plan, the grantee will be allowed to apply for renewal funding.

Any legal applicant for CoC funds can apply for new projects from the bonus pool or the uncommitted reallocation pool. The CoC will only rank new projects for which there is sufficient funding in the bonus or reallocation pool to fully fund the project.

Policy on Expenditure of Grant Funds

Funds unexpended at the completion of the grant term are recaptured by HUD. In some instances these funds are then allocated to other CoCs or in other cases are returned to the federal treasury. The Cleveland/Cuyahoga CoC seeks to minimize this recapture of funding and to the maximum extent possible ensure that homeless assistance funding allocated to the CoC is used to support homeless people in the County.

Under expenditure policy

It is the policy of the Cleveland/Cuyahoga CoC that CoC funds granted to an applicant agency will either be fully expended to assist eligible homeless people or the CoC will recapture the unspent funding and add it to the pool of resources available for reallocation.

CoC grantees that expended less than 90% of their funding in the most recent grant year will face recapture of unexpended funding that exceeds 10% of the grant funds. If, for example, the CoC grant was for \$100,000 and \$85,000 was expended, the grantee would see \$5,000 in funding recaptured. Recapture of unexpended funding that exceeds 10% of the total grant will be automatic. Grantees may prevent this automatic recapture by submitting an appeal to the Advisory Board of the CoC. The appeal will need to: explain the reason for the under-expenditure and provide a plan for fully expended the grant in the current cycle. The Board may approve the request at its discretion. However, if the funds are restored and under-expended in the subsequent grant cycle funding will be recaptured as indicated above. All CoC board decisions can be appealed but a second appeal would require extraordinary circumstances to be approved.

Renewal Performance Standards

The Renewal Performance Standards are found in the Cleveland/Cuyahoga County CoC—Performance Standards 2019 document.

Cuyamaca CoC 2018 Renewal Evaluation Standards	PSH/Safe Haven Maximum Points	RRH/PH Maximum Points	RRH/ES Maximum Points
Occupancy	100% = 15 points 92-99% = 10 85-91% = 5 15	100% = 15 points 92-99% = 10 85-91% = 5 15	100% = 15 points 92-99% = 10 85-91% = 5 15
Stayers with cash income at annual assessment	≥70% = 15 points 60-69 = 10 points 50-59% = 5 15		
Participants with cash income		≥70% = 15 points 60-69 = 10 points 50-59% = 5 < 50% = 0 15	≥60% = 15 points 50-59% = 10 45-49% = 5 <45% = 0 15
Stayers with non-cash benefits	≥70% = 15 points 60-69 = 10 points < 60% = 0 15		
Participants with non-cash benefits		≥70% = 15 points 60-69 = 10 points 55-59% = 5 < 55% = 0 15	≥75% = 15 points 65-74% = 10 55-64% = 5 <55% = 0 15
Number of days in shelter			≤ 60 days = 10 61-90 days = 5 91-120 days = 1 > 120 days = 0 10
Remaining in PSH or exiting to PH (exclude deceased)	100% = 15 points 95-99% = 10 90-94% = 5 below 90% = 0 15		
Exits to PH		100% = 20 points 92-99% = 10 85-91% = 5 < 85% = 0 20	100% = 15 points 85-99% = 10 70-84 = 5 < 70% = 0 15
Exits to Shelter or Unknown	0% = 10 points 1-10% = 5 >10% = 0 10	0% = 10 points 1-9% = 5 points 10-20% = 3 points > 20% = 0 10	≤ 5% = 10 points 6-10% = 5 points 11-20% = 3 points > 20% = 0 5
Consumer satisfaction surveys - satisfaction	satisfaction score: 50 possible points based on survey responses. Converted to 20 point scale 20	satisfaction score: 50 possible points based on survey responses. Converted to 15 point scale 15	satisfaction score: 50 possible points based on survey responses. Converted to 15 point scale 15

Cuyahoga CoC 2018 Renewal Evaluation Standards	PSH/Safe Haven	Maximum Points	RRH/PH	Maximum Points	RRH/ES	Maximum Points
Consumer satisfaction, survey return rate	≥35% = 10 points 25-34% = 5 < 25% = 0	10	≥35% = 10 points 25-34% = 5 < 25% = 0	10	≥35% = 10 points 25-34% = 5 < 25% = 0	10
Subtotal Points		100		100		100
Proposed Additional Standards for 2019	PSH/Safe Haven	Maximum Points	RRH/PH	Maximum Points	RRH/ES	Maximum Points
Length of time from RRH program entry date until date housed*			≤ 30 days = 10 points ≤60 days = 5 points > 60 days = 0	10	≤ 30 days = 10 points ≤60 days = 5 points > 60 days = 0	10
Returns to Homelessness w/in 12 months*	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15
Returns to homelessness w/in 24 months*	≤ 20% = 10 points	10	≤ 20% = 10 points	10	≤ 20% = 10 points	10
Moving on to PH from PSH	rate of those exiting to PH ≥5%	10				
Housing First Compliance	Scored based on HF self- assessment	15	Scored based on HF self- assessment	15	Scored based on HF self- assessment	15
Subtotal Additional Criteria		50		50		50
Data to be Collected but Not Scored in 2019 Evaluation	PSH/Safe Haven	Scoring	RRH/PH	Scoring	RRH/ES	Scoring
Cost-effectiveness	Based on a matrix of housing outcomes and supportive services costs per household - projects with the highest outcomes combined with lowest services costs are scored highest	not scored in 2019 - propose 10 points	Based on cost per permanent housing placement calculated by dividing annual budget by number of exits to PH. Projects in lowest quartile score 10; projects second lowest quartile score 5	not scored in 2019 - propose 10 points	Based on cost per permanent housing placement calculated by dividing annual budget by number of exits to PH. Projects in lowest quartile score 10; projects second lowest quartile score 5	not scored in 2019 - propose 10 points

* These standards will require custom reports from HMIS as they are not in the APR.

Cuyahoga CoC 2018 Renewal Evaluation Standards		Maximum Points	Maximum Points	Maximum Points		
PSH/Safe Haven		RRH/PH	RRH/ES			
Consumer satisfaction, survey return rate	≥35% = 10 points 25-34% = 5 < 25% = 0	10	≥35% = 10 points 25-34% = 5 < 25% = 0	10	≥35% = 10 points 25-34% = 5 < 25% = 0	10
Subtotal Points		100	100	100		
Proposed Additional Standards for 2019		Maximum Points	Maximum Points	Maximum Points		
PSH/Safe Haven		RRH/PH	RRH/ES			
Length of time from RRH program entry date until date housed*		≤ 30 days = 10 points ≤60 days = 5 points > 60 days = 0	10	≤ 30 days = 10 points ≤60 days = 5 points > 60 days = 0	10	
Returns to Homelessness w/in 12 months*	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15	≤ 6% = 15 points 7-9%= 10 points 10% or higher = 0 points	15
Returns to homelessness w/in 24 months*	≤ 20% = 10 points	10	≤ 20% = 10 points	10	≤ 20% = 10 points	10
Moving on to PH from PSH	rate of those exiting to PH ≥5%	10				
Housing First Compliance	Scored based on HF self-assessment	15	Scored based on HF self-assessment	15	Scored based on HF self-assessment	15
Subtotal Additional Criteria		50	50	50		
Data to be Collected but Not Scored in 2019 Evaluation		PSH/Safe Haven	RRH/PH	RRH/ES		
Cost-effectiveness	Based on a matrix of housing outcomes and supportive services costs per household - projects with the highest outcomes combined with lowest services costs are scored highest	Scoring not scored in 2019 - propose 10 points	Scoring Based on cost per permanent housing placement calculated by dividing annual budget by number of exits to PH. Projects in lowest quartile score 10; projects second lowest quartile score 5	Scoring not scored in 2019 - propose 10 points	Scoring Based on cost per permanent housing placement calculated by dividing annual budget by number of exits to PH. Projects in lowest quartile score 10; projects second lowest quartile score 5	Scoring not scored in 2019 - propose 10 points

* These standards will require custom reports from HMIS as they are not in the APR.

The Haven Utilization for December 2018 & January 2019

December:

Date	# of Families	# of People
12/3/2018	8	24
12/4/2018	5	14
12/5/2018	4	15
12/6/2018	5	15
12/7/2018	6	17
12/10/2018	3	9
12/11/2018	3	7
12/12/2018	0	0
12/13/2018	3	7
12/14/2018	4	9
12/17/2018	6	14
12/18/2018	5	12
12/19/2018	5	11
12/20/2018	3	6
12/21/2018	4	8
12/24/2018	4	9
12/25/2018	HOLIDAY	CLOSED
12/26/2018	3	8
12/27/2018	3	7
12/28/2018	5	12
12/31/2018	4	9
Average:	4 Families	11 persons

January:

Date	# of Families	# of People
1/1/2019	HOLIDAY	CLOSED
1/2/2019	4	10
1/3/2019	7	20
1/4/2019	7	22
1/7/2019	8	27
1/8/2019	10	34
1/9/2019	9	32
1/10/2019	9	32
1/11/2019		
1/14/2019	7	22
1/15/2019	5	22
1/16/2019		
1/17/2019		
1/18/2019		
1/21/2019		
1/22/2019		
1/23/2019		
1/24/2019		
1/25/2019		
1/28/2019		
1/29/2019		
1/30/2018		
1/31/2018		
Average:	7 Families	26 people

AVERAGE LENGTH OF STAY IN OVERFLOW IN JANUARY: 10 DAYS

NUMBER OF FAMILIES ON WAIT LIST: 16 - 20

Average # of
Families per night

November	12
December	4
January	7

Cleveland Mediation Center Diversion Stats. Sept 2, 2018 - Jan 11, 2019

Diversion type	Count of Diversion type	
Diverted	44	40.74%
Not Diverted	51	47.22%
Diverted Self-Resolved	3	2.78%
Supervisor Diverted	8	7.41%
Kids Diverted	2	1.85%
Total Diverted	44	40.74%
Total Not Diverted	51	47.22%
Other Diversions	13	12.04%

Exit Destination	Count of Exit Destination	
Foster care home or foster care group home	0	0.00%
Group home	0	0.00%
Halfway house	0	0.00%
Hotel/motel paid w/o emergency shelter voucher	8	7.41%
Owned by client, No housing subsidy	0	0.00%
Permanent housing for formerly homeless (SHP. EDEN. Etc.)	0	0.00%
Rental by client, No housing subsidy	5	4.63%
Rental by client, with other (non-VASH) subsidy	0	0.00%
Rental by client, with VASH housing subsidy	0	0.00%
Staying or living in a family member or friend's room, apt., or house	39	36.11%
Substance abuse treatment or detox center	0	0.00%
Emergency Shelter	51	47.22%
Client refused to provide information	0	0.00%
Place not meant for human habitation	0	0.00%
Singles Shelter	2	1.85%
Client Never Returned	3	2.78%

Housing First Self Questionnaire

Organization Name: _____ Project Name: _____

Housing First projects are effective in assisting all sub-populations of homeless persons to access and sustain permanent stable housing. It has been demonstrated that projects can be well-run and safe without requirements that prevent many homeless individuals from entering and/or remaining in housing.

As part of the NOFA solicitation for new and renewal projects applicants are required to answer the following questions related to the proposed project's eligibility criteria and project rules. Each question will be scored as indicated. At the completion of the questionnaire, the applicant will tabulate the total score. Maximum points is 15.

1. Low Barrier access:

- a. Will/Does the project require clients to pass a background screening prior to project entry (excluding sexual offender/predator check)?

Yes No [No = 1 point]

- b. Will/Does the project prohibit all persons with specified criminal convictions on a blanket basis to be excluded from admission (excluding registered sexual offender/predator, and background screening imposed by other funders)?

Yes No [No = 1 point]

- c. Will/Does the project require participants to be clean and sober for a specified period prior to project entry as a condition for admission?

Yes No [No = 1 point]

- d. Will/Does the project serve individuals and families regardless of sexual orientation, family composition, or marital status and are transgendered persons served according to the gender with which they identify?

Yes No [Yes = 1 point]

- e. Will/Does the project expedite the admission process including aiding in assembling necessary documents in order to support the application for admission and using person-centered and flexible processes for admission to the project?

Yes No [Yes = 1 point]

- f. **Does the project actively participate in coordinated entry including attendance at meetings and case conferencing and, if applicable, are all new project entrants being referred through coordinated entry?**

Yes No [Yes = 1 point]

2. Housing Retention

- a. **Will/Does the project terminate participants for failure to participate in treatment or support services including case management?**

Yes No [No = 1 point]

- b. **Will/Does the project terminate participants solely for engaging in substance use?**

Yes No [No = 1 point]

- c. **Will/Does the project require participants to obtain legitimate income as a condition of remaining in the project?**

Yes No [No = 1 point]

- d. **Will/Does the project make all efforts to avoid discharging participants into homelessness including referral back to coordinated entry for those who cannot remain in the project?**

Yes No [No = 1 point]

- e. **Will/Do project participants be held to standards/behaviors not found in mainstream leases (such as not being allowed visitors, curfews, required to do chores, or not be allowed to have alcoholic beverages in their unit)?**

Yes No [No = 1 point]

3. Participant engagement

- a. **Will/Does the project provide participant choice in accessing services and are efforts made to connect participants to community based services?**

Yes No [Yes = 1 point]

- b. **Will/Does the project provide regular opportunities for program participants to provide input on project policies and operations?**

Yes No [Yes = 1 point]

c. **Will/Does the project employ Person Centered Planning as a guiding principle of the service planning process?**

Yes No [Yes = 1 point]

d. **Are/Will the project staffed be trained in clinical and non-clinical strategies to support participant engagement including harm reduction, motivational interviewing, trauma informed approaches, and strength based?**

Yes No [Yes = 1 point]

TOTAL SCORE: _____ **% of applicable points:** _____

Certification of Responses

By submitting this document to the Continuum of Care, the applicant certifies that the responses are accurate and truthful. If upon monitoring by the CoC, it is found that the project is not following the practices as identified above, the applicant acknowledges that this may result in sanctions up to an including reduction in CoC funding or reallocation of all funding from the CoC for the project.

Applicant Organization: _____

Responsible Official (name and title): _____

Email: _____

Scoring Criteria for New Project Applications

Project Name: Cuyahoga County – HMIS 2 Projects

The following criteria come from the FY2019 Notice of Fund Availability – “Eligibility Information” Section V.C.3.(c):

HMIS – A NEW HMIS project application must receive at least 3 out of 4 points available. Each answer is worth 1 point.

1. Will the funds be expended in a way that is consistent with the CoC’s funding strategy for the HMIS and furthers the CoC’s implementation? _____
2. Does the HMIS collect all Universal Data Elements as set forth in the HMIS Data Standards? _____.
3. Does the HMIS have the ability to generate UNDUPLICATED client records?

4. Does the HMIS produce all the HUD required reports and provides data as needed for HUD reporting (e.g., APR, CAPER/ESG reporting) and other reports required by other federal partners? _____

TOTAL _____

Scoring Criteria for New Project Applications

Project Name: Permanent Housing for Families and Young Adults;

Mental Health Services dba FrontLine Service

The following criteria come from the FY2019 Notice of Fund Availability – “Eligibility Information” Section V.C.3.(c).:

Permanent Supportive Housing – NEW permanent housing projects must receive at least 3 out of 4 points available and must receive the point under the third criteria. Projects that do not receive at least 3 points and the point under the third criteria will be rejected.

1. Will the type of housing proposed, including the number and configuration of units, fit the needs of the program participants? _____
2. Will the type of supportive services offered to program participants ensure successful retention in, or help to obtain permanent housing, including all supportive services regardless of funding source? _____
3. Does the proposed project have a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office and early childhood education)? _____
4. Will the program participants be assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides participants with some type of transportation to access needed services, safety planning, case management, and additional assistance to assure retention of permanent housing)? _____

TOTAL _____

Scoring Criteria for New Project Applications

Project Name: Cuyahoga County Coordinated Entry Bonus

The following criteria come from the FY2019 Notice of Fund Availability – “Eligibility Information” Section V.C.3.(c).:

SSO-Coordinated Entry – NEW SSO-Coordinated Entry projects must receive at least 3 out of 5 points available and must receive the 5th point under the listed criteria. If a project does not receive 3 out of the 5 points including the point for criteria # 5, it will be rejected.

1. The CE is easily available/reachable for all persons within the CoC’s geographic area who are seeking information regarding homelessness assistance. The CE must be accessible for persons with disabilities within the CoC’s geographic area. _____
2. Is there a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC’s geographic area?

3. Is there a standardized assessment process? _____
4. Are program participants (persons seeking shelter) directed to appropriate housing and services that fit their needs?
5. Does the proposed activity have a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from mainstream programs for which they may be eligible? (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education)_____.

TOTAL_____

2019 NOFA New Project Summary Sheet

Project Name	Application Type	Activity	Amount Requested	Number Served	Threshold Requirements	Project Score	Total	Notes
PSH/CH Bonus Project Front Steps	NEW - Relocation	PSH CH or Dedicated Plus	\$233,193	Persons: 53	5			
		RRH	Match Yes	Households: 53				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						
PSH for Families & Young Adults FrontLine Service	NEW - Relocation	PSH CH or Dedicated Plus	\$759,985	Persons: 95	5			
		RRH	Match Yes	Households: 55				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						
Greenbridge Extension EDEN Inc.	NEW - Relocation	PSH CH or Dedicated Plus	\$532,555	Persons: 94	5			
		RRH	Match Yes	Households: 33				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						
DV RRH	NEW - Relocation	PSH CH or Dedicated Plus	\$1,196,335	Persons: 210	5			
		RRH	Match Yes	Households: 100				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						
HMIS - Capacity Combined both HMIS requests in one app.	NEW - Relocation	PSH CH or Dedicated Plus	\$350,000	Persons: N/A	5			
		RRH	Match Yes	Households: N/A				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						
Coordinated Entry	NEW - Relocation	PSH CH or Dedicated Plus	\$150,000	Persons: 6,500+	5			
		RRH	Match	Households: 5,550				
	NEW - Bonus	HMIS						
	NEW - DV Bonus	SSO - Coordinated Entry						



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CUYAHOGA COUNTY CONTINUUM OF CARE AND THE CLEVELAND METROPOLITAN SCHOOL DISTRICT

Whereas the goal of the Cuyahoga County Continuum of Care (CoC) is to prevent FAMILIES from experiencing homelessness, to assist those who have experienced homelessness to return to housing as rapidly as possible, and to link FAMILIES with community supports to allow FAMILIES to sustain themselves in housing and prevent returns to homelessness. And,

WHEREAS: Homeless data documents that over 45% of children in shelter are SCHOOL AGED and need supports to maintain enrollment in school, and that Unaccompanied Youth are at high risk for homelessness; AND

WHEREAS: The Cleveland Metropolitan School District (CMSD) is the recipient of McKinney-Vento Homeless Assistance Act Basic Education funds which support PPROJECT ACT (Project Action for Children and Youth in Transition); AND

WHEREAS: CSMD/PROJECT ACT assures that all homeless children and Youth have access to quality education services during the time that they are unstably housed, and to assisting unaccompanied youth to access housing resources and avoid shelter; AND

WHEREAS: The Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage Families experiencing homelessness or in housing crisis and connect them with appropriate services and support;

Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and CSMD/PROJECT ACT enter into this Letter of Intent to develop a Memorandum of Agreement:

- to continue the process wherein families enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with PROJECT ACT to access school transportation and other educational resources; and
- to assure that families in shelters comply with Basic Education Act requirements to enroll school age children with PROJECT ACT within 24 hours.

The parties agree to negotiate and finalize a Memorandum of Agreement within eight months of agreeing to this Letter of Intent.



Signature



Signature

September 20, 2019

Date

9/20/19

Date

Eric S. Gordon, CEO

Typed Name and Title

Ruth Gillett, Program Director
Office of Homeless Services, CoC

Typed Name and Title



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN CUYAHOGA COUNTY CONTINUUM OF CARE AND YOUTH OPPORTUNITIES UNLIMITED (Y.O.U.)

Whereas a goal of the Cuyahoga County Continuum of Care (CoC) is to prevent Youth from experiencing homelessness and to assist Youth who are experiencing homelessness to return to housing as rapidly as possible, and to provide sufficient skills and support to enable Youth to sustain themselves in housing and prevent returns to homelessness. And,

Whereas engagement in education and employment, and in the acquisition of skills to support employment supports the goals of the Cuyahoga County CoC in that it provides income, structure and purpose, and Youth with steady income and employment are more likely to be able to sustain their housing on a long-term basis. And,

Whereas Youth Opportunities Unlimited (Y.O.U.) is a long-term community Youth Employment Services provider which seeks to increase employment opportunities for all Youth but especially those with higher barriers to employment who may also be housing unstable. And,

Whereas the Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage Youth experiencing homelessness or in housing crisis and connect them with appropriate services and support, And

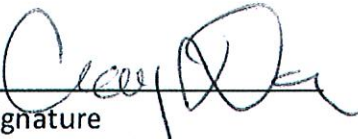
Whereas the Coordinated Entry system for homeless services provides a potential entry point for Youth seeking support to overcome barriers to employment,

Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and Youth Opportunities Unlimited into this Letter of Intent to develop a Memorandum of Agreement:

- to develop a process wherein Youth enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with an outreach specialist at Y.O.U. to assess for program eligibility and to assist in linking to employment or skills building opportunities.
- Y.O.U. agrees to prioritize Youth who have experienced homelessness for its services.

The parties agree to negotiate and finalize a Memorandum of Agreement within eight months of agreeing to this Letter of Intent.


Signature

9/23/19
Date

Craig Dan, President
Typed Name and Title


Signature

9/23/19
Date

Rutu Gillett, Program Director
Typed Name and Title *Office of Homeless services*



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN CUYAHOGA COUNTY CONTINUUM OF CARE AND TOWARDS EMPLOYMENT

Whereas the goal of the Cuyahoga County Continuum of Care (CoC) is to prevent people from experiencing homelessness, to assist those who have experienced homelessness to return to housing as rapidly as possible, and to provide sufficient skills and support to allow people to sustain themselves in housing and prevent returns to homelessness. And,

Whereas engagement in employment and in the acquisition of skills to support employment supports the goals of the Cuyahoga County CoC in that it provides income, structure and purpose, and those with steady income and employment are more likely to be able to sustain their housing on a long-term basis. And,

Whereas Towards Employment is a respected and long-term Employment Services Provider in Cuyahoga County that seeks to increase opportunities for individuals with barriers to employment and the factors that lead to homelessness often coincide with barriers to employment. And,

Whereas the Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage people experiencing homelessness or in housing crisis and connect them with appropriate services and support, And

Whereas the Coordinated Entry system for homeless services provides a potential entry point for persons seeking support to overcome barriers to employment,


Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and Towards Employment enter into this Letter of Intent to develop a Memorandum of Agreement:

- to develop a process wherein people enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with an employment specialist at Towards Employment to assess for program eligibility and to assist in linking to employment or skills building opportunities.

- Towards Employment agrees to prioritize people who have experienced homelessness for its services, to the extent they are eligible for existing programming or as funding allows.


The parties agree to negotiate and finalize a Memorandum of Agreement within eight months of agreeing to this Letter of Intent.



Signature

9/16/19

Date



Signature

9/16/19

Date

Jill Rizika, Executive

Typed Name and Title Director

Ruth Gillett, Program Director

Typed Name and Title Office of Homeless Services



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN CUYAHOGA COUNTY CONTINUUM OF CARE AND OHIO MEANS JOBS

Whereas the goal of the Cuyahoga County Continuum of Care (CoC) is to prevent people from experiencing homelessness, to assist those who have experienced homelessness to return to housing as rapidly as possible and provide sufficient skills and support to allow people to sustain themselves in housing and prevent returns to homelessness. And,

Whereas engagement in employment and in the acquisition of skills to support employment supports the goals of the Cuyahoga County CoC in that it provides income, structure and purpose, and those with steady income and employment are more likely to be able to sustain their housing on a long-term basis. And,

Whereas Ohio Means Jobs (OMJ) seeks to increase opportunities for individuals with barriers to employment and the factors that lead to homelessness often coincide with barriers to employment. And,

Whereas the Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage people experiencing homelessness or in housing crisis and connect them with appropriate services and support, And

Whereas the Coordinated Entry system for homeless services provides a potential entry point for persons seeking support to overcome barriers to employment,

Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and Ohio Means Jobs enter into this Memorandum of Agreement:

- to develop a process wherein people enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with an employment specialist at Ohio Means Jobs to assist in linking to employment or skills building opportunities.
- Ohio Means Jobs also agrees to prioritize people who have experienced homelessness for its services.

The parties agree to negotiate and finalize a Memorandum of Understanding within eight months of agreeing to this Letter of Intent.



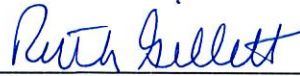
Signature

September 3, 2019

Date

Frank Brickner, Deputy Director/CFO

Typed Name and Title



Signature

9/03/2019

Date

Ruth Gillett, Program Director

Typed Name and Title



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN CUYAHOGA COUNTY CONTINUUM OF CARE AND THE DIVISION OF JOB AND FAMILY SERVICES

Whereas the goal of the Cuyahoga County Continuum of Care is to prevent people from experiencing homelessness, to assist those who have experienced homelessness to return to housing as rapidly as possible and provide sufficient skills and support to allow people to sustain themselves in housing and prevent returns to homelessness. And,

Whereas engagement in employment and in the acquisition of skills to support employment supports the goals of the Cuyahoga County CoC in that it provides income, structure and purpose, and those with steady income and employment are more likely to be able to sustain their housing on a long-term basis. And,

Whereas the Cuyahoga County Division of Jobs and Family Services (JFS) seeks to increase opportunities for individuals with barriers to employment and the factors that lead to homelessness often coincide with barriers to employment. And,

Whereas the Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage people experiencing homelessness or in housing crisis and connect them with appropriate services and support, And

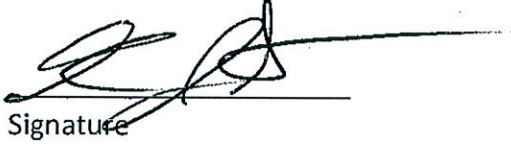
Whereas the Coordinated Entry system for homeless services provides a potential entry point for persons seeking support to overcome barriers to employment,

Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and the Division of Jobs and Family Services enter into this Letter of Intent to develop a Memorandum of Agreement:

- to develop a process wherein people enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with an employment specialist at JFS to assess for program eligibility and to assist in linking to employment or skills building opportunities.
- JFS agrees to prioritize people who have experienced homelessness for its services.

The parties agree to negotiate and finalize a Memorandum of Agreement within eight months of agreeing to this Letter of Intent.



Signature

9-3-2019

Date

Kevin J Gowan, JFS Administrator
Typed Name and Title



Signature

9/03/19

Date

Ruth Gillett, Program Director
Typed Name and Title

OH-502 CUYAHOGA COUNTY

3B-3. Racial Disparity Assessment. Attachment Required.

OH-502 Cuyahoga County 3B-3. Racial Disparity Assessment.

Early in 2019, the CoC began looking at Racial Disparity within CoC funded programs. The discussion was framed by the HUD Exchange CoC Racial Equity Analysis Tool as a basis for looking at the percentage figures:

- a) Racial disproportionality of homelessness in the community
- b) Accessing CoC projects
- c) Receiving housing resources
- d) Outcomes of intervention.

The CoC developed customized System Performance Reports to analyze outcomes by race, ethnicity, and sub-populations. This information will be provided to the CoC.

At the March 2019 CoC Board Meeting the HUD Exchange information was shared with the Board and members as well as a Racial Analysis for:

- a) 2100 Lakeside Men's Shelter, a 400 bed shelter with 3,229 unduplicated clients); and
- b) Coordinated Entry – Homeless Families Returning to shelter.

Both analyses looked at the previous 12 month period using HMIS and their own internal client data tracking tools.

Summary

- The HUD Exchange data confirms that Single Adults and Families of Color are significantly disproportionately represented in the CoC Shelter System as compared to their representation in the population of Cuyahoga County as a whole.
- Men's Shelter – Black clients represent 72.5% of clients and 74.5% of Leavers with Positive Housing outcomes (compared to 26.5% white clients with 24,7% Positive housing outcomes)
- Families Returning to Shelter (Coordinated Entry) – 196 returned in the 12 month period
a) of the families who returned 1 time: 84% were Black; 16% were White; b) 90% of the families returning more than once, were Black.

These are early examples of Analysis of Outcomes by Race that are being conducted in all project outcome reports and reported at the bi-monthly CoC Board meetings.

Next Steps

- Continue CoC participation in the State-wide Consortium on Racial Disparity
- Quarterly analysis and presentation of CoC outcome data by race/ethnicity
- CoC support for provider analysis of organizational and Board efforts to improve representational balance.

4. Racial Equity Analysis from the HUD Exchange and discussion of local efforts.

The HUD Exchange summary analysis for Cuyahoga County:

	<u>Total</u>	<u>White</u>	<u>Black</u>
Total County Population	100%	64%	30%
% of all persons in Cuyahoga County living in Poverty	38%		
Rate of Poverty by Race		38%	54%
Single Adults in Shelter		30%	69%
Families in shelter		24%	72%

The next step of the HUD Exchange Data analysis will be looking at Outcomes/System Performance Measures by race. HMIS data will be used to identify the patterns of:

- Length of time homeless by race
- PH, RRH and PSH exits by Race, and
- Returns to homelessness

This second iteration of analysis will be released by HUD in the coming months.

Two analyses from local providers:

A) Lutheran Metropolitan Ministry 2100 Lakeside – PH Outcomes (thank you, Erin Kray)

2/28/2018 to 2/28/2019	Total	Percentage	Positive Housing Outcomes	Percentage
Shelter	3229	100.00%	585	100.00%
White	856	26.51%	145	24.79%
Black or African American	2343	72.56%	436	74.53%
Asian	8	0.25%	1	0.17%
American Indian or Alaska Native	9	0.28%	2	0.34%
Native Hawaiian or Other Pacific Islander	5	0.15%	0	0.00%
Multiple Races	8	0.25%	1	0.17%
Client Doesn't Know/Client Refused	0	0.00%	0	0.00%
Data Not Collected	0	0.00%	0	0.00%

B) Family Data from FrontLine Coordinated Entry (thank you, Danette Nagle)

	<u>African American</u>	<u>White</u>	<u>Other</u>
• 213 Families Self Resolved	182 (85%)	17 (8%)	14 (7%)
• 495 families exited			
• 196 families returned to shelter			
a) Of 32 families who returned once:	27 (84%)	5 (16%)	
b) of 8 families who returned twice:	8 (100%)	0	
c) of 2 families who returned 3 times:	1 (50%)	1 (50%)	



LETTER OF INTENT TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CUYAHOGA COUNTY CONTINUUM OF CARE AND THE OFFICE OF INVEST IN CHILDREN

Whereas the goal of the Cuyahoga County Continuum of Care is to prevent FAMILIES from experiencing homelessness, to assist those who have experienced homelessness to return to housing as rapidly as possible and to link FAMILIES with community supports to allow FAMILIES to sustain themselves in housing and prevent returns to homelessness. And,

WHEREAS: Homeless data documents that over 50% of children in shelter are between birth and 6 years; and that being homeless during pregnancy increases health risks to the mother and the developing child; and

WHEREAS : The Office of Invest In Children (IIC) is committed to mobilizing resources and energy to ensure the well-being of all young children in Cuyahoga County, and

WHEREAS: IIC is recognized as the coordinating entity for connecting early childhood resources to at risk infants, children and families; and

WHEREAS: IIC understands homeless and unstably housed children are in particular need of resources available through the IIC network; and

Whereas the Cuyahoga County CoC operates a system of Coordinated Entry that seeks to engage Families experiencing homelessness or in housing crisis and connect them with appropriate services and support;

Now therefore the parties agree as follows:

With this shared purpose, mission, and target population the Cuyahoga County Continuum of Care and the Office of Invest In Children enter into this Letter of Intent to develop a Memorandum of Agreement:

- to develop a process wherein people enrolling in homeless assistance through Coordinated Entry will be assisted in simultaneously engaging with an early childhood specialist to assess for program and resource eligibility and to assist in linking the family to appropriate community-based providers.

- IIC agrees to prioritize children and families experiencing homelessness for its services.

The parties agree to negotiate and finalize a Memorandum of Agreement within eight months of agreeing to this Letter of Intent.



Signature

for Rebekah Dorman, Director

9-20-19

Date

Rebekah Dorman, Ph.D.
Director

Typed Name and Title



Signature

9/20/19

Date

Ruth Gillett, Program Director
Office of Homeless Services, CDC

Typed Name and Title