



## MEMORANDUM

TO: OHS Board Members

DATE: 10/19/15

**SUBJECT: Recommendation from the Review & Ranking Committee re: BONUS project for Rapid Re-Housing (RRH)**

At the Special meeting of the OHS Advisory Board, the process for determining a recommendation for the provider for the BONUS Application for RRH for Singles, Youth and Families, was described:

<u>Bonus Project</u>	<u>Amount</u>	<u>Target Population</u>	<u>Activity</u>	<u>Applicant TBD</u>
a) RRH	\$1,200,000*	Families, Singles, Youth	Rent assistance, housing location,	Letter of Intent; submitted by 10/14, COB; R&R will review; Recommend provider to Board by 10/16.

Per the process:

- 2 (two) proposals were submitted by the end of business on 10/14.
- West Side Catholic Center, (WSSC) on behalf of the "Housing Providers Collaborative" which included Family Promise, Cogswell Hall, and University Settlement submitted a Letter of Intent as did Emerald Development & Economic Network, Inc. (EDEN).
- Seven of eight members of the Review & ranking Committee were available to evaluate the proposals.
- A conference call was held on Friday afternoon to discuss and score the proposals.
- The EDEN proposal received a score of **78**.
- The Housing Providers Collaborative Proposal received a score of **68**.
- Final scores were not communicated to the OHS until after 4:30 on Friday afternoon so staff was not able to convey the recommendation of the Committee according to the time line approved at the Special meeting.
- The scoring form is attached.

**The Review and Ranking Committee recommends that based on the evaluation of the two proposals, EDEN be confirmed as the applicant for the New BONUS Project for Rapid Re-Housing to serve Youth, Families, and Singles.**

**Please reply by email, yea, nay, or abstain, to this recommendation no later than 4:30 PM , today, Monday, 10/19/15.**

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