

FY2016 NOFA

Department of Housing & Urban Development

ARD = \$26,697,332 TIER 1 = 93% of ARD or \$24,828,519

BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920

TIER 1 - Proposed

| Project Name | Applicant | Project Type * | Renewal/New/ Reallocation | Award Amount | Score | Rank |
|---|-------------------|----------------|---------------------------|---------------|-------|------|
| Payne Avenue Plus | FrontLine Service | PSH | Renewal | \$ 721,115 | 94 | 1 |
| Permanent Housing for Persons w/ Chemical Dependence 2004 | EDEN | PSH | Renewal | \$ 858,426 | 92 | 2 |
| 8301 Detroit/Buckeye | FrontLine Service | PSH | Renewal | \$ 962,186 | 91 | 3 |
| S+C TRA 1126 Units | Cuyahoga County | PSH | Renewal | \$ 10,658,692 | 91 | 4 |
| Permanent Housing for Persons w/ Chemical Dependence 2001 | EDEN | PSH | Renewal | \$ 1,217,750 | 91 | 5 |
| Duplex Housing-Scattered Site | EDEN | PSH | Renewal | \$ 672,685 | 90 | 6 |
| Permanent Supportive Housing/CH | Front Steps | PSH | Renewal | \$ 63,059 | 90 | 7 |
| Safe Haven 1 | FrontLine Service | SH | Renewal | \$ 264,162 | 90 | 8 |
| Safe Haven 3 | FrontLine Service | SH | Renewal | \$ 464,170 | 86 | 9 |
| Downtown Superior Apts. | FrontLine Service | PSH | Renewal | \$ 218,636 | 83 | 10 |
| South Pointe | FrontLine Service | PSH | Renewal | \$ 1,009,475 | 83 | 11 |
| Euclid & Ohio Freight | FrontLine Service | PSH | Renewal | \$ 1,524,828 | 82 | 12 |
| S+C SRA 2004 OH16C40-2001 | Cuyahoga County | PSH | Renewal | \$ 1,443,480 | 82 | 13 |
| Shelter Plus Care SRA 2007-54 | Cuyahoga County | PSH | Renewal | \$ 971,262 | 76 | 14 |
| Cogswell Supportive Housing | Cogswell | PSH | Renewal | \$ 102,174 | 75 | 15 |
| Gurnick Place Buckeye PSH | EDEN | PSH | Renewal | \$ 130,557 | 73 | 16 |
| Longterm Rental Assistance | Cuyahoga County | PSH | Renewal | \$ 57,103 | 69 | 17 |
| 2010 S+C TRA | Cuyahoga County | PSH | Renewal | \$ 110,235 | 66 | 18 |
| Permanent Housing for Young Adults | FrontLine Service | PSH | Renewal | \$ 460,587 | 60 | 19 |
| WSCC RRH 20 | WSCC | Ph/RRH | Renewal | \$ 214,979 | 93 | 20 |
| WSCC RRH 32 | WSCC | PH/RRH | Renewal | \$ 368,671 | 88 | 21 |
| RRH for Families | Cuyahoga County | PH/RRH | Renewal | \$ 488,328 | 80 | 22 |
| PASS RRH for Singles | Cuyahoga County | PH/RRH | Reallocation | \$ 537,741 | 83 | 23 |
| RRH for Families & Singles | EDEN | PH/RRH | Renewal | \$ 1,209,434 | — | 24 |

TIER 1 Total

\$ 24,729,735

Tier 2 - Proposed

| Project Name | Applicant | Project Type * | Renewal/New/ Reallocation | Award Amount | Score | Rank |
|-------------------------|-------------------|----------------|---------------------------|--------------|-------|------|
| Miles - HFI | FrontLine Service | PSH | Renewal | \$ 750,642 | — | 25 |
| RRH for Singles & Youth | Cuyahoga County | PH/RRH | Renewal | \$ 716,955 | — | 26 |
| Coordinated Entry | Cuyahoga County | SSO | Renewal | \$ 500,000 | — | 27 |

Tier 2 Total

\$ 1,967,597

Total Annual Renewal Demand

\$ 26,697,332.00

Bonus Projects

| | | | | | | |
|-----------------------------------|-------------------|--------|-----|------------|---|----|
| Greenbridge II | FrontLine Service | PSH | New | \$ 693,201 | — | 28 |
| RRH for Singles, Families & Youth | EDEN | PH/RRH | New | \$ 641,666 | — | 29 |

Total Bonus Projects

\$ 1,334,867

Planning Application

Cuyahoga County

Planning

New

\$ 300,000

Total 2016 Application

\$ 28,332,199

FY2016 BONUS Project Guidelines: Application Process

The Cuyahoga County Continuum of Care invites non-profit organizations interested in providing Rapid Re-Housing for homeless single adults, families, and youth (18 to 24 years old) to submit a Letter of Intent (LOI) no later than end of business day (5:00 PM), **Friday, August 12, 2016**, to rgillett@cuyahogacounty.us.

The Letter of Intent must include the following:

1. **Project description** including plan for coordination with Coordinated Assessment & Intake and accepting referrals from shelter and temporary housing providers;
2. **Experience with providing RRH to the target populations:**
 - a) length of time that agency has provided rental assistance to homeless households
 - b) CoC programs through which Rental assistance has been provided, and the target populations for each;
 - c) Homeless programs for which the agency has provided rental assistance within the 2015 calendar year.
 - d) Number of Households served during the 2015 calendar year by program;
 - e) Total rent assistance dollars administered by the agency, through each homeless assistance program, for the 2015 calendar year.
3. **Budget** – The estimated amount of Bonus funding that Cuyahoga County is eligible to apply for is **\$1,334,867.00**. Please provide a budget that clearly states:
 - The total amount being requested
 - Total number of households to be served
 - Number of households served by sub group (families, youth, single adults)
 - Number of months of subsidy proposed for each group, and discussion of rationale
 - Case management case load size for each group,
 - Rent amount by bedroom size
 - Total rental assistance by target group
 - Total housing location costs by subgroup
 - Total service funding by subgroup
 - Total budget to serve each subgroup
 - Time line to begin providing RRH program

Proposals will be reviewed and scored by a subcommittee of the Review & Ranking Committee. Providers will be notified by end of business on Friday, August 19th as to whether the project will be recommended to be included in the 2016 NOFA application. Questions? Contact Ruth Gillett: rgillett@cuyahogacounty.us.

OHS Advisory Board – Special Meeting
August 25, 2016

Agenda

Discussion of Review and Ranking recommendations:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

2. Bonus Applications Process

- Notice was emailed to full CoC list
- Notice was posted on OHS website
- Two projects were submitted:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Salvation Army as applicant
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDEN RRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - EDEN: Rapid Re-Housing for single adults, families and youth
- Apply for \$300,000 for Planning activities

4. More details on Bonus Projects - Available Amount \$1,334,867

- a) FrontLine Service: CH - Permanent Supportive Housing - Greenbridge II
 - **Application request: \$693,201**
 - 3 case managers and 1 Employment Specialist: \$218,111
 - Rent assistance for 60, 1 bedroom units: \$442,080
- b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.
 - **Application request: \$641,666**
 - Rent assistance: \$443,498
 - Youth – 50 households
 - Singles – 114 households
 - Families – 20 households
 - Total Households: 184**
 - Case management & operations: \$198,168

**MINUTES OF THE
OHS Advisory Board – Special Meeting
August 25, 2016**

ATTENDANCE: VOTING BOARD MEMBERS – Diana Cyganovich, Eric Morse, Callie Dendinos, Norman Wolfe, Beau Hill, Kathleen Jackson, Kathleen Penman, Brian Davis, Randall York, Karen Anderson, Kate Monter Durban, Michael Doud, Cortney Crockett, Meagan Ray-Novak for Kate Nagel, Mike Cosgrove, Keith Moody, Sue DiNardo. **QUORUM in attendance.**

CoC MEMBERSHIP: Linda Uveges, Joy Trachsel, Fred Berry, Brendan Woodburn, Dan Hinman, Elaine Gimmel, Anita Cook, Leslie Quilty, Joan Maser, Candace Robinson, Loh,

Overview of NOFA Process and Recommendations:

The Office of Homeless Services, the CoC Collaborative Applicant, discussed the summary of the NOFA:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

The process for inviting BONUS applications was summarized:

2. Bonus Applications Process

- Notice was emailed to full CoC list on July 29, 2016
- Notice was posted on OHS website, August 1, 2016
- Two projects were submitted and reviewed by the Review and Ranking Committee.

Danielle Cosgrove, a member of the NOFA Strategy Work group discussed the group's work:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Cuyahoga County remaining as the applicant, and the Salvation Army as the Project Sponsor
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDEN RRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
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4. More details on Bonus Projects - Available Amount \$1,334,867

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 - Case management & operations: \$198,168

5. More details on Planning Grant - \$300,000

Considerations:

- Uncertain if opportunity will be available in future
- Will be able to extend 12 month grant term
- Assure resources to improve CoC performance, support providers

Activities:

- Data analysis for strategic planning
- CoC programs best practices learning
- Training: RRH, PSH, subpopulations, all staff
- Coordination with mainstream resources:
 - Work Force Investment Funding/JFS
 - PHA
 - Mental Health and AOD systems
 - Juvenile Justice
 - Child Welfare
- Other

Melissa Sirak, Co-Chair of the Review and Ranking Committee presented the following recommendations to the OHS Advisory Board for approval:

Recommendation:

The Review and Ranking Committee submits the following recommendation to the OHS Advisory Board for discussion and vote as one Motion:

- a) To include all the projects identified as "RENEWAL" Projects, listed on the attached sheet, with the Project Rank* as shown on the attached list.
- b) To accept the recommendations of the NOFA Strategy Work Group which include the following:
 - Distribution of projects between Tier 1 and Tier 2 as shown on list;
 - Distribution of BONUS Funding as listed between PSH and PH/RRH;
 - Reallocation of the PASS TH project to RRH for Single Adults
 - Include a Planning Grant Application in the amount of \$300,000
- c) To approve the listing of all projects as ranked, in the amounts listed, in the 2016 NOFA application.

*Scores and rankings take into consideration the challenges specific to clients being served; serving higher barrier clients may have the effect of lowering project outcome achievements. Scores are also impacted by the number of clients included in the outcome evaluation scoring.

VOTE: Motion – Karen Anderson; Second – Kathleen Jackson

In Favor

11

Opposed

2

Abstained

4

The Project Listing with rank and scores was disseminated at the meeting and is attached to these Minutes.

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| TIER 1 Total | | | | \$ 24,729,735 | | |
| Tier 2 - Proposed | | | | | | |
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| Tier 2 Total | | | | \$ 1,967,597 | | |
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| Bonus Projects | | | | | | |
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| Total Bonus Projects | | | | \$ 1,334,867 | | |
| Planning Application | | | | \$ 800,920 | | |

OHS 2015 Review and Ranking Committee

Conflict of Interest and Confidentiality Certification

I certify that, based on the list of applications about to be reviewed by the OHS Review and Ranking Committee, I **[CHECK ONE: Yes No Not]** have an actual or potential conflict of interest with respect to any application assigned to that committee. An individual has a conflict of interest in a proposal if that person, or a close relative or professional associate of that person, actually has or has the appearance of having:

1. Received or could receive a direct financial benefit of any amount deriving from an application or proposal under review;
2. Received or could receive a financial benefit from the applicant institution, offeror or principal investigator; or
3. Any other interest in the application or proposal that is likely to bias the individual's evaluation of that application or proposal.

A close relative means a parent, spouse, sibling, son or daughter or domestic partner.

A professional associate means any colleague, scientific mentor, or student with whom the reviewer is currently conducting research or other significant professional activities or with whom the member has conducted such activities within one year of the date of the review.

My conflict of interest as marked above is in the following application(s):

I understand that I may not review, score, rate, or otherwise participate in the discussion of any proposal in which I have a potential or actual conflict of interest.

I certify that, to the best of my knowledge, the above information is accurate and true:

Reviewer Signature: _____ Date: _____

Printed Name: _____

CONFIDENTIALITY:

I fully understand the confidential nature of the proposals, evaluations, and any review meeting discussions related thereto and agree: (1) to return or destroy all copies of review-related materials; (2) to erase all electronic review-related materials; (3) not to discuss these materials or the review proceedings with any individual except the staff of the Cleveland/Cuyahoga County Office of Homeless Services or current Review and Ranking Committee members; and (4) to refer all inquiries made of me concerning any aspect of the review proceedings to the Office of Homeless Services staff.

Reviewer Signature: _____ Date: _____

Printed Name: _____

① Minutes of July 13th CoC Board + MEMBERSHIP meeting
when a NOFA STRATEGY WORK GROUP was established and
WORK GROUP PURPOSE and guidance. - sent 7/26/16

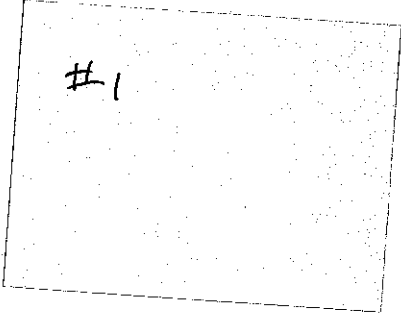
② Materials + notices ^{From} ~~for~~ NOFA STRATEGY WORK GROUP
Re: REALLOCATION 8/05/16 and 8/19/16

③ Recommendation to Review + RANKING and
OHS BOARD 8/25/16

Ruth Gillett

From: Ruth Gillett
Sent: Tuesday, July 26, 2016 9:50 AM
To: 'Allan Huff'; Allison Gill; 'Alysia Gilliam'; 'andersonk@windstream.net'; 'Angela Glassco'; 'angle4564@sbcglobal.net'; 'Anita Cook'; 'Anne Spelic'; 'beau hill'; 'Brendan Woodburn'; 'brian davis'; 'Callie Dendrin'; 'Candace Robinson'; 'Christie Manning'; 'Christine Horne'; 'cortney crockett'; 'Cosgrove, Danielle'; 'dallas owens'; 'Dan Wyman'; 'daniel abraham'; 'Daniel Prokop'; 'Dawn Tibbs-Clay'; 'Deb Ross'; 'Deborah Bridwell'; 'denise hill'; 'derrick fulton'; 'dgordon555@att.net'; 'diana cyganovich'; 'djackson'; 'donald Woodruff'; 'D'Orazio, Angela M.'; 'Ed Gernerchak'; 'Elaine Gimmel'; 'eric.morse@frontlineservice.org'; 'erin helms'; 'FAframgyening@carealliance.org'; 'fred berry'; 'gretchen bakies'; 'helencommunity@yahoo.com'; 'irene collins'; 'jeppich@enterprisecommunity.org'; 'Jerome Baker'; 'Joan Maser'; 'joy trachsel'; 'Karen Anderson'; 'Kate Lodge (klodge@ywcaofcleveland.org)'; 'Kate Monter Durban'; 'kate Nagel'; 'kathleen.penman@va.gov'; 'katie ward'; 'Keith.Moody@va.gov'; 'Ken Surratt'; 'kim eberst'; 'kjackson@clevelandmediation.org'; 'LaRaun Clayton'; 'Latonya Murray'; 'lawanna porter'; 'lcollins'; 'leslie Chamberlin'; 'Leslie Quilty'; 'linda Uveges'; 'ljohanek@dvccac.org'; 'loh'; 'marcia zashin'; 'Matt Carroll'; 'mcosgrove@city.cleveland.oh.us'; 'michael doud'; 'mmflinn@hmlife.org'; 'nathan munn'; 'nellie rogers'; 'norika.hancock@voago.org'; 'norman wolfe'; 'Paul Herdeg'; 'Paul Hess'; 'Peter Bliss'; 'randall York'; 'Rich Trickel'; 'robert richardson'; 'roger carney'; 'rosiepalfy@aol.com'; 'sai'; 'Sering, Michael'; 'Shari Weir'; 'sharyse Jones'; 'sherri brandon'; 'sherri clancy'; 'Sirak, Melissa'; 'sue dinardo'; 'Susan Neth'; 'susan.reamsnyder@voago.org'; 'Terry Luria'; 'Thomas Pristow'; 'tjones@city.cleveland.oh.us'; 'Tony Thomas (tthomas@welcomehouseinc.org)'; 'trent charles'; 'Trish Rooney'; 'tsanders@ywcaofcleveland.org'; 'zdzieborski1@gmail.com'

Subject: Minutes of the July Board meeting
Attachments: 2016 OHS Advisory Board Minutes 7.13.16.docx



Dear all –

Please see attached Minutes. Please note that a Special Meeting of the Board has been scheduled for:

THURSDAY, AUGUST 25th, 9:00 – 10:30 AM at the ADAMHS Board

The purpose of the meeting will be to consider the recommendations of the Review & Ranking Committee for the 2016 NOFA application. It is very important that we have a quorum – and especially that Board members who do not have a voting conflict attend. If you cannot attend, please consider sending an alternate for the meeting.

It would be helpful if OHS Board members could confirm their attendance to me. Some of you have already . – thank you!

July 13, 2016 OHS ADVISORY BOARD MINUTES

Attendance: Board Members – Diana Cyganovich, Eric Morse, Kate Nagel, Norman Wolfe, Brian Davis, Callie Dendrinis, Michael Doud, Kathy Penman, Sherri Brandon, Sue DiNardo, Karen Anderson, Beau Hill.

CoC Members: Pete Katsitis, Ramona Turnbull, Daniel Prokop, Fred Berry, Joy Trachsel, Linda Uveges, Norika Hancock, Anita Cook, Brendan Woodburn, Sharyse Jones, Elaine Gimmel, Kate Lodge, Christine Horne, Melissa Sirak, Joan Maser, Danielle Cosgrove, Loh, Ed Gemerchak, Michael Sering.

1. **Review & Approve Minutes:** *The Minutes of the May 11th meeting were approved with the notation that additional names had been added from the originally released document. (Moved by Kathy Penman, seconded by Karen Anderson)*

2. Decision Points :

- a) Recommendations from Transition Committee for new Board members: Danielle Cosgrove and Joan Maser, two members of the Transition Committee presented the Committee's recommendations. First they provided an explanation of the process that was followed by the Committee. The criteria for selecting homeless or formerly homeless persons was questioned and explained. In two years, two of the seats for homeless/formerly homeless persons will expire. At that time, criteria for recommendations can be discussed. There was a Motion to approve the recommended slate; it was seconded. 11 votes to approve and one vote against. (Moved by Diana Cyganovich, seconded by Norman Wolfe)
- b) **CPD-14-012 – Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.** See Notice and Summary of Notice. Eric Morse explained that in the 2015 NOFA competition HUD awarded points to CoC's that had formally adopted CPD-14-012. Cuyahoga County did not receive these points. Moreover, in actuality, the CoC adheres to the Notice. The recommendation to the Board was to vote to adopt the Notice. The recommendation was Moved by Beau Hill and seconded by Kathy Penman. It passed unanimously. Beau suggested that the Prioritization policy be reviewed in a few years to confirm that it is still appropriate within the Cuyahoga County CoC.
- c) **Based on the discussion of the NOFA, the Board was asked to formally approve establishing a NOFA Strategy Work Group.** Karen Anderson made the motion to approve; Kathy Penman seconded and the Work group was unanimously approved.

3. NOFA Competition 2016 - Highlights

- Appointing a NOFA Strategy Work Group - (vote?) Purpose/Consider: (see above)
 - a) whether reallocation of any projects would enhance the application and safeguard current resources;
 - b) what types of projects would the reallocated \$\$ be targeted for? What sub groups? How much per activity?
 - c) Bonus activities and what priorities are.

July 13, 2016 OHS ADVISORY BOARD MINUTES

- d) Planning Grant opportunity - what are the community needs in this area - how much to ask for ?
- e) Time limited/will develop recommendations and make them to the R&R Committee which will consider and then process for the Board;
- Scheduling a Special Meeting with current Board members to receive recommendations from the R&R Committee - proposed August 25th at 9:00 AM- 11:00 AM
A special OHS Advisory Board meeting of the current Board members was confirmed for Thursday, August 25th at 9:00 AM at the ADAMHS Board.

- 4. HUD New System Performance Measures - HUD video and Allison Gill discussion.
- 5. Strategies for Adult Single Housing (SASH) - Ed Gernerchak summarized work to date. SASH members will attend the Homeless Congress meeting on August 11 to discuss ideas.
- 6. Various CoC updates:
 - a) CMHA and Progressive Engagement: Prioritizing families from ZHS. Moving forward -
 - b) Ending Veteran Homelessness - Progress: CoC close to meeting benchmark; plan is to submit the request for review to HUD by September 1st.
 - c) Y-Haven : Per Mike Sering on behalf of Ed Gernerchak who had to leave the meeting: "Y-Haven is still open!"
 - d) Expanding resources for Single Women: As of early July, 5 to 10 single adult women will participate in the NorthPoint Temporary Housing program. The women will be referred from NHWC and either be employed, or focused on employment.
 - e) Summer - Family Shelter - demand for Family Shelter has spiked as is the summer pattern. Shelter Providers, EDEN, and clients are working to locate housing quickly to accommodate the increased numbers.
 - f) Implementing Coordinated Entry & Rapid Re-Housing Funding - Based on current contractual relationships with EDEN and FrontLine Service, and the blended contractual funding for Coordinated Entry and Rapid Re-Housing from the City, the County, the State, conducting an RFP to award the new 2015 Grant awards for these activities would not achieve the objectives of implementing the programs quickly and most cost effectively.
 - g) Voter Registration - 2016 Brian Davis announced that at this time it will be possible to register and/or change an address, and vote during the first week of October. This opportunity may yet be taken away.
 - h) Impact of RNC on social services in the downtown area: Many providers have made significant effort to accommodate homeless and low income people during the RNC, by extending hours and/or adding locations.
 - i) Housing First Initiative - New Award - 2016 : Greenbridge II was awarded LIHTC in June. This project will be built next to the existing Greenbridge building and add 60, 1 bedroom, PSH units to the Housing First Initiative goal of 1,217. Congratulations to CHN and EDEN for this successful effort.

2016 Meeting calendar:

Advisory Board: 9/14; 11/9 **Executive Committee:** 9/06; 11/01

Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing

The Cuyahoga County CoC is committed to ending chronic homelessness. To accomplish this goal, the Office of Homeless Services Advisory Board has adopted the prioritization standards detailed in CPD-14-012 to guide the allocation of CoC PSH resources. Following is a summary of the key sections of the Notice.

- I. **Dedication and Prioritization of PSH Strategies to Increase the Number of PSH Beds Available for Chronically Homeless Persons**
 - a) "Dedicated" PSH beds are those to be used only for chronically homeless persons. If there are no chronically homeless persons to fill a dedicated bed, a non-chronic homeless person may be housed; however, when that unit becomes vacant again, it will revert to a dedicated status;
 - b) The CoC will give an admissions preference to chronically homeless persons for non-dedicated PSH beds. In the FY2013-2014 competition, CoC's were scored on the extent they committed to prioritizing chronically homeless persons to the level of 85% or more of their non-dedicated CoC funded, PSH. Based on the commitment made in FY 2014, CoC's may not revise the percentage to reduce the number of CH beds.

- II. **Order of priority in CoC program –funded Permanent Supportive Housing DEDICATED to Persons Experiencing CH and PSH Prioritized for Occupancy by Persons Experiencing Chronic Homelessness and Permanent Supportive Housing Prioritized for Occupancy by Persons Experiencing Chronic Homelessness.**
 - a) **First Priority:** CH individuals and families with the **longest history of homelessness** and with the **most severe service needs**.
 - b) **Second Priority:** CH individuals and families with the **longest history of homelessness**;
 - c) **Third Priority:** CH individuals and families with the **most severe service needs**
 - d) **Fourth Priority:** All other CH individuals and families

- III. **Order of Priority in Permanent Supportive Housing beds not dedicated or prioritized for persons experiencing chronic homelessness.**
 - a) **First Priority:** Homeless Individuals and families with a **disability with the most severe service needs**.
 - b) **Second Priority:** Homeless Individuals and families with a Disability with a long period of continuous or episodic Homelessness
 - c) **Third Priority:** Homeless Individuals and families with Disability coming from places not meant for human habitation, Safe Havens, or Emergency Shelters;
 - d) **Fourth Priority:** Homeless Individuals and families with a disability coming from Transitional Housing, including homeless individuals and households with children with a qualifying disability who are fleeing domestic violence, dating violence, sexual assault, or stalking and

are living in transitional housing even if they did not live on the streets, in shelter or a safe haven prior to entering the transitional housing.

IV. Using a Coordinated Assessment and Standardized Assessment Tool or Process to Determine Eligibility and Establish a Prioritized Waiting List

This Section covers the HEARTH Act requirements for CoC's to implement **Coordinated Assessment & Intake** and to use CE to develop a **Single Prioritized Waiting List for PSH**, based on a **Standardized Assessment Tool**.

V. Record Keeping Requirements

- a) The CoC must comply with the HEARTH Act CFR 578.103 regarding written standards and in addition, should document the prioritization polices of this Notice ;
- b) Evidence of the Assessment Tool
- c) Evidence of polices being incorporated throughout the CoC's documentation
- d) Documentation of evidence of homeless status
- e) Documentation of duration of homelessness
- f) Documentation of disability
- g) Confirmation in CoC documents that it has complied with the Recordkeeping recommendations of the Notice.

**MINUTES OF THE
OHS Advisory Board – Special Meeting
August 25, 2016**

ATTENDANCE: VOTING BOARD MEMBERS – Diana Cyganovich, Eric Morse, Callie Dendrinis, Norman Wolfe, Beau Hill, Kathleen Jackson, Kathleen Penman, Brian Davis, Randall York, Karen Anderson, Kate Monter Durban, Michael Doud, Cortney Crockett, Meagan Ray-Novak for Kate Nagel, Mike Cosgrove, Keith Moody, Sue DiNardo. **QUORUM in attendance.**

CoC MEMBERSHIP: Linda Uveges, Joy Trachsel, Fred Berry, Brendan Woodburn, Dan Hinman, Elaine Gimmel, Anita Cook, Leslie Quilty, Joan Maser, Candace Robinson, Loh,

Overview of NOFA Process and Recommendations:

The Office of Homeless Services, the CoC Collaborative Applicant, discussed the summary of the NOFA:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

The process for inviting BONUS applications was summarized:

2. Bonus Applications Process

- Notice was emailed to full CoC list on July 29, 2016
- Notice was posted on OHS website, August 1, 2016
- Two projects were submitted and reviewed by the Review and Ranking Committee.

Danielle Cosgrove, a member of the NOFA Strategy Work group discussed the group's work:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Cuyahoga County remaining as the applicant, and the Salvation Army as the Project Sponsor
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDEN RRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - EDEN: Rapid Re-Housing for single adults, families and youth
- Apply for **\$300,000** for Planning activities

4. More details on Bonus Projects - Available Amount \$1,334,867

- a) FrontLine Service: CH - Permanent Supportive Housing - Greenbridge II
 - **Application request: \$693,201**
 - 3 case managers and 1 Employment Specialist: \$218,111
 - Rent assistance for 60, 1 bedroom units: \$442,080

- b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.
 - **Application request: \$641,666**
 - Rent assistance: \$443,498
 - Youth – 50 households
 - Singles – 114 households
 - Families – 20 households
 - Total Households: 184**
 - Case management & operations: \$198,168

5. More details on Planning Grant - \$300,000

Considerations:

- Uncertain if opportunity will be available in future
- Will be able to extend 12 month grant term
- Assure resources to improve CoC performance, support providers

Activities:

- Data analysis for strategic planning
- CoC programs best practices learning
- Training: RRH, PSH, subpopulations, all staff
- Coordination with mainstream resources:
 - Work Force Investment Funding/JFS
 - PHA
 - Mental Health and AOD systems
 - Juvenile Justice
 - Child Welfare
- Other

Melissa Sirak, Co-Chair of the Review and Ranking Committee presented the following recommendations to the OHS Advisory Board for approval:

Recommendation:

The Review and Ranking Committee submits the following recommendation to the OHS Advisory Board for discussion and vote as one Motion:

- a) To include all the projects identified as "RENEWAL" Projects, listed on the attached sheet, with the Project Rank* as shown on the attached list.

- b) To accept the recommendations of the NOFA Strategy Work Group which include the following:
 - Distribution of projects between Tier 1 and Tier 2 as shown on list;
 - Distribution of BONUS Funding as listed between PSH and PH/RRH;
 - Reallocation of the PASS TH project to RRH for Single Adults
 - Include a Planning Grant Application in the amount of \$300,000

- c) To approve the listing of all projects as ranked, in the amounts listed, in the 2016 NOFA application.

*Scores and rankings take into consideration the challenges specific to clients being served; serving higher barrier clients may have the effect of lowering project outcome achievements. Scores are also impacted by the number of clients included in the outcome evaluation scoring.

VOTE: Motion – Karen Anderson; Second – Kathleen Jackson

In Favor

11

Opposed

2

Abstained

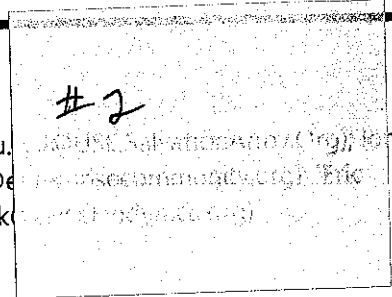
4

The Project Listing with rank and scores was disseminated at the meeting and is attached to these Minutes.

| FY2016 NOFA Department of Housing & Urban Development ARD = \$26,697,332 TIER 1 = 93% of ARD or \$24,828,519 BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920 | | | | | | |
|--|-------------------|----------------|---------------------------|-------------------------|-------|------|
| TIER 1 - Proposed | | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/ Reallocation | Award Amount | Score | Rank |
| Payne Avenue Plus | FrontLine Service | PSH | Renewal | \$ 721,115 | 94 | 1 |
| Permanent Housing for Persons w/ Chemical Dependence 2004 | EDEN | PSH | Renewal | \$ 858,426 | 92 | 2 |
| 8301 Detroit/Buckeye | FrontLine Service | PSH | Renewal | \$ 962,186 | 91 | 3 |
| S+C TRA 1126 Units | Cuyahoga County | PSH | Renewal | \$ 10,658,692 | 91 | 4 |
| Permanent Housing for Persons w/ Chemical Dependence 2001 | EDEN | PSH | Renewal | \$ 1,217,750 | 91 | 5 |
| Duplex Housing-Scattered Site | EDEN | PSH | Renewal | \$ 672,685 | 90 | 6 |
| Permanent Supportive Housing/CH | Front Steps | PSH | Renewal | \$ 63,059 | 90 | 7 |
| Safe Haven 1 | FrontLine Service | SH | Renewal | \$ 264,162 | 90 | 8 |
| Safe Haven 3 | FrontLine Service | SH | Renewal | \$ 464,170 | 86 | 9 |
| Downtown Superior Apts. | FrontLine Service | PSH | Renewal | \$ 218,636 | 83 | 10 |
| South Pointe | FrontLine Service | PSH | Renewal | \$ 1,009,475 | 83 | 11 |
| Euclid & Ohio Freight | FrontLine Service | PSH | Renewal | \$ 1,524,828 | 82 | 12 |
| S+C SRA 2004 OH16C40-2001 | Cuyahoga County | PSH | Renewal | \$ 1,443,480 | 82 | 13 |
| Shelter Plus Care SRA 2007-54 | Cuyahoga County | PSH | Renewal | \$ 971,262 | 76 | 14 |
| Cogswell Supportive Housing | Cogswell | PSH | Renewal | \$ 102,174 | 75 | 15 |
| Gurnick Place Buckeye PSH | EDEN | PSH | Renewal | \$ 130,557 | 73 | 16 |
| Longterm Rental Assistance | Cuyahoga County | PSH | Renewal | \$ 57,103 | 69 | 17 |
| 2010 S+C TRA | Cuyahoga County | PSH | Renewal | \$ 110,235 | 66 | 18 |
| Permanent Housing for Young Adults | FrontLine Service | PSH | Renewal | \$ 460,587 | 60 | 19 |
| WSCC RRH 20 | WSCC | PH/RRH | Renewal | \$ 214,979 | 93 | 20 |
| WSCC RRH 32 | WSCC | PH/RRH | Renewal | \$ 368,671 | 88 | 21 |
| RRH for Families | Cuyahoga County | PH/RRH | Renewal | \$ 488,328 | 80 | 22 |
| PASS RRH for Singles | Cuyahoga County | PH/RRH | Reallocation | \$ 537,741 | 83 | 23 |
| RRH for Families & Singles | EDEN | PH/RRH | Renewal | \$ 1,209,434 | — | 24 |
| TIER 1 Total | | | | \$ 24,729,735 | | |
| Tier 2 - Proposed | | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/ Reallocation | Award Amount | Score | Rank |
| Miles - HFI | FrontLine Service | PSH | Renewal | \$ 750,642 | — | 25 |
| RRH for Singles & Youth | Cuyahoga County | PH/RRH | Renewal | \$ 716,955 | — | 26 |
| Coordinated Entry | Cuyahoga County | SSO | Renewal | \$ 500,000 | — | 27 |
| Tier 2 Total | | | | \$ 1,967,597 | | |
| Total Annual Renewal Demand | | | | \$ 26,697,332.00 | | |
| Bonus Projects | | | | | | |
| Greenbridge II | FrontLine Service | PSH | New | \$ 693,201 | — | 28 |
| RRH for Singles, Families & Youth | EDEN | PH/RRH | New | \$ 641,666 | — | 29 |
| Total Bonus Projects | | | | \$ 1,334,867 | | |
| Planning Application | Cuyahoga County | Planning | New | \$ 800,920 | — | |

Ruth Gillett

From: Ruth Gillett
Sent: Tuesday, July 26, 2016 12:18 PM
To: Beau Hill (Beau.Hill@USE.SalvationArmy.Org) (Beau.Hill@USE.SalvationArmy.Org); diana cyganovich; Cosgrove, Danielle (dcosgrove@USE.SalvationArmy.Org); Morse; Elaine Gimmel; Ed Gemerchak (egemerchak@USE.SalvationArmy.Org); Shari Weir
Cc: Shari Weir
Subject: NOFA Strategy Work group



Thank you for volunteering to participate on the NOFA Strategy Work Group !

We think that two meetings will enable us to discuss strategy, review proposals, and develop recommendations for the Review & Ranking Committee.

For the following dates & times, please indicate your availability:

First meeting:

Thursday, August 4th: 10:00 – 12:30

or

Friday, August 5th: Anytime

Second Meeting:

Monday, August 15: 8:00 – 11:30

Tuesday, August 16: anytime

Weds. August 17: 8 – 12:30
2:30 – 4:30

Thank you -

Ruth Gillett

From: Ruth Gillett
Sent: Friday, August 05, 2016 5:13 PM
To: 'Elaine Gimmel'; Eric Morse; Beau Hill (Beau.Hill@USE.SalvationArmy.Org) (Beau.Hill@USE.SalvationArmy.Org); Cosgrove, Danielle (dcosgrove@enterprisecommunity.org); loh; diana cyganovich; Shari Weir
Subject: FW: Notes from NOFA strategy group

Dear all -

Following is a summary of this morning's meeting:

- 1) **Clarification of purpose of group:** immediate tasks related to decisions for organizing projects in FY 2016 NOFA application including:
 - prioritization of projects between Tier 1 and Tier 2
 - recommendations for project funding re-allocation, including identifying impact on the community of reallocation
 - recommendations as to what activities to reallocate the funding for
 - prioritization of BONUS Projects
 - use of Planning dollars
 - level of planning funding to request
- 2) **Review of funding available - see attached agenda**
- 3) **Reallocation options**
 - Sal Army PASS program = RRH for single men
 - Safe Haven 3 = Coordinated Entry SSO (explore \$\$ being replaced by ADAMHS Board)
 - discuss this option with FLS
- 4) **Bonus Projects**
 - discussion of timing of most recently approved PSH HFI project and whether a CH/PSH application for Greenerbridge made sense
 - Elaine would discuss with FLS re Service funding needed and potential of including \$\$ for rent subsidies at Greenbridge II.
 - discussion of RRH application for all populations up to total amount allowed for BONUS
- 5) **Planning Grant**
 - identified specific opportunities for investment (work force investment; HMIS; Training needs)
 - discussed the model of sub granting to Enterprise and then working out details of activities and contracts
 - suggested asking Suzanne Wagner for feedback on her assessment of what is needed in CoC that planning \$\$ could purchase
 - amount to request? \$300,000?

NEXT MEETING: Monday, August 15, 9:30 - 11:00 AM at Cosgrove Center

-----Original Message-----

From: Toshiba Copier [mailto:Scanner@cuyahogacounty.us]
Sent: Friday, August 05, 2016 4:52 PM

To: Ruth Gillett
Subject: Send data from D5676 08/05/2016 16:52

Scanned from D5676.
Date: 08/05/2016 16:52
Pages:1
Resolution:200x200 DPI



DOC080516-080...



2016 NOFA
Strategy Group ...

Please do not reply to this email.

| FY2016 NOFA | | | | | |
|--|-------------------|----------------|--------------------------|----------------|------------------------|
| Department of Housing & Urban Development | | | | | |
| ARD = \$26,697,332 TIER 1 = 93% of ARD or \$24,828,519 | | | | | |
| BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920 | | | | | |
| TIER 1 - Proposed | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/Reallocation | Request Amount | Award Amount |
| 2010 S+C TRA | Cuyahoga County | PSH | Renewal | \$ 109,551 | \$ 110,235 |
| 8301 Detroit | Frontline Service | PSH | Renewal | \$ 238,831 | \$ 239,623 |
| Buckeye | Frontline Service | PSH | Renewal | \$ 723,427 | \$ 722,563 |
| CoC Planning FY2015 | Cuyahoga County | — | New | \$ 100,000 | \$ 100,000 |
| Cogswell Supportive Housing | Cogswell | PSH | Renewal | \$ 101,413 | \$ 102,174 |
| Downtown Superior Apts. | Frontline Service | PSH | Renewal | \$ 217,204 | \$ 218,636 |
| Duplex Housing-Scattered Site | EDEN | PSH | Renewal | \$ 667,957 | \$ 672,685 |
| Euclid | Frontline Service | PSH | Renewal | \$ 677,943 | \$ 683,895 |
| Gurnick Place | EDEN | PSH | Renewal | \$ 128,313 | \$ 160,557 |
| Ohio Freight | Frontline Service | PSH | Renewal | \$ 833,697 | \$ 840,933 |
| Payne Avenue Plus | Frontline Service | PSH | Renewal | \$ 717,315 | \$ 721,115 |
| Permanent Housing for Persons w/ Chemical Dependence 2001 | EDEN | PSH | Renewal | \$ 1,201,742 | \$ 1,217,750 |
| Permanent Housing for Persons w/ Chemical Dependence 2004 | EDEN | PSH | Renewal | \$ 855,018 | \$ 858,426 |
| Permanent Housing for Young Adults | Frontline Service | PSH | Renewal | \$ 457,403 | \$ 460,587 |
| Permanent Supportive Housing/CH | Front Steps | PSH | Renewal | \$ 63,239 | \$ 63,059 |
| S+C SRA 2004 OH16C40-2001 | Cuyahoga County | PSH | Renewal | \$ 1,443,960 | \$ 1,443,480 |
| S+C TRA 1126 Units | Cuyahoga County | PSH | Renewal | \$ 10,554,148 | \$ 10,658,692 |
| Safe Haven 3 | Frontline Service | SH | Renewal | \$ 464,170 | \$ 464,170 |
| Shelter Plus Care SRA 2007-54 | Cuyahoga County | PSH | Renewal | \$ 976,074 | \$ 971,262 |
| South Pointe | Frontline Service | PSH | Renewal | \$ 1,003,086 | \$ 1,009,475 |
| Safe Haven 3 | Frontline Service | SH | Renewal | | \$ 264,162 |
| WSCC RRH 32 | WSCC | PH/RRH | Renewal | | \$ 368,671 |
| WSCC RRH 20 | WSCC | Ph/RRH | Renewal | | \$ 214,979 |
| RRH for Families | Cuyahoga County | PH/RRH | Renewal | | \$ 488,328 |
| RRH for Singles & Youth | Cuyahoga County | PH/RRH | Renewal | | \$ 716,955 |
| Coordinated Entry | Cuyahoga County | SSO | Renewal | | \$ 500,000 |
| TIER 1 Total | | | | | \$ 24,272,412 |
| | | | | | (\$24,828,519 Maximum) |
| FY2016 - NOFA | | | | | |
| Department of Housing & Urban Development | | | | | |
| Tier 2 - Proposed | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/Reallocation | Request Amount | Award Amount |
| PASS TH | Cuyahoga County | TH | | | \$ 537,741 |
| Miles - HFI | Frontline Service | PSH | Renewal | | \$ 750,642 |
| RRH for Families & Singles | EDEN | PH/RRH | Renewal | | \$ 1,209,434 |
| Tier 2 Total | | | | | \$ 2,497,817 |

NOFA Strategy Group 8/05/16

1. Review of the numbers

- ARD = \$26,697,332
- Tier 1 = \$24,828,519 (93% of ARD)
- Tier 2 = up to \$2,497,817
- BONUS = \$1,334,867 (5% of ARD)
- PLANNING = \$800,920 (3% ARD)

2. TIERS – Goal? (See Chart)

- To get as many projects into Tier 1 without going over?
- To get projects in that are highest priority (not sure this can be determined)

3. Reallocation options –

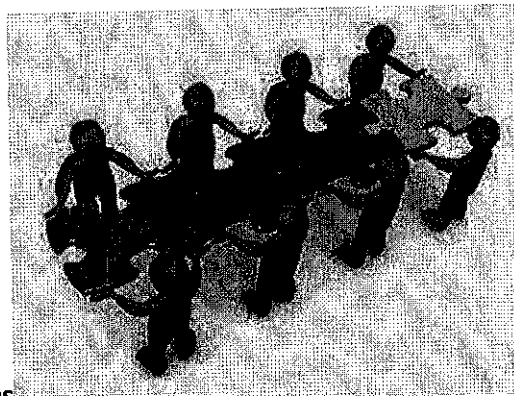
- See chart
- What's left to reallocate
- NOFA guidance
- Ideas
- What to do with reallocated \$
 - RRH
 - HMIS
 - SSO (Coordinated Entry only)

4. BONUS Projects

- Can only be CH/PSH or RRH
- Housing First project Timing
- RRH

5. PLANNING GRANT

- \$100,000. From FY2015 – plan to use planning \$
 - One contract to Enterprise to subcontract for specific activities -
- How to coordinate Planning funding if we keep requesting it?



6. OTHER Concerns

II. HUD's Homeless Policy and Program Priorities

B. 2. The FY 2016 Appropriations Act establishes certain requirements for the Competition:

- a. CoCs cannot receive grants for new projects, other than through reallocation, unless the CoC competitively ranks projects based on how they improve system performance;
- b. HUD must base an increasing share of the CoC score on performance criteria; and,
- c. HUD must prioritize funding for CoCs that have demonstrated the ability to reallocate resources to higher performing projects.

b. *Reallocating Projects.* Up to 4 points to CoCs that demonstrate the ability to reallocate lower performing projects to create new higher performing projects. To receive maximum points, the CoC will need to:

i. demonstrate the CoC actively encourages new and existing providers to apply for new projects through reallocation; or

ii. demonstrate the CoC has cumulatively reallocated at least 20 percent of the CoC's ARD in the FY 2013, FY 2014, and FY 2015 CoC Program Competitions.

To receive maximum points, CoCs may demonstrate in the CoC Process for Reallocation attachment how the reallocation process is communicated throughout the CoC's geographic area

and encourage new and existing providers to apply for new projects using the reallocation process.

If the CoC chooses to use this second option, reallocating 20 percent of the CoC's ARD in FY 2013, FY 2014, and FY 2015 CoC Program Competitions, HUD will confirm this information by reviewing each year's ARD and the percentage of the ARD submitted under the reallocation

Ruth Gillett

From: Ruth Gillett
Sent: Friday, August 19, 2016 1:06 PM
To: 'Elaine Gimmel'; 'jpfleiderer@edeninc.org' (jpfleiderer@edeninc.org); loh; 'Eric Morse'; Ed Gemerchak (egemerchak@clevelandymca.org); Beau Hill (Beau.Hill@USE.SalvationArmy.Org) (Beau.Hill@USE.SalvationArmy.Org); Cosgrove, Danielle (dcosgrove@enterprisecommunity.org); Shari Weir; Sirak, Melissa (mksirak@ccdocle.org); katie ward
Subject: Meeting reminder
Attachments: 2016 NOFA Projects FINAL 8.19.16.xlsx

The NOFA Strategy Work group is meeting today (FRIDAY) at 3:00 PM at Cosgrove Center, 2nd floor. Tentative Agenda:

- 1) Confirm Reallocation Project(s)
- 2) Confirm Tier 1 and Tier 2 configurations (see attachment)
- 3) Confirm BONUS Projects
- 4) Confirm Planning Grant request
- 5) Review & Ranking Meeting 8/23/16 at 1:00 PM

NOFA STRATEGY WORK GROUP – AUGUST 19, 2016

1. Reallocation Projects:

- a) PASS TH becomes RRH for Single Men
- b) Safe Havens remain as Safe Havens this year / no commitment from ADAMHS Board to maintain funding at this time.

2. Configuration of Tier 1 and Tier 2

- Place non-scored projects in Tier 2, except for the EDEN RRH for Singles project (see chart)
- Other ideas?

3. Bonus Applications Process

- Notice was emailed to full CoC list
- Notice was posted on OHS website
- Two projects were submitted:
 - a) FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - **Total BUDGET: \$866,501**
 - 3 case managers and 1 Employment Specialist: \$218,111**
 - Rent assistance for 60, 1 bedroom units: \$442,080**
 - b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.
 - **Total Budget: \$641,666**
 - **Rent assistance: \$443,498**
 - Youth – 50 households
 - Singles – 114 households
 - Families – 20 households
 - Total Households: 184**
 - **Case management & operations: \$198,168**
- Available Bonus amount: \$1,334,867
- Total of two projects: \$1,508,167 (\$173,300)

4. Planning Grant Request: OHS recommendation \$150,000 – 200,000.

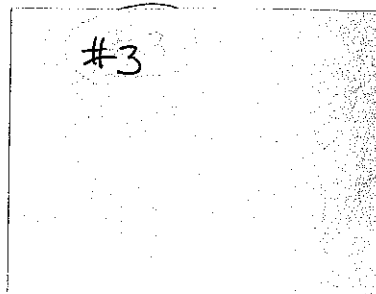
5. NOFA Application total recommendations:

- a) Tier 1 and Tier2 per the handout \$26,697,332
- b) Two Bonus projects: CHPSH and RRH for singles, families, and youth 1,334,867
- c) Planning grant: \$150,000 1,500,000

TOTAL REQUEST 2016

\$29,532,199

OHS Advisory Board – Special Meeting
August 25, 2016



Agenda

Discussion of Review and Ranking recommendations:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

2. Bonus Applications Process

- Notice was emailed to full CoC list
- Notice was posted on OHS website
- Two projects were submitted:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Salvation Army as applicant
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDEN RRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
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- Apply for **\$300,000** for Planning activities

4. More details on Bonus Projects - Available Amount \$1,334,867

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 - Rent assistance: \$443,498
 - Youth – 50 households
 - Singles – 114 households
 - Families – 20 households
 - Total Households: 184**
 - Case management & operations: \$198,168

Ruth Gillett

From: Ruth Gillett
Sent: Wednesday, September 07, 2016 12:17 PM
To: 'Allan Huff'; Allison Gill; 'Alysia Gilliam'; 'andersonk@windstream.net'; 'Angela Glassco'; 'angle4564@sbcglobal.net'; 'Anita Cook'; 'Anne Spelic'; 'beau hill'; 'Brendan Woodburn'; 'brian davis'; 'Callie Dendrinis'; 'Candace Robinson'; 'Christie Manning'; 'Christine Horne'; 'cortney crockett'; 'Cosgrove, Danielle'; 'dallas owens'; 'Dan Wyman'; 'daniel abraham'; 'Daniel Prokop'; 'Dawn Tibbs-Clay'; 'Deb Ross'; 'Deborah Bridwell'; 'denise hill'; 'derrick fulton'; 'dgordon555@att.net'; 'diana cyganovich'; 'djackson'; 'donald Woodruff'; 'D'Orazio, Angela M.'; 'Ed Gemerchak'; 'Elaine Gimmel'; 'eric.morse@frontlineservice.org'; 'erin helms'; 'FAframgyening@carealliance.org'; 'fred berry'; 'gretchen bakies'; 'helencommunity@yahoo.com'; 'irene collins'; 'jeppich@enterprisecommunity.org'; 'Jerome Baker'; 'Joan Maser'; 'joy trachsel'; 'Karen Anderson'; 'Kate Lodge (klodge@ywcaofcleveland.org)'; 'Kate Monter Durban'; 'kate Nagel'; 'kathleen.penman@va.gov'; 'katie ward'; 'Keith.Moody@va.gov'; 'Ken Surratt'; 'kim eberst'; 'kjackson@clevelandmediation.org'; 'LaRaun Clayton'; 'Latonya Murray'; 'lawanna porter'; 'lccollins'; 'leslie Chamberlin'; 'Leslie Quilty'; 'linda Uveges'; 'ljohanek@dvca.org'; 'loh'; 'marcia zashin'; 'Matt Carroll'; 'mcosgrove@city.cleveland.oh.us'; 'michael doud'; 'mmflinn@hmlife.org'; 'nathan munn'; 'nellie rogers'; 'norika.hancock@voago.org'; 'norman wolfe'; 'Paul Herdeg'; 'Paul Hess'; 'Peter Bliss'; 'randall York'; 'Rich Trickel'; 'robert richardson'; 'roger carney'; 'rosiepalfy@aol.com'; 'sai'; 'Sering, Michael'; 'Shari Weir'; 'sharyse Jones'; 'sherri brandon'; 'sherri clancy'; 'Sirak, Melissa'; 'sue dinardo'; 'Susan Neth'; 'susan.reamsnyder@voago.org'; 'Terry Luria'; 'Thomas Pristow'; 'tjones@city.cleveland.oh.us'; 'Tony Thomas (tthomas@welcomehouseinc.org)'; 'trent charles'; 'Trish Rooney'; 'tsanders@ywcaofdeveland.org'; 'zdzieborski1@gmail.com'
Subject: FW: Special meeting Minutes and NOFA Project Listing
Attachments: DOC090716-09072016121505.pdf

Please see attached.
Thank you-

-----Original Message-----

From: Toshiba Copier [mailto:Scanner@cuyahogacounty.us]
Sent: Wednesday, September 07, 2016 12:15 PM
To: Ruth Gillett
Subject: Send data from D5676 09/07/2016 12:15

Scanned from D5676.
Date: 09/07/2016 12:15
Pages:4
Resolution:200x200 DPI

Please do not reply to this email.

**MINUTES OF THE
OHS Advisory Board – Special Meeting
August 25, 2016**

ATTENDANCE: VOTING BOARD MEMBERS – Diana Cyganovich, Eric Morse, Callie Dendrinis, Norman Wolfe, Beau Hill, Kathleen Jackson, Kathleen Penman, Brian Davis, Randall York, Karen Anderson, Kate Monter Durban, Michael Doud, Cortney Crockett, Meagan Ray-Novak for Kate Nagel, Mike Cosgrove, Keith Moody, Sue DiNardo. **QUORUM in attendance.**

CoC MEMBERSHIP: Linda Uveges, Joy Trachsel, Fred Berry, Brendan Woodburn, Dan Hinman, Elaine Gimmel, Anita Cook, Leslie Quilty, Joan Maser, Candace Robinson, Loh,

Overview of NOFA Process and Recommendations:

The Office of Homeless Services, the CoC Collaborative Applicant, discussed the summary of the NOFA:

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- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

The process for inviting BONUS applications was summarized:

2. Bonus Applications Process

- Notice was emailed to full CoC list on July 29, 2016
- Notice was posted on OHS website, August 1, 2016
- Two projects were submitted and reviewed by the Review and Ranking Committee.

Danielle Cosgrove, a member of the NOFA Strategy Work group discussed the group's work:

3. Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Cuyahoga County remaining as the applicant, and the Salvation Army as the Project Sponsor
- Configuration of Tiers (see chart)
 - Place non-scored projects in Tier 2 except for EDENRRH for Singles
- Recommend funding both bonus projects submitted to equal maximum bonus award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - EDEN: Rapid Re-Housing for single adults, families and youth
- Apply for **\$300,000** for Planning activities

4. More details on Bonus Projects - Available Amount \$1,334,867

- a) FrontLine Service: CH - Permanent Supportive Housing - Greenbridge II
- **Application request: \$693,201**
3 case managers and 1 Employment Specialist: \$218,111
Rent assistance for 60, 1 bedroom units: \$442,080
- b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.
- **Application request: \$641,666**
 - Rent assistance: \$443,498
Youth – 50 households
Singles – 114 households
Families – 20 households
Total Households: 184
 - Case management & operations: \$198,168

5. More details on Planning Grant - \$300,000

Considerations:

- Uncertain if opportunity will be available in future
- Will be able to extend 12 month grant term
- Assure resources to improve CoC performance, support providers

Activities:

- Data analysis for strategic planning
- CoC programs best practices learning
- Training: RRH, PSH, subpopulations, all staff
- Coordination with mainstream resources:
 - Work Force Investment Funding/JFS
 - PHA
 - Mental Health and AOD systems
 - Juvenile Justice
 - Child Welfare
- Other

Melissa Sirak, Co-Chair of the Review and Ranking Committee presented the following recommendations to the OHS Advisory Board for approval:

Recommendation:

The Review and Ranking Committee submits the following recommendation to the OHS Advisory Board for discussion and vote as one Motion:

- a) To include all the projects identified as "RENEWAL" Projects, listed on the attached sheet, with the Project Rank* as shown on the attached list.

- b) To accept the recommendations of the NOFA Strategy Work Group which include the following:
 - Distribution of projects between Tier 1 and Tier 2 as shown on list;
 - Distribution of BONUS Funding as listed between PSH and PH/RRH;
 - Reallocation of the PASS TH project to RRH for Single Adults
 - Include a Planning Grant Application in the amount of \$300,000

- c) To approve the listing of all projects as ranked, in the amounts listed, in the 2016 NOFA application.

*Scores and rankings take into consideration the challenges specific to clients being served; serving higher barrier clients may have the effect of lowering project outcome achievements. Scores are also impacted by the number of clients included in the outcome evaluation scoring.

VOTE: Motion – Karen Anderson; Second – Kathleen Jackson

In Favor

11

Opposed

2

Abstained

4

The Project Listing with rank and scores was disseminated at the meeting and is attached to these Minutes.

| FY2016 NOFA Department of Housing & Urban Development ARD = \$26,697,332 TIER 1 = 93% of ARD or \$24,828,519 BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920 | | | | | | |
|--|-------------------|----------------|--------------------------|-------------------------|-------|------|
| TIER 1 - Proposed | | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/Reallocation | Award Amount | Score | Rank |
| Payne Avenue Plus | FrontLine Service | PSH | Renewal | \$ 721,115 | 94 | 1 |
| Permanent Housing for Persons w/ Chemical Dependence 2004 | EDEN | PSH | Renewal | \$ 858,426 | 92 | 2 |
| 8301 Detroit/Buckeye | FrontLine Service | PSH | Renewal | \$ 962,186 | 91 | 3 |
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| Permanent Housing for Persons w/ Chemical Dependence 2001 | EDEN | PSH | Renewal | \$ 1,217,750 | 91 | 5 |
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| Permanent Supportive Housing/CH | Front Steps | PSH | Renewal | \$ 63,059 | 90 | 7 |
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| Safe Haven 3 | FrontLine Service | SH | Renewal | \$ 464,170 | 86 | 9 |
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| S+C SRA 2004 OH16C40-2001 | Cuyahoga County | PSH | Renewal | \$ 1,443,480 | 82 | 13 |
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| 2010 S+C TRA | Cuyahoga County | PSH | Renewal | \$ 110,235 | 66 | 18 |
| Permanent Housing for Young Adults | FrontLine Service | PSH | Renewal | \$ 460,587 | 60 | 19 |
| WSCC RRH 20 | WSCC | PH/RRH | Renewal | \$ 214,979 | 93 | 20 |
| WSCC RRH 32 | WSCC | PH/RRH | Renewal | \$ 368,671 | 88 | 21 |
| RRH for Families | Cuyahoga County | PH/RRH | Renewal | \$ 488,328 | 80 | 22 |
| PASS RRH for Singles | Cuyahoga County | PH/RRH | Reallocation | \$ 537,741 | 83 | 23 |
| RRH for Families & Singles | EDEN | PH/RRH | Renewal | \$ 1,209,434 | — | 24 |
| TIER 1 Total | | | | \$ 24,729,735 | | |
| Tier 2 - Proposed | | | | | | |
| Project Name | Applicant | Project Type * | Renewal/New/Reallocation | Award Amount | Score | Rank |
| Miles - HFI | FrontLine Service | PSH | Renewal | \$ 750,642 | — | 25 |
| RRH for Singles & Youth | Cuyahoga County | PH/RRH | Renewal | \$ 716,955 | — | 26 |
| Coordinated Entry | Cuyahoga County | SSO | Renewal | \$ 500,000 | — | 27 |
| Tier 2 Total | | | | \$ 1,967,597 | | |
| Total Annual Renewal Demand | | | | \$ 26,697,332.00 | | |
| Bonus Projects | | | | | | |
| Greenbridge II | FrontLine Service | PSH | New | \$ 693,201 | — | 28 |
| RRH for Singles, Families & Youth | EDEN | PH/RRH | New | \$ 641,666 | — | 29 |
| Total Bonus Projects | | | | \$ 1,334,867 | | |
| Planning Application | Cuyahoga County | Planning | New | \$ 800,920 | | |
| | | | | \$ 26,497,169 | | |

OHS Review and Ranking Committee Agenda
August 23, 2016

Debrief from FLS meeting on Permanent Housing for Young Adults

Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

Bonus Applications Process

- Notice was emailed to full CoC list
- Notice was posted on OHS website
- Two projects were submitted:

Recommendations from NOFA Strategy Work Group

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Salvation Army as applicant
- Configuration of Tiers (see chart)
 - Place non-scorred projects in Tier 2 except for EDEN RRH for Singles
 - Recommend funding both bonus projects submitted which equal maximum award
 - FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - EDEN: Rapid Re-Housing for single adults, families and youth
- OHS to apply for \$300,000 of Planning funds

More details on Bonus Projects

- a) FrontLine Service: Chronic Homeless Permanent Supportive Housing - Greenbridge II
 - Total BUDGET: \$866,501
 - 3 case managers and 1 Employment Specialist: \$218,111
 - Rent assistance for 60, 1 bedroom units: \$442,080
- b) EDEN, Inc. Rapid Re-Housing for single adults, families and youth.
 - Total Budget: \$641,666
 - Rent assistance: \$443,498
 - Youth – 50 households
 - Singles – 114 households
 - Families – 20 households
 - Total Households: 184**
 - Case management & operations: \$198,168

- Available Bonus amount:\$1,334,867
- Total of two projects: \$1,508,167 (\$173,300)

EDEN & FLS agree to work together to adjust budgets to equal maximum allowable amount

R&R Committee Recommendation for OHS Advisory Board

OHS Review and Ranking Committee meeting
August 23, 2016

Present: Melissa Sirak, Kate Monter Durban, Marcia Moll, Loh, Danielle Cosgrove, Allan Dreyer, Roger Carney, Norman Wolfe, Christine Alexander; staff, Shari Weir,

1. Debrief from FLS meeting on Permanent Housing for Young Adults – Committee members had positive reactions to the meeting with FLS noting that staff had a good understanding of challenges and solid approaches to assist clients achieve positive outcomes. FLS will provide the Committee with draft milestones and meet again to assess progress.

2. Summary of available funds – The following information was reviewed

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
- Total Renewal Demand + Bonus \$28,032,199

3. Bonus Applications Process – The following information was presented

- Notice was emailed to full CoC list
- Notice was posted on OHS website
- Two projects were submitted:

4. Recommendations from NOFA Strategy Work Group – Danielle Cosgrove, a member of the Work Group presented the recommendation

- Reallocation – PASS TH to reallocate to Rapid Re-Housing for Singles with Salvation Army as applicant
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 - EDEN: Rapid Re-Housing for single adults, families and youth
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5. More details on Bonus Projects

- a) FrontLine Service: CH - Permanent Supportive Housing - Greenbridge II

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Families – 20 households

Total Households: 184

- Case management & operations: \$198,168

➤ Available Bonus amount: \$1,334,867

6. R&R Committee Recommendation for OHS Advisory Board – The Committee unanimously approved the following recommendation

The Review and Ranking Committee submits the following recommendations to the OHS Advisory Board for discussion and vote:

- a) To include all the projects identified as “RENEWAL” Projects, listed on the attached sheet, with the Project Rank* as shown on the attached list.
- b) To accept the recommendations of the NOFA Strategy Work Group which include the following:
 - Distribution of projects between Tier 1 and Tier 2 as shown on list;
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 - Reallocation of the PASS TH project to RRH for Single Adults
 - Include a Planning Grant Application in the amount of \$300,000
- c) To approve the listing of all projects as ranked, in the amounts listed, in the 2016 NOFA application.

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OHS Advisory Board – Special Meeting
August 25, 2016

Agenda

Discussion of Review and Ranking recommendations:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
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**MINUTES OF THE
OHS Advisory Board – Special Meeting
August 25, 2016**

ATTENDANCE: VOTING BOARD MEMBERS – Diana Cyganovich, Eric Morse, Callie Dendrinis, Norman Wolfe, Beau Hill, Kathleen Jackson, Kathleen Penman, Brian Davis, Randall York, Karen Anderson, Kate Monter Durban, Michael Doud, Cortney Crockett, Meagan Ray-Novak for Kate Nagel, Mike Cosgrove, Keith Moody, Sue DiNardo. **QUORUM in attendance.**

CoC MEMBERSHIP: Linda Uveges, Joy Trachsel, Fred Berry, Brendan Woodburn, Dan Hinman, Elaine Gimmel, Anita Cook, Leslie Quilty, Joan Maser, Candace Robinson, Loh,

Overview of NOFA Process and Recommendations:

The Office of Homeless Services, the CoC Collaborative Applicant, discussed the summary of the NOFA:

1. Summary of available funds

- Annual Renewal Demand \$26,697,332
- Tier 1 – 93% of renewal demand - \$24,828,519
- Tier 2 - \$1,868,813
- Maximum Bonus \$1,334,867
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VOTE: Motion – Karen Anderson; Second – Kathleen Jackson

In Favor

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Opposed

2

Abstained

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The Project Listing with rank and scores was disseminated at the meeting and is attached to these Minutes.

| FY2016 NOFA | | | | | | |
|--|-------------------|-----------------|--------------------------|----------------------|-------|------|
| Department of Housing & Urban Development | | | | | | |
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| BONUS can be up to 5% of ARD or \$1,334,867 Planning can be up to 3% of ARD or \$800,920 | | | | | | |
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| RRH for Families & Singles | EDEN | PH/RRH | Renewal | | | |
| TIER 1 Total | | | | \$ 24,729,735 | | |
| Tier 2 - Proposed | | | | | | |
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| Bonus Projects | | | | | | |
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| Total Bonus Projects | | | | \$ 1,334,867 | | |
| Planning Application | | Cuyahoga County | Planning | New | | |

2016 Review and Ranking Scoring Criteria

| Permanent Supportive Housing | Rapid Re-Housing |
|--|---|
| Program Performance | Program Performance |
| # of HH served by the grant <ul style="list-style-type: none"> • 100+ = 5 pts. • 51 – 100 = 4 pts. • 26 – 50 = 3 pts. • 11 – 25 = 2 pts. • 1 – 10 = 1 pt. | # of HH served by the grant <ul style="list-style-type: none"> • 100+ = 5 pts. • 51 – 100 = 4 pts. • 26 – 50 = 3 pts. • 11 – 25 = 2 pts. 1 – 10 = 1 pt. |
| Occupancy rate based on number of units funded 100% = 10 pts. – scaled to 90%. Below 90% = 0 pts. | Average occupancy rate 95% = 10 pts. – scaled to 85%. Below 85% = 0 pts. |
| % Who Did Not Leave + Moved to Other PH(Persons) (98%=12 points; scaled to 90%) | % Exiting to Permanent Housing (80%=12 points; scaled to 68%) |
| % exiting to shelter or unknown 0% = 6 pts. – scaled to 10%. Above 10% = 0 pts. | % Exiting to Shelter or Unknown (0% = 4 points; scaled to 20%) |
| % adults in project with cash income 70% = 8 pts. – scaled to 50%. Below 50% = 0 pts. | % Persons Referred by CE (100%=6 points; no scaling) |
| % adults in project with non-cash benefits 70% = 8 pts. – scaled to 55%. Below 55% = 0 pts. | % Adults who Exited the RRH Program with Cash Income (60% = 9 points; scaled to 45%) |
| % stayers who maintained or increased income 70% = 8 pts. – scaled to 50%. Below 50% = 0 pts. | % Adults who Exited the RRH Program with Non-Cash Income (80% = 9 points; scaled to 65%) |
| % leavers who maintained or increased income 70% = 8 pts. – scaled to 50%. Below 50% = 0 pts. | Average Number of Days Persons who Exited Stayed in TH Project (6 months or less=10 points; scaled to 1 year=1 point; more than 1 year=0 points) |
| Total: 65 Points | Total: 65 Points |
| HMIS Compliance & Security Audit Maximum 20 points. | HMIS Compliance & Security Audit Maximum 20 points. |
| Consumer Satisfaction surveys Response rate:* 35% = 5 pts. – scaled to 20%. Below 20% = 0 pts. Satisfaction: From a possible score of 50, 50 = 10 pts. – scaled to 30; below 30 = 0 pts. & requires further steps. | Consumer Satisfaction surveys Response rate: 35% = 5 pts. – scaled to 20%. Below 20% = 0 pts. Satisfaction: From a possible score of 50, 50 = 10 pts. – scaled to 30; below 30 = 0 pts. & requires further steps. |
| Total Possible Points: 100 | Total Possible Points: 100 |

| |
|---|
| 2016 Transitional Housing |
| Program Performance |
| # of HH served by the grant <ul style="list-style-type: none"> • 100+ = 5 pts. • 51 – 100 = 4 pts. • 26 – 50 = 3 pts. • 11 – 25 = 2 pts. • 1 – 10 = 1 pt. |
| Average occupancy rate 95% = 10 pts. – scaled to 85%. Below 85% = 0 pts. |
| % exited to PH 80% = 12 pts. - scaled to 68%. Below 65% = 0. |
| % exiting to shelter or unknown 0% = 4 pts. – scaled to 20%. Above 20% = 0 pts. |
| % Persons Referred to TH by CE (100%=6 points; no scaling) |
| % exited the TH Program with cash income 60% = 9 pts. – scaled to 45%. Below 45% = 0 pts. |
| % exited the TH program with non-cash benefits 80% = 9 pts – scaled to 65%. Below 65% = 0 pts. |
| <i>Average length of stay</i> 6 months or less = 10 pts. - scaled to 1 year; more than 1 year = 0 pts. |
| Total: 65 Points |
| HMIS Compliance & Security Audit Maximum 20 points. |
| Consumer Satisfaction surveys Response rate: 35% = 5 pts. – scaled to 20%. Below 20% = 0 pts. Satisfaction: From a possible score of 50, 50 = 10 pts. – scaled to 30; below 30 = 0 pts. & requires further steps. |
| Total Possible Points: 100 |